

CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
April 18, 2016

Attendance: Darren Oustafine, Chairman
Lewis Clark, Vice Chairman
John Igeneri
Bruce Kimmel
Dave McCarthy
Gregory Burnett

Staff: Bruce Chimento, DPW Director
Lisa Burns, DPW Principal Engineer
Ralph Kolb, DPW Senior Environmental Engineer
Robert Barron, Finance Director

Others: Scott Orenstein, Goldberg Segalla
Paola Molloy, CH2MHill, OMI, Inc.

1. CALL TO ORDER

Chairman Oustafine called the meeting to order at 5:35PM

**2. EXECUTIVE SESSION TO DISCUSS ONGOING LITIGATION WITH
FLOWSERVE ABOUT MAIN LIFT PUMPS' FAILURE**

**** MR. MCCARTHY MOVED TO ENTER INTO EXECUTIVE SESSION
** MOTION PASSED UNANIMOUSLY**

Executive session began at 5:35PM
Executive session ended at 6:30PM
No action was taken.

**3. APPROVE THE MINUTES FROM WPCA MEETING HELD ON MARCH 21, 2016
(COPY INCLUDED)**

**** MR. MCCARTHY MOVED TO APPROVE THE MINUTES
** MOTION PASSED
** ONE ABSTENTION- MR. KIMMEL**

4. ACT ON CONNECTION FEE- 6 SMITH STREET- HEAD OF THE HARBOR (COPY INCLUDED)

Mr. Kolb said that they were charged \$26,080 for a connection fee and that there are two buildings but that the connection fee was paid only for building B. He said that the First District Water Department had some issues with providing the existing water meter information, but that they had finally submitted the drawings, and that they show that there is an existing sewer connection. He said that the projected flow from the developed site will increase substantially so staff is looking for direction from the Board whether to waive the connection fee completely or to charge them on the increased system burden fee. After further discussion it was decided to apply the rules as they have been applied everywhere else and to be consistent they should not pay a fee.

**** MR. MCCARTHY MOVED TO WAIVE THE CONNECTION FEE AND REFUND THE \$26,080 THAT WAS COLLECTED.**

**** MOTION PASSED UNANIMOUSLY**

5. APPROVE THE PROPOSED FY 2016-17 OPERATING BUDGET

Mr. Barron said that he had requested that staff true up the charges between the WPCA and the City, and that there is now one revenue line item and one expense line item in the budget. He said that the expense line is what is paid for city services and is a revenue item from the city so he can tie it to a line item in the city's general fund. He said that this is so the WPCA's expense becomes the city's revenue, and the City's expense becomes the WPCA's revenue. He said this is the cleanest and most transparent way to do the budget and that staff agrees that all of the allocations are correct at this time.

Mr. McCarthy said prior to approving the budget asked if the Board is comfortable with the staffing levels that are currently in place, and if anything unforeseen were to happen that one of the causes was somehow due to inadequate staffing or supervision. Mr. Chimento said that the WPCA is running very well with the current staffing and that Ms. Burns is available if needed. He said that he speaks to Mr. Kolb several times a week regarding the operations and that he does not see any changes needed. Mr. Kolb said that he meets with Ms. Burns regarding any capital proposals. Ms. Burns said that if an emergency does come up that there are also consultants that can provide additional assistance if needed.

**** MR. IGNERI MOVED TO APPROVE THE ITEM**

**** MOTION PASSED UNANIMOUSLY**

8. CONTRACT OPERATIONS REPORT- MARCH 2016 (COPY INCLUDED)

Ms. Molloy reported and said that for the month of March that primary settling tanks number one and number two have been cleaned. She said that there were no performance or permit guarantees received for the month. She reported on the collection system and said that there were two spills that occurred and that one was located at 360 Connecticut Avenue which was due to grease in the line, and that the line was cleaned. She said that the other spill occurred at

the Wastewater Treatment Plant and was due to the vactor truck emptying too quickly causing a small spill in the contained area at the grit disposal box. She said that both spills were reported to the State. She said that nitrogen fell into band "D", and that the main focus in the collection system has been inspecting and performing the repairs that need to be made in the streets that are scheduled to be paved this year.

9. REPORTS

- a. FY 15/16 Revenues/Expenditures MUNIS Report (copy included)
Mr. Kolb reported and said that everything is tracking as expected with the exception of septage disposal fees, and that they continue to track down.

- b. Discussion on Septage Hauler Service Area
Mr. Chimento said that he and Mr. Kolb have discussed allowing septage haulers from other towns to dump at the Wastewater Treatment Plant for a fee. Mr. Oustafine asked if they are required to report where the septage is coming from. Mr. Chimento said "yes".
After further discussion it was decided to bring the request to the Ordinance Committee to request the change to the ordinance, and following that bring it back to the WPCA Board for approval.

- c. Discussion on WPCA Projects:
 - 1) Main Lift Pump Replacement Project
Mr. Kolb said that Nickerson has been moving along and that there were some issues with the delivery of the pumps, but that at least one of the pumps will be delivered by the end of June. He said that he will have the final details tomorrow and will have more information to report to the Board at next month's meeting.

 - 2) Collection System Improvements-Basis of Design
Mr. Kolb said that CH2M Hill has submitted a preliminary task scope to evaluate some of the capital projects for collections and once it is finalized he will sign off on it. He said that this is a preliminary evaluation to determine what the goals are in the collection system based on capital monies that are available, and where to best spend it based on needs.

 - 3) Solids Handling, Aeration Improvements, and Odor Control Evaluation
Mr. Kolb said that he and Ms. Burns have a meeting scheduled for tomorrow morning with ARCADIS to go over their draft proposal for the project.

 - 4) Beacon Street Interceptor Service Area Sewer System Rehabilitation Project
Mr. Kolb said that the lining contractor will be on site in May to complete the lining.

d. Sewer Use Bill Appeal/Adjustments Update

- 1) Appeal Status
Mr. Kolb said that the adjustments to date are \$52,546.

e. Information Copies:

- 1) WPCA Contact List (copy included)
No discussion.

8. ADJOURNMENT

**** MR. MCCARTHY MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 7:20 PM

Respectfully Submitted,

Dilene Byrd