

CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
December 21, 2015

Attendance: Darren Oustafine, Chairman
Lewis Clark, Vice Chairman
Dave McCarthy
John Igeneri
Bruce Kimmel
John Flynn (via phone)

Staff: Bruce Chimento, DPW Director
Lisa Burns, DPW Principal Engineer
Ralph Kolb, DPW Senior Environmental Engineer
Shadrum Thelusca, Wastewater Systems Technician

Others: Robert Barron, Acting Finance Director
John Ahern, CH2MHill, OMI, Inc.
Paola Molloy, CH2MHill, OMI, Inc.
Scott Orenstein, Goldberg Segalla
Nancy Chapman, Nancy on Norwalk

1. CALL TO ORDER

Chairman Oustafine called the meeting to order at 5:30PM

**2. EXECUTIVE SESSION TO DISCUSS ONGOING LITIGATION WITH FLOWSERVE ABOUT
MAIN LIFT PUMPS' FAILURE**

**** MR. MCCARTHY MOVED TO ENTER INTO EXECUTIVE SESSION**

**** MOTION PASSED UNANIMOUSLY**

Executive session began at 5:36PM

Executive session ended at 6:30PM

No action was taken.

**3. APPROVE THE MINUTES FROM WPCA MEETING HELD ON NOVEMBER 16,
2015 (COPY INCLUDED)**

**** MR. MCCARTHY MOVED TO APPROVE THE MINUTES**

**** MOTION PASSED**

**** ONE ABSTENSION- MR. KIMMEL**

4. AUTHORIZE STAFF TO RETAIN OMI, INC. FOR PROFESSIONAL SERVICES RELATED TO INDUSTRIAL PRETREATMENT PROGRAM (IPP) TRAINING FOR A SUM NOT TO EXCEED \$7,200 IN ACCORDANCE WITH PROPOSAL DATED DECEMBER 17, 2015. (COPY INCLUDED)

ACCOUNT NO 224062-5298

Mr. Kolb said that the WPCA has two new staff members Chris Cavaliere and Shadram Thelusca and they are very involved in the IPP program as well as the Fats, Oils and Grease program. He said that there are approximately 500 food establishments that Mr. Thelusca will be sampling on an annual basis once he is trained. He said that OMI provides IPP training for many municipalities throughout the country, and he has requested that they bring in one of their experts to help train staff members. Ms. Burns said that the IPP program generates approximately \$220,000 of revenue per year to the WPCA, which more than covers his salary with benefits as well as the cost of the training. Mr. Oustafine asked if this is a onetime training. Mr. Kolb said "yes".

**** MR. MCCARTHY MOVED TO APPROVE THE ITEM
** MOTION PASSED UNANIMOUSLY**

5. CONTRACT OPERATIONS REPORT:

- a. OMI Monthly Operating Report- November 2015 (copy included)
Mr. Ahern reported and said that there was a fecal coliform performance guarantee violation on November 3, 2015, and said that there was an excursion due to a problem with the hypo pump, and the pump was immediately taken out of service and repaired. He reported on the pump stations and collections system and said that there was a 600 gallon spill on November 14, 2015, at Greyrock Road due to a grease blockage and said that the blockage was cleared, and the line was cleaned and monitored and that the spill was reported. He said that on November 16, 2015, that there was a spill in the truck loading area and that the spill was contained. He said that on November 27, 2015, there was a spill at 8 Merritt Place due to a leaking joint in the line and that the contractor has made the repair. He said that that nitrogen was in band "D" and that the EPA had conducted an inspection for two days in November but that he has not received the final report.

6. REPORTS

- a. Introduction of Shadram Thelusca (Wastewater Systems Technician)
This was discussed on Item 4 of the agenda.
- b. Discussion on Odor Inspections
1. Washington Street
Mr. Chimento said that he received an odor complaint from the Match restaurant. Mr. Kolb said that staff had investigated and found that the odor was found to be coming from inside the building, and that they had

recently had some minor repairs done to their plumbing, and that it may be a venting issue inside the building.

2. Wall Street

Mr. Chimento said that he had received an odor complaint in the Wall Street area. Mr. Ahern said that he had investigated several times and that he had found no issue. Ms. Burns said that there are known catch basins in that area that are connected to the combined sewer, and at times do have an odor and that it is very old infrastructure and to separate those out would be very expensive. She said that there have been discussions about installing liners into those catch basins to seal the odors. Mr. Oustafine said that it seems the only interaction with the public is over odors and that the Board takes the issue very seriously. Mr. Chimento said that any odors should be reported to Customer Service immediately so that staff can investigate.

Mr. Kimmel and Mr. Igneri left at 6:50PM

c. FY 15/16 Revenues/Expenditures MUNIS Report (copy included)

No discussion.

d. FY 14/15 Revenues/Expenditures MUNIS Report (copy and comptroller e-mail included)

Mr. Barron clarified the reports and said that the reports that are run from MUNIS are on a budget basis, and budget basis is not how the enterprise fund produces its audit which is on a full accrual basis. He said that the budget basis booking will be seen all throughout the year and then MUNIS will need to be changed to go to the full accrual for the audit. He said that he is planning on attending the WPCA board meetings on a quarterly basis to answer any questions the Board may have.

Mr. McCarthy left at 7:00PM

e. Draft GFY 16/17 Capital Budget (copy included)

f. Discussion on WPCA Projects:

1) Main Lift Pump Replacement Project

Mr. Kolb said that CH Nickerson has to sign the contract and once the contract is signed they have 365 days to complete the project. He said that there will be a pre-construction meeting scheduled for the middle of January and that there will be a walk through with the contractor.

2) Beacon Street Interceptor Service Area Sewer System Rehabilitation Project

Mr. Kolb said that the main work has been completed, and that the contractor has started the additional work that was approved last month. He said that the biggest issue that they had found was on Williams Street and that there is approximately 650' of pipe that was determined will need to be lined and that project is moving forward.

3) On-Call Professional Services:

- a. Wastewater Treatment Plant (Arcadis)
- b. Collection System (CH2M)
- c. Pump Stations (Wright-Pierce)

Mr. Kolb said that there is a conference call scheduled for tomorrow with Wright-Pierce to discuss some contract language and once any differences are resolved, all three contracts will be sent out to the consultants for their signatures.

g. Sewer Use Bill Appeals/Adjustments Update

1) Appeal Status

Mr. Kolb reported and said that the adjustments to dare are 35,348.

2) Sewer Appeal letter from 40 King Street (copy included)

Mr. Kolb said that the Beth Israel Synagogue had applied for a sewer connection and had never connected. He said that he and Mr. Bader have both reached out to the Rabbi multiple times earlier this year on the sewer appeal status and the status of their connection. He said that he was never contacted and that they had contacted the Corporation Councils office. He said that the paperwork for the adjustment on the fees has been started.

h. Passing of Terry Backer

Mr. Kolb said that Mr. Backer has recently passed and he was the former Sound keeper. He said that there were multiple articles about his life. Ms. Burns said that an arrangement was sent on behalf of the Board.

i. Information copies:

- 1) GPLPE Re-registration Application Letter (copy included)
No discussion

7. ADJOURNMENT

**** MR. CLARK MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 7:10 PM

Respectfully Submitted,

Dilene Byrd