**CITY OF NORWALK / PUBLIC LIBRARY BOARD OFTRUSTEES / JULY 8, 2010**

ATTENDANCE: Stan Siegel, President; Artie Kassimis; Charles McMullen, Mary Pugh, Mohan Tracy; Diana Paladino; Jannie Williams

STAFF: Christine Bradley, Assistant Library Director

## CALL TO ORDER

Mr. Siegel called the meeting to order at 7:05 p.m.

## PUBLIC COMMENTS

Mr. Siegel stated that other than statements by Mayor Moccia and Frank Zullo at the reception held to acknowledge the outgoing and incoming board members, there were no other public comments. He thanked those for attending the reception to acknowledge Mr. McMullen, and Ms. Vetter for their many years of service on the Board, and Ms. Toranno who was appointed to another City Commission.

## ADDITIONS TO AGENDA / ACTION ITEMS

There were no additions to the agenda/action items.

## INTRODUCTION OF NEW BOARD APPOINTEE

Mr. Siegel introduced Ms. Diana Paladino as the new member of the Board, as appointed by Mayor Moccia, and welcomed her.

## APPROVAL OF MINUTES FROM May 20, 2010 MEETING

Mr. Siegel stated that copies of the minutes were not available due to problems with his computer, and he would suggest that they be tabled until the next meeting, and the members were in agreement.

## PRESIDENT'S REPORT

Traffic Graphic

Mr. Siegel stated that the project is moving along despite some logistical problems with equipment and scheduling, and he would have further details in September.

## TREASURER'S REPORT

Ms. Williams submitted her report which reflected the approved transfer of $33,000 from the Endowment Fund to the Public Library account.

. ** **MR. KASSIMIS MOTIONED TO ACCEPT THE TREASURER'S REPORT AS SUBMITTED.**



Final

** **MS. TRACY SECONDED.**
** **THE MOTION PASSED UNANIMOUSLY.**

Library Director's Review Committee

Mr. Kassimis stated that the Committee has developed a recommended evaluation process and will have it presented for the next meeting for approval.

## LIBRARY DIRECTOR'S REPORT

Mr. Siegel stated that since Mr. Ferro was on vacation, there was no Director's Report.

## ASSISTANT LIBRARY DIRECTOR'S REPORT

Ms. Bradley reviewed the good things happening at the library and stated that the summer "Make a Splash" program has 548 registrations for the Main Library and 138 for the South Norwalk Brand. She provided a flyer for the Library 5K Race (between the Libraries) which will be September 26, and she gave a preview of the elements of sponsorships, poster design, t-shirts, goodie bags, awards, and outlined that the route is between the Main Branch and South Norwalk Libraries. Mr. Siegel asked if the information was on the website, and she replied yes. She asked for funding for goodie bags for the participants to include a Frisbee. Mr. Siegel replied that this is something that the Friends would just do as it is has been past practice, and the expense is very small.

Ms. Bradley distributed copies of flyers promoting a new Summer program of "Live Music at the Library". Live "Blues Music" will feature musicians on Mondays from July 12 through August 16, and Jim Clark of the Norwalk Jazz Connection on July 15 and 22.

She added that the additional security at the South Norwalk Branch has started, and is working well with 19 hours shared with the Main Library.

Ms. Bradley stated that the Strategic Plan will be presented in final form for approval at the September meeting.

## NEW BUSINESS

Mr. Siegel stated that in the past there are usually ten meetings and they have traditionally not held an August meeting, as there is usually no business for approval. He asked for a consensus to continue this practice, and the Board was in agreement.

** **MR. KASSIMIS MOTIONED TO CONTINUE THE PAST PRACTICE OF NOT HOLDING AN AUGUST BOARD MEETING.**
** **MS. TRACY SECONDED.**
** **MOTION PASSED UNANIMOUSLY.**

## ADJOURNMENT

** **MR. KASSIMIS MOTIONED TO ADJOURN.**
** **MS. TRACY SECONDED.**
** **MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 7:35 p.m.



Final

Respectfully submitted for Board Approval.

Final