

**CITY OF NORWALK  
RECREATION, PARKS, &  
CULTURAL AFFAIRS COMMITTEE  
WEDNESDAY, DECEMBER 9, 2015**

**ATTENDANCE:** Travis Simms, Committee Chair; Shannon O'Toole Giandurco, Steve Serasis, John Kydes, Rich Bonenfant, Michael DePalma, Mike Corsello (8:07pm)  
**STAFF:** Mike Mocciae, Director Recreation & Parks  
**OTHER:** Faye Bowman, Council Member

**ROLL CALL**

Mr. Simms called the meeting called to order at 8:05 p.m. A quorum was present.

**MINUTES OF OCTOBER 14, 2015**

- \*\* MS. O'TOOLE GIANDURCO MOVED TO APPROVE THE MINUTES AS PRESENTED**  
**\*\* MOTION PASSED WITH TWO VOTES IN FAVOR, THREE ABSTENTIONS (MR. BONENFANT, MR KYDES, AND MR. SERASIS**

**PUBLIC PARTICIPATION**

There were no members of the public who wished to participate this evening.

**NEW BUSINESS**

Mr. Corsello joined the meeting at 8:07 p.m.

A representative, Marisa Mangone was present.

- \*\* MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE CHILD GUIDANCE CENTER OF**

**MID-FAIRFIELD COUNTY FOR THE USE OF CALF PASTURE BEACH SUNDAY, FEBRUARY 28, 2016 FROM 8:00 AM - 11:00 AM FOR THE POLAR BEAR PLUNGE. ESTIMATED NUMBER OF PARTICIPANTS 75-100.**

**\*\* MOTION PASSED WITH ONE ABSTENTION (MR. CORSELLO)**

**Approve the use of the Gallagher Mansion and immediate surrounding grounds by Margaret Hayes for a wedding ceremony and reception to be held Saturday, July 2, 2016 from 2:00 PM - 11:00 PM. Estimated attendance 100.**

**No representative was present so this was not discussed.**

**\*\* MR. BONENFANT MOVED TO APPROVE TO AUTHORIZE THE MAYOR HENRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE LOCKWOODS-MATHEWS MUSEUM FOR THE USE OF THE GROUNDS AT MATHEWS PARK SUNDAY JUNE 12, 2016 FROM 12:00 PM - 4:00 PM FOR THEIR ICE CREAM SOCIAL. SET UP TO TAKE PLACE SUNDAY, JUNE 12, 2016 FROM 6:00 AM AND WILL BE BROKEN DOWN BY 6:00 PM. ESTIMATED ATTENDANCE 1,000.**

**\*\* MS. O'TOOLE GIANDURCO MOVED TO AUTHORIZE MAYOR HENRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE LOCKWOOD-MATHEWS MANSION MUSEUM FOR THE USE OF THE GROUNDS OF MATHEWS PARK FOR AN OLD FASHIONED FLEA MARKET TO BE HELD SUNDAY, SEPTEMBER 18th FROM 10:00 AM - 5:00 PM. SET UP TO TAKE PLACE SEPTEMBER 18th AT 6:00 AM AND WILL BE BROKEN DOWN BY MONDAY, SEPTEMBER 19th BY 12:00 PM. ESTIMATED ATTENDANCE 2, 000.**

Mr. Simms suggested to move the motions together

**\*\* MR. KYDES MOVED TO HAVE MOTIONS APPROVED TOGETHER.  
\*\* BOTH MOTIONS APPROVED UNANIMOUSLY.**

A representative, Pat Catrell, was present.

**\*\* MR. CORSELLO MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE CONNECTICUT VALLEY REGION-PORSCHE CLUB OF AMERICA FOR THE USE OF THE PAVILION AND GROUNDS OF CRANBURY PARK FOR THEIR ANNUAL CONCOURS TO BE HELD SUNDAY**

**Norwalk Parks & Rec**

**12.9.15**

**Page 2**

**JULY 17, 2016 FROM 8:00 AM - 1:00 PM. SET UP TO TAKE PLACE JULY 17, 2016 FROM 6:30 AM AND WILL BE BROKEN DOWN BY 5:00 PM, JULY 17, 2016. ESTIMATED ATTENDANCE 125.**

**\*\* MOTION PASSED UNANIMOUSLY**

A representative, Richard Strahata was present.

**\*\* MR. DEPALMA MOVED TO APPROVE THE USE OF CRANBURY PARK GALLAGHER ESTATE AND IMMEDIATE SURROUNDING GROUNDS BY JAKE & CARLA RUTSKY FOR A B'NAI MITZVAH TO BE HELD SATURDAY, MAY 13, 2016 FROM 2:00 PM - 11:00 PM. ESTIMATED ATTENDANCE 250.**

**\*\* MOTION PASSED UNANIMOUSLY**

A representative, Jill Rutsky was present.

**\*\* MR. BONENFANT MOVED TO APPROVE THE USE OF THE CRANBURY PARK AND IMMEDIATE SURROUNDING GROUNDS BY RYAN MCINTOSH FOR A WEDDING TO BE HELD SATURDAY, OCTOBER 7, 2017 FROM 3:00 PM - 12:00 MIDNIGHT. ESTIMATED ATTENDANCE 200.**

A discussion was held regarding liability issues.

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. CORSELLO MOVED TO APPROVE THE USE OF THE CRANBURY PARK GALLAGHER ESTATE, THE TERRACE, TEA ROOM AND GARDEN BY FREUD VIEIRA BRAZ FOR A WEDDING TO BE HELD SATURDAY, JUNE 16, 2016 FROM 2:00 PM - 11:00 PM. ESTIMA**

**No discussion because no representative was present**

**\*\* MR. BONENFANT MOVED TO TABLE THE MOTION UNTIL NEXT MEETING  
\*\* MOTION PASSED UNANIMOUSLY.**

**\*\* MS. O'TOOLE GIANDURCO MOVED TO APPROVE THE USE OF THE PAVILION AT CRANBURY PARK AND IMMEDIATE SURROUNDING GROUNDS BY NAA-**

**BABE RUTH NORWALK GIRLS SOFTBALL PROGRAM TO BE HELD SATURDAY, JUNE 18, 2016 FROM 9:00 AM - 6:00 PM. ESTIMATED ATTENDANCE 250**

**\*\* MOTION PASSED UNANIMOUSLY.**

A representative, Neil Potterman, was present.

**\*\* MR. CORSELLO MOVED TO APPROVE THE USE OF CRANBERRY PARK GALLAGHER ESTATE AND IMMEDIATE SURROUNDING GROUNDS BY PAMELA HARVEY FOR A WEDDING TO BE HELD SATURDAY, JULY 16, 2016 FROM 2:00 PM - 11:00 PM. ESTIMATED ATTENDANCE 125**

**\*\* MOTION PASSED UNANIMOUSLY.**

A representative, Pamela Harvey, was present.

**\*\* MR. KYDES MOVED TO AUTHORIZE MAYOR HENRY W. RILLING TO ENTER INTO AN AGREEMENT WITH JS ENDURANCE, LLC FOR THE USE OF VETERANS PARK FOR THE SONO HALF MARATHON/5K/KIDS FUN RACE TO BE HELD SATURDAY, OCTOBER 15, 2016 FROM 9:00 AM - 2:00 PM. SET UP TO TAKE PLACE FRIDAY, OCTOBER 14, 2016 AT 9:00 AM AND WILL BE BROKEN DOWN BY 12:00 NOON, SUNDAY, OCTOBER 16, 2016. ESTIMATED ATTENDANCE 1,400**

**\*\* MOTION PASSED UNANIMOUSLY.**

A representative, James Whipple, was present.

**\*\* MR. BONENFANT MOVED TO AUTHORIZE MAYOR HENRY W. RILLING TO ENTER INTO AN AGREEMENT WITH GORDON FINE ARTS FOR THE USE OF THE GROUNDS AT MATHEWS PARK TO HOST THE NORWALK ARTS FESTIVAL TO BE HELD JUNE 25-26, 2016 FROM 10:00 AM - 5:00 PM EACH DAY. SET TO TAKE PLACE FRIDAY (Corrected from agenda, JUNE 24th 9:00 AM AND WILL BE BROKEN DOWN BY JUNE 27th AT 12:00 NOON. ESTIMATED ATTENDANCE 1,000.**

**\*\* MOTION PASSED UNANIMOUSLY.**

A representative, Heather Dunne, was present.

**\*\* MR. SERASI MOVED TO AUTHORIZE THE MAYOR, HENRY W. RILLING TO ENTER INTO AN AGREEMENT WITH SS FAIRE EVENTS FOR THE USE OF GALLAGHER MANSION AND SURROUNDING GROUNDS FOR A RENAISSANCE**

**Norwalk Parks & Rec**

**12.9.15**

**Page 4**

**FAIRE TO BE HELD JULY 22 & 23, 2016 FROM 11:00 AM - 7:00 PM EACH DAY.**

**SET**

**UP TO TAKE PLACE FRIDAY, JULY 21, 2016 FROM 7:00 AM AND WILL BE  
BROKEN DOWN BY SUNDAY, JULY 24th BY 12:00 NOON. ESTIMATED  
ATTENDANCE 1,000**

A representative, Kate Pryor was present.

A discussion was held regarding the faire acts, ticket sales, advertising, and certain activities and appropriateness for the community. Ms. Pryor suggested going on You Tube to preview acts that were possibly included, Many questions arose in the committee discussion.

**\*\* MR. SIMMS MOVED TO TABLE ACTION UNTIL FURTHER INFORMATION  
COULD BE GATHERED AND RECONSIDER AT THE NEXT COMMITTEE  
MEETING, WEDNESDAY, JANUARY 13, 2016**

**\*\* MR. SERASI MOVED TO AUTHORIZE THE MAYOR, HENRY W. RILLING  
TO ENTER INTO AN AGREEMENT WITH THE NORWALK CARTING  
ASSOCIATION TO REQUEST THE FOLLOWING DATES FOR THEIR KART  
RACING EVENTS AT CALF PASTURE BEACH:  
2016 SPRING SEASON: MARCH 19th, 26, APRIL 2nd, 9th, 16th, AND 27th.  
MAY 1st, 7th, (NO SUNDAY 8th) AND 14th  
2016 FALL SEASON: SEPTEMBER 17th (NO SUNDAY 18th), OCTOBER 1st,  
8th, 22nd, AND 29th, NOVEMBER 5th, 12th**

**\*\* MOTION PASSED UNANIMOUSLY.**

A representative, Tom Donohue, was present.

Mr. Simms deferred to Mr. Mocciae to explain and lead discussion on the next item on the agenda. John Moeling (President of Norwalk Land Trust) and Todd Bryan (Norwalk Preservation Trust) two representatives also spoke.

**\*\* MR. SIMMS MADE A MOTION TO APPROVE THE LEASE AGREEMENT WITH  
FODOR FARMS MAIN FARMHOUSE:  
a. 5 YEAR AGREEMENT WITH 2 YEAR OPTION 60 DAYS TERMINATION ON  
EITHER SIDE FOR THE TERMS OF THE AGREEMENT.  
b. RATE \$150 PER MONTH PER GROUP (4 SPACES AVAILABLE) START  
FEBRUARY 15, 2016**

**Norwalk Parks & Rec**

**12.9.15**

**Page 5**

- c. **GROUPS WILL PAY FOR THEIR OWN PHONES AND INTERNET.**
- d. **ALL FOUR (4) GROUPS COMBINED WILL BE RESPONSIBLE TO DO ONE FUNDRAISER FOR THE PRESERVATION OF FODOR FARM HOUSE.**

**GROUPS:**

**NORWALK PRESERVATION & TRUST**

**NORWALK LAND TRUST**

**NORWALK GROWS**

**(4TH GROUP TBD)**

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. BONENFANT MOVED TO: a) APPROVE THE MAYOR HENRY W. RILLING TO ENTER INTO AN AGREEMENT WITH DEERING CONSTRUCTION COMPANY FOR PROJECT #3629 ACCESSIBILITY ALTERING GALLAGHER MANOR HOUSE--PORTE COCHERE, FOR AN AMOUNT NOT TO EXCEED \$77,950,000. ACCOUNT # 09166030-5777-C0366. b) AUTHORIZE DIRECTOR OF RECREATION & PARKS TO ISSUE CHANGE ORDER PROJECT #3629 ACCESSIBILITY ALTERING GALLAGHER MANSION HOUSE--PORTE COCHERE FOR AN AMOUNT NOT TO EXCEED \$7,800,000. ACCOUNT # 09166030-5777-0366.**

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. SIMMS MOVED TO SUSPEND RULES TO ADD A TECHNICAL CORRECTION TO THE AGENDA**

**\*\* MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HENRY W RILLING TO ENTER INTO AGREEMENT WITH SPORT TECH CONSTRUCTION CORP. FOR PROJEcT #3619 NATHANIEL ELEMENTARY SCHOOL BASKETBALL COURT IMPROVEMENT FOR A SUM NOT TO EXCEED \$129,800,000. ACCOUNT #'s 0916-6030-5777-C0321 AND 0916-6030-5777-C0131**

**\*\* MOTION PASSED UNANIMOUSLY**

Mr. Bonenfant asked about future meetings and setting the calendar. Mr. Mocciae said all future meetings were the second Wednesday of the month at 7 pm in Room 231.

**OLD BUSINESS**

Mr. Mocciae began the discussion by explaining why the old business was moved to later in the evening. Number one priority is the safety of the community when considering events taking place and all must be vetted by numerous agencies in the town.

Norwalk Parks & Rec

12.9.15

Page 6

Event Conditions for Parks Usage:

- a) Any events that do not include promotions or ticket sales over 100 would be required to hire through Police Extra work one officer for the duration of the event. (Not including set-up or tear down time)
- b) Any events that do not include promotions or ticket sales over 200 and under 300 would be required to hire 2 officers for the duration of the event. (Not including set-up or tear down time)
- c) Any event deemed promotional which involves ticket sales and or cost of admission will be referred to the Parks & Recreation Committee and to Full Council for a formal agreement including a public gathering permit.

**DISCUSSION ITEMS:**

Request for Proposal for:

- a. Skate Rink at Veterans Park

October 1st- March 15th

A future public information session could be held

- b. Ropes Program at Cranbury Park (Southern Parcel)

A handout with pictures was given. Mr. Mocciae visited "Go Ape" in New Britain.

Two reasons this would be good for the community:

- 1) to help defray costs of other programs
- 2) to make Norwalk a destination city

Other Discussion:

Next meeting in January was discussed to possibly be held at Fodor Farms.

**\*\* MR. SERASIS MOVED TO ADJOURN**

**\*\* MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was adjourned at 10:07 p.m.

Respectfully submitted,

Alicia Kronick

Telesco Secretarial Services

Norwalk Parks & Rec

12.9.15

Page 7

