

**CITY OF NORWALK
RECREATION, PARKS AND
CULTURAL AFFAIRS COMMITTEE
JULY 13, 2016**

ATTENDANCE: Travis Simms, Chair; John Kydes; Shannon O’Toole Giandurco;
Steve Serasis; Michael Corsello (7:03 p.m.)

STAFF: Michael Mocciae, Director

OTHERS: Tami Strauss, Director Community Development Planning

ROLL CALL

Mr. Simms called the meeting to order at 7:00 p.m. and called the Roll. A quorum was present.

MINUTES OF JUNE 8, 2016

**** MR SERASIS MOVED TO ACCEPT THE MINUTES AS PRESENTED
** MOTION PASSED UNANIMOUSLY**

PUBLIC PARTICIPATION

There were no members of the public present who wished to speak this evening.

OLD BUSINESS

There was no old business discussed this evening.

NEW BUSINESS

**** MS. O’TOOLE GIANDURCO MOVED TO APPROVE THE USE OF THE
CRANBURY PARK PAVILION I AND IMMEDIATE SURROUNDING
GROUNDS BY CALVARY BAPTIST CHURCH FOR THEIR ANNUAL
PICNIC TO BE HELD SUNDAY, AUGUST 7, 2016 FROM 9:00 AM – 5:00
PM. ESTIMATED ATTENDANCE 150.**

Ms. Jameson was present and said that they have been holding this event for the past 7 – 8 years.

**** MOTION PASSED UNANIMOUSLY**

Mr. Corsello joined the meeting at 7:03 p.m.

**** MR. SERASIS MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH GORDON FINE ARTS FOR THE USE OF 50 WASHINGTON PLAZA, WASHINGTON STREET, NORTH/SOUTH MAIN AND SURROUNDING STREETS, ALONG WITH VETERANS PARK (PARKING) FOR AN ARTS FESTIVAL TO BE HELD SATURDAY, AUGUST 5, 2017, 10:00 AM – 9:00 PM AND SUNDAY, AUGUST 6, 2017, 10:00 AM – 6:00 PM. SET UP TO TAKE PLACE 5:30 AM SATURDAY, AUGUST 5, 2017 WITH TEAR DOWN NO LATER THAN 8:00 PM SUNDAY, AUGUST 6, 2017. ESTIMATED ATTENDANCE 7,500.**

AND TO AUTHORIZE GORDON FINE ARTS THE USE OF THE SHOW MOBILE FOR THE ARTS FESTIVAL TO TAKE PLACE SATURDAY, AUGUST 5, 2017 AND SUNDAY, AUGUST 6, 2017 ON WASHINGTON STREET.

A representative was present and said that she wants to resurrect the old arts festival. She said that she has run other successful art festivals.

**** MOTION PASSED UNANIMOUSLY**

Mr. Simms asked the representative to attend the next Common Council meeting on August 9th.

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH GORDON FINE ARTS FOR THE USE OF MATHEWS PARK FOR THE NORWALK ART FESTIVAL TO BE HELD SATURDAY, JUNE 24, 2017 AND SUNDAY, JUNE 25, 2017 FROM 10:00 AM – 5:00 PM EACH DAY. SET UP TO TAKE PLACE SATURDAY, JUNE 24, 2017 AT 6:00 AM WITH TEAR DOWN NO LATER THAN 12:00 NOON ON MONDAY, JUNE 26, 2016. ESTIMATED ATTENDANCE 750.**

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The representative said that they had a wonderful event this year.

**** MOTION PASSED UNANIMOUSLY**

Mr. Simms asked the representative to attend the next Common Council meeting on August 9th.

**** MS. O'TOOLE GIANDURCO MOVED TO APPROVE THE USE OF THE CRANBURY PARK PAVILION I AND IMMEDIATE SURROUNDING GROUNDS BY FAMILY & CHILDRENS AGENCY FOR A FOSTER CARE SUMMER PARTY TO BE HELD SATURDAY, AUGUST 13, 2016 FROM 11:00 AM – 3:00 PM. ESTIMATED ATTENDANCE 100.**

Ms. Elisa Conte s present and said that they have been doing this party for a couple of years and it is very successful.

**** MOTION PASSED UNANIMOUSLY**

**** MR. CORSELLO MOVED TO APPROVE THE USE OF CRANBURY PARK GALLAHER ESTATE AND IMMEDIATE SURROUNDING GROUNDS BY LOUIS DREYFUS COMPANY LLC FOR A CORPORATE COOKOUT TO BE HELD THURSDAY, AUGUST 11, 2016 FROM 12:00 NOON – 7:00 PM. ESTIMATED ATTENDANCE 150.**

A representative was present. She said that this is their annual cook out and the past three years have been held at Cranbury Park.

**** MOTION PASSED UNANIMOUSLY**

**** MR. KYDES MOVED TO APPROVE THE USE OF CRANBURY PARK GALLAHER ESTATE BY NICOLE JEFFERS AND IMMEDIATE SURROUNDING GROUNDS FOR A WEDDING TO BE HELD SATURDAY, SEPTEMBER 30, 2017 FROM 4:00 PM – 12:00 MIDNIGHT. ESTIMATED ATTENDANCE 150-200.**

Ms. Jeffers was present.

**** MOTION PASSED UNANIMOUSLY**

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**** MR. SERASIS MOVED TO APPROVE THE USE NATHANIEL ELY FIELD BY CILTTEMA LIMINGGLO (ROODNER COURT JUNIOR COMMITTEE) FOR A FAMILY FUN DAY TO BE HELD SATURDAY, AUGUST 20, 2016 FROM 11:00 AM – 8:00 PM. ESTIMATED ATTENDANCE 100.**

Mr. Limingglo was present and said that this is the second year they are doing this event. It was successful last year.

**** MOTION PASSED UNANIMOUSLY**

**** MR. CORSELLO MOVED TO APPROVE THE USE OF CRANBURY PARK GALLAHER ESTATE BY KELLY RICHARDS FOR A WEDDING TO BE HELD SATURDAY, APRIL 22, 2017 FROM 3:00 PM – 12:00 MIDNIGHT. ESTIMATED ATTENDANCE 200.**

Ms. Richards was present.

**** MOTION PASSED UNANIMOUSLY**

**** MR. SERASIS MOVED TO APPROVE THE USE OF CALF PASTURE BEACH BY REED EXHIBITIONS FOR A “SUMMER TOWN HALL MEETING” TO TAKE PLACE FRIDAY, SEPTEMBER 9, 2016 FROM 8:00 AM – 3:00 PM WITH A RAIN DATE OF TUESDAY, SEPTEMBER 13, 2016. ESTIMATED ATTENDANCE 350.**

Ms. Barbara McDonald was present. She explained that they held an event at the Beach last year and their employees enjoyed it. She said that they hold a town hall meeting twice a year and decided to do a picnic.

**** MOTION PASSED UNANIMOUSLY**

**** MS. O'TOOLE GIANDURCO MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH NEW ENGLAND AUTO MUSEUM TO USE MATHEWS PARK FOR A FATHER'S DAY CAR SHOW TO BE HELD SUNDAY, JUNE 18, 2017 FROM 9:00 AM – 4:00 PM. SET UP TO TAKE PLACE SUNDAY, JUNE 18, 2017 AT 8:00 AM WITH TEAR DOWN NO LATER THAN 12:00 NOON ON MONDAY, JUNE 19, 2017. ESTIMATED ATTENDANCE 1,000.**

A representative was present. He said that this is their third year holding this event a

Mathews Park. He said that they had a huge turn out this year and it was great fun.

**** MOTION PASSED UNANIMOUSLY**

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH WOLFPIT SCHOOL PTO TO USE THE GROUNDS OF WOLFPIT SCHOOL FOR A PUMPKIN FESTIVAL TO BE HELD SATURDAY, OCTOBER 8, 2016 FROM 8:00 AM – 5:00 PM WITH A RAIN DATE OF SUNDAY, OCTOBER 9, 2016. ESTIMATED ATTENDANCE 1,000.**

AND TO APPROVE THE USE OF THE GROUNDS AT WOLFPIT SCHOOL BY THE WOLFPIT SCHOOL PTO FOR A BACK TO SCHOOL BBQ TO BE HELD FRIDAY, SEPTEMBER 16, 2016 FROM 4:00 PM – 7:00 PM. ESTIMATED ATTENDANCE 200.

Ms. Paula Caruso was present and described the events. She said that the Pumpkin Festival is their biggest fundraiser and the BBQ is a back to school event.

**** MOTION PASSED UNANIMOUSLY**

Mr. Simms asked the representative to attend the next Common Council meeting on August 9th for the Pumpkin Festival.

**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE HUMAN SERVICES COUNCIL FOR THE USE OF TAYLOR FARM FOR A KIDZFEST TOUCH A TRUCK & MORE TO BE HELD SATURDAY, OCTOBER 8, 2016 FROM 10:00 AM – 3:00 PM. SET UP TO TAKE PLACE FRIDAY, OCTOBER 7, 2016 AT 12:00 NOON WITH TEAR DOWN NO LATER THAN 12:00 NOON ON SUNDAY, OCTOBER 9, 2016. ESTIMATED ATTENDANCE 500+.**

Ms. Kari Pesavento was present. She said that this is their fifth year holding this event. Their goal is to give families an inexpensive day together and have fun. Last year they had 62 vehicles for their Touch a Truck.

**** MOTION PASSED UNANIMOUSLY**

Mr. Simms asked Ms. Pesavento to attend the next Common Council meeting on August 9th.

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**** MR. KYDES MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH RICCIO LANDSCAPING LLC PROJECT #3692 FLAX HILL PARK UTILITY IMPROVEMENTS FOR A SUM NOT TO EXCEED \$42,850.00. ACCOUNT #0915-6030-5777-C0178.**

AND TO AUTHORIZE THE DIRECTOR OF RECREATION AND PARKS TO ISSUE CHANGE ORDERS TO PROJECT #3692 FLAX HILL PARK UTILITY IMPROVEMENTS FOR A SUM NOT TO EXCEED \$4,280.00. ACCOUNT #0915-6030-5777-C0178, 016031-5585.

Mr. Mocciae explained that this expenditure was approved by the Common Council for water and electricity at Flax Hill Park, specifically at the Pavilion

**** MOTION PASSED UNANIMOUSLY**

**** MR. KYDES MOVED TO AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO M.E. O'BRIEN & SONS, INC. (SOLE SOURCE) FOR A NEW CALF PASTURE BEACH PLAYGROUND EQUIPMENT FOR A SUM NOT TO EXCEED \$69,639.00. ACCOUNT #0917-6030-5777-C0364.**

Mr. Mocciae said that funding was approved for the second half of the Sounds Fun Playground. Mr. Corsello had questions about how the playground will look. Mr. Mocciae explained that this playground is for the older children; it is red, white and blue and looks like a ship.

**** MOTION PASSED UNANIMOUSLY**

**** MS. O'TOOLE GIANDURCO MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH FIELD TURF (A TARKETT SPORTS COMPANY) FOR THE PURCHASE OF FIELD TURF CLASSIC HD PURE FILL (CORK) WITH VERSA TILE FABRIC FOR THE NEW BRIEN MCMAHON MULTI PURPOSE/BASEBALL FIELD FOR A SUM (SOLE-SOURCE) NOT TO EXCEED \$911,205.64. ACCOUNT #0917-6030-5777-C0568.**

Mr. Mocciae explained that the Common Council members requested that this cork

material be used on the new field at Brien McMahon. He said that the cork adds an extra \$300,000 to the project. He said that the cork material is supposed to be environmentally friendly; however, both Harvard and Dartmouth installed crumb rubber on their fields. He said that he should have the bids back by August. Ms. O'Toole Giandurco asked if they could wait until August to approve this item. Mr. Corsello said that it is a concern if the City is going to pay an extra \$300,000 when Harvard and Dartmouth are using crumb rubber.

Mr. Mocciaie said that they can wait to vote, but if the project comes back within budget, they can go with cork, but if it comes in over, they have the option of going with crumb rubber. He said that this was discussed during the capital budget hearings and it was stipulated that they had to use cork for the field. He said that the issue with crumb rubber is that it heats up, but even when heated, does not release toxins. Mr. Serasis added that the crumb rubber is a great shock absorber.

**** MR. SIMMS MOVED TO TABLE THIS ITEM TO THE NEXT MEETING
** MOTION PASSED UNANIMOUSLY
** MR. SIMMS MOVED TO SUSPEND THE RULES TO ADD THREE
** ITEMS TO THE AGENDA
** MOTION PASSED UNANIMOUSLY**

**** MR. KYDES MOVED TO AUTHORIZE THE PURCHASING DIRECTOR
TO ISSUE A PURCHASE ORDER TO CONCRETE CREATIONS, LLC
PROJECT #3694 INSTALLATION OF PLAYGROUND EQUIPMENT –
CALF PASTURE BEACH FOR A SUM NOT TO EXCEED \$22,000.
ACCOUNT #0917-6030-5777-C0364**

Mr. Mocciaie explained that this is for the installation of the playground equipment at the Beach.

**** MOTION PASSED UNANIMOUSLY**

**** MR. SERASIS MOVED TO APPROVE THE USE OF SHADY BEACH BY
PRICELINE.COM FOR A SUMMER EVENT TO BE HELD FRIDAY,
JULY 29, 2016 FROM 9:00 A.M. TO 5:00 P.M. ESTIMATED
ATTENDANCE 350**

Mr. Mocciaie explained that this is the second time they are doing this event and there were no issues last year.

**** MOTION PASSED UNANIMOUSLY**

**** MR. KYDES MOVED TO APPROVE THE USE OF THE CRANBURY PARK PAVILION I AND IMMEDIATE SURROUNDING GROUNDS BY BECKY GANGEMI FOR A GRADUATION PARTY TO BE HELD SUNDAY, JULY 31, 2016 FROM 12:00 P.M. TO 8:00 P.M. ESTIMATED ATTENDANCE 130**

Mr. Mocciae said that Ms. Gangemi was here, but had to leave.

**** MOTION PASSED UNANIMOUSLY**

DISCUSSION

**** MR. SERASIS MOVED TO APPROVE A SPEED BUMP IN MATHEWS PARK TO SLOW VEHICLE TRAFFIC INTO THE PARK AREA, PAID FOR BY STEEPING STONES. (STRIPED AND ROAD SIGNS PROVIDED BY STEEPING STONES MUSEUM FOR CHILDREN)**

Mr. Mike Jacobacci from Steeping Stones was present. Mr. Mocciae asked him if he discussed this request with Public Works. He said that he discussed this request them and they have no problem with the speed bump and understand that it is a safety issue. He said that there are already two speed bumps on the roadway.

Steeping Stones will pay for the speed bump.

**** MOTION PASSED UNANIMOUSLY**

REDEVELOPMENT PLANS FOR AN RFP FOR A MASTER PLAN OF FREESE PARK AND SOME SURROUNDING CITY OWNED PROPERTY.

Ms. Strauss explained that on June 28th the Redevelopment Agency released an RFP for the Master Plan of Freese Park. She said that the RFP was developed with input from

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Mr. Mocciae. A site plan took place this morning and the due date for proposals is July 18th.

**** MR. SERASIS MOVED TO ADJOURN
** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:03 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services