



# CONN-PAC NEWS

## Connecticut Police Accreditation Coalition

### MEETING MINUTES

**DATE:** January 3, 2008

**TIME:** 10:00 AM

**LOCATION:** Police Academy Room 5

**ATTENDEES:** Guilford, New Canaan, Glastonbury, East Hartford, IACLEA, Norwalk, Coventry, East Hartford, Judicial Marshal Academy, Manchester, CSP, Newtown, Wilton, Berlin, Bethel, Darien, Enfield

**Meeting called to order at 10:00am**

**Treasurer Report:** Mark Palmer gave the Treasurer's Report on behalf of Linda Carlin. There is a balance of \$3275.31.

**Secretary Report:** Minutes accepted as submitted.

### **TOPICS DISCUSSED**

#### ANNOUNCEMENTS

Accreditation Manager Training Course scheduled for January 30, 2008. Register on POST website or by contacting Ted LeMay. In addition to Accreditation Managers, other agency members, including CEO's, may wish to attend.

POST General Notice 07-03 'Adoption of policy guideline regarding missing persons pursuant to P.A. 07-151' was discussed. Agencies can use this document or policy outline to help comply with applicable standards regarding the investigation and reporting of missing persons.

Wilton PD will be having a State Accreditation Tier 1 on-site assessment on January 17, 2008

Lt. Sinko, Newtown PD is being reassigned. He is being replaced by Lt. James Mooney as the Accreditation Manager for Newton PD.

Newtown PD will be having a State Accreditation Tier 1 on-site assessment on January 24, 2008.

Manchester PD will be having a CALEA on-site for re-accreditation (4<sup>th</sup>) on August 23-27, 2008. Officer Gilligan would like the PAC to help with a mock on-site on April 30, 2008.

Wallingford PD will be having a State Accreditation Tier 1 on-site assessment in the near future.

The State Marshal service is having a reaccreditation on-site in April, 2008.

### POLICY AND INFORMATION REQUESTS

Jack Leonard from IACLEA requests agency directives covering 5<sup>th</sup> Edition CALEA Chapter 46 standards on Homeland Security (46.3.1, 46.3.2, 46.3.3 and 46.3.4). Please forward information directly.

Janine Allin from Newtown PD is requesting directives regarding or samples of dispatcher evaluations. Please forward information directly.

Heather Burnes, Bethel PD is requesting agency directives that address CALEA 5<sup>th</sup> Edition standard 41.2.3 (roadblocks/forcible stopping). Please forward information directly.

### OLD BUSINESS

There was no old business discussed.

### NEW BUSINESS

There was discussion regarding changing the PAC meeting to every other month. The consensus of the attendees seemed to support this change. Also, the group discussed the possibility of changing the meeting day to Friday. Mark Palmer will send an email to the group to gauge support for this change.

Mark Palmer would like to establish some committees in order to strengthen the support given to agencies through the PAC. Two proposed committees are:

- Mock on-site committee: This committee will be responsible for coordinating volunteers to conduct mock on-site for candidate agencies. This will also be a good method to help train assessors and/or Accreditation Managers.
- Technology Committee: This committee will investigate ways to use technology to help candidate agencies have access to directives and documentation of other agencies in the accreditation process to help candidate agencies in achieving standards compliance. Several ideas include hosting a website to upload agency directives, a bulletin board with questions, on-site forms, etc. Mark Palmer will discuss options with Ted LeMay and attempt to collaborate on the efforts.

Submitted,

Chief Mark Palmer  
Coventry Police Department