

FINANCE/CLAIMS COMMITTEE MEETING

Thursday October 13, 2016 7:00P.M.

CITY HALL

Common Council Chambers

125 East Avenue

Norwalk, Connecticut

AGENDA

1. Public Participation
2. Approve the Minutes of the following Finance Committee Meeting:
September 8, 2016
3. Claims Committee: receive the monthly Claims report; review and approve claims as required for Claims Report dated:
October 13, 2016
4. Narrative on Tax Collections dated October 13, 2016- Receive Report and discuss.
5. Monthly Tax Collector's Reports - Receive Reports and discuss:
September 30, 2016
6. Discussion on Senior Tax Relief.
7. Receive Oak Hills Authority Monthly Financial Statements for August 31, 2016.
8. Resolution, authorizing the Mayor, Harry W. Rilling, to execute any and all documents to secure the repayment of a loan in the amount of Three Hundred Thousand dollars (\$300,000) from the City of Norwalk to the Sixth Taxing District for the purpose of paying capital expenses related to the renovation of the District's Community Center for Fiscal Year 2016-2017.
9. Authorize the Mayor, Harry W. Rilling, to enter into a contract with Midwest Microfilm & Optical Storage Systems, d/b/a Midwest Micro Imaging of Golden Valley, MN, for the digitization of the Library's South Norwalk Sentinel microfilms pursuant to the specifications of Bid Project #3662, for a cost not to exceed \$17,600.00 accounts 09166210-5777-C0571 and 09176210-5777-C0571 (approved capital budget; no special appropriation needed).
10. Resolution, authorizing Capital Appropriation reductions of accounts 09167100-5777-C0119 and 09157100-5777-c0119 by \$70,000 and \$20,000 respectively.
11. Resolution, authorizing a Special Capital Appropriation in the amount of \$90,000 to increase the appropriation in account 09177100-5777-C0119 for the Department of Public Works to renovate the Public Works workspace at City Hall.
12. Receive Board of Estimate and Taxation Appropriations dated October 3 ,2016

**CITY OF NORWALK
FINANCE/CLAIMS COMMITTEE
REGULAR MEETING
SEPTEMBER 8, 2016**

ATTENDANCE: Bruce Kimmel, Chair; John Kydes, Shannon O'Toole-Giandurco, Nick Sacchinelli

ABSENT: Douglas Hempstead, John Igneri, Travis Simms

STAFF: Fred Gilden, Comptroller

OTHERS: Lisa Biagiarelli, Tax Collector; Michael Stewart, Tax Assessor; Robert Barron, Finance Director

CALL TO ORDER

Mr. Kimmel called the meeting to order at 7:05 p.m. A quorum was present. He announced that Mr. Hempstead, Mr. Igneri and Mr. Simms were unable to attend the meeting.

PUBLIC PARTICIPATION

There was no one who wished to address the Committee at this time.

**APPROVE THE MINUTES OF THE FOLLOWING FINANCE
COMMITTEE MEETING:**

July 14, 2016

**** MR. KYDES MOVED THE MINUTES OF THE JULY 14, 2016 MEETING.
** THE MOTION TO APPROVE THE MINUTES OF THE JULY 14, 2016
MEETING AS SUBMITTED PASSED UNANIMOUSLY.**

August 9, 2016

**** MR. SACCHINELLI MOVED THE MINUTES OF THE AUGUST 9, 2016
MEETING/
** THE MOTION TO APPROVE THE MINUTES OF THE AUGUST 9, 2016
MEETING AS SUBMITTED PASSED UNANIMOUSLY.**

Mr. Kimmel commented that Telesco Secretarial Services was providing excellent service.

CLAIMS COMMITTEE

Receive the monthly Claims report; review and approve claims as required for Claims Report dated:

August 10, 2016

September 15, 2016

**** MR. KIMMEL MOVED THE ITEM.**

Mr. Kimmel asked about a recent judgment that had just occurred. Ms. Biagiarelli said that she did not know the details of the judgment. Mr. Michael Stewart, the Tax Assessor, explained that Diago had filed an appeal and the Tax Assessor's Office was able to work out a modest reduction rather than going to court. He said that it would have cost more to go to court than it was to grant the reduction.

Ms. Biagiarelli presented her report to the Committee.

**** THE MOTION TO RECEIVE THE MONTHLY CLAIMS REPORT; REVIEW AND APPROVE CLAIMS AS REQUIRED FOR CLAIMS REPORT FOR SEPTEMBER 15, 2016 PASSED UNANIMOUSLY.**

Narrative on Tax Collections dated September 8, 2016 – Receive Report and Discuss.

Monthly Tax Collector's Report - Receive Reports and discuss:

July 31, 2016

August 31, 2016

Mr. Kydes asked about the sale of the boat slips. He had been told that there was no parking for the boat slips. Ms. Biagiarelli said that both she and Atty. Coppolla had read the condo documents and that neither of them believed that the parking was restricted to only the condo units.

Receive Oak Hills Authority Monthly Financial Statement for July 31, 2016.

Mr. Bob Barron said that the BET had asked the Authority to come in to report to them. He said that he had some concerns about the revenues because of the mild winter and extended play season. He reviewed the details of the item with the Committee.

Discussion on Senior Tax Relief.

Mr. Stewart said that Mr. Barron had taken the information and organized it into a clear and simple format.

Mr. Kimmel said that he was wondering what the Council could do. Mr. Barron said that the State limit on the local program was 10%. Norwalk currently has a .5% rate. Mr.

Barron reviewed the current figures as dictated by the ordinance and outlined in his hand out with the Committee.

Mr. Kimmel said that he would like to know what would happen if the City changed the percentage from .5% to .75% or 1%. Mr. Barron said that he would do those projections.

Mr. Barron then reviewed the details of a spreadsheet document that he distributed to the Committee members.

The discussion moved to the communication efforts that Mr. Stewart made last year. Mr. Barron said that it was clear from the fact that there was a smaller amount surplus left over from this past year than there was the year before.

Mr. Sacchinelli asked what would make this a useful program. Mr. Barron said that the objectives were to provide more people relief and more relief to those who qualify. He said that he would like to see incremental steps, but cautioned everyone about an increase that would drive up the mill rate. He added that the surplus funds are then put towards the Fund Balance.

Mr. Kydes asked about those who had applied. Mr. Stewart said that there were a number of people who had expressed interest in the program, but a number of them were above the top income level.

Ms. O'Toole-Giandurco asked about the flier in the tax bills. Mr. Stewart said that the Tax Bills had an extra line on it informing people about the tax relief. A flier was also sent with a utility bill.

Mr. Kimmel asked if those who qualified for the local tax relief would automatically qualified for the State Tax Relief. Mr. Stewart said that the State had a lower top limit than the City did.

Mr. Barron suggested that perhaps the Committee wanted to work on the tax relief marketing every other year and review or adjust the amounts on the alternate years. Mr. Kimmel said that he would like to have both items move forward consecutively.

Mr. Barron suggested that perhaps the Committee consider dividing the surplus among the program participants. Mr. Kimmel said that they would have to check the ordinance.

Mr. Kimmel said that if Mr. Barron would prepare work showing the various scenarios that they Committee had discussed.

ADJOURNMENT

**** MS. O'TOOLE-GIANDURCO MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:00 p.m.

Respectfully submitted

S. L. Soltes
Telesco Secretarial Services

AGENDA

OCTOBER 13, 2016

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED
CLAIMS COMMITTEE

APPROVED BY
TAX COLLECTOR

REPORTED TO
CLAIMS COMMITTEE

AGUIRRE, KATHERINE		15-MV-300812 (\$39.58)	PRORATION
ALVES, CARY NICOLE		15-MV-301594 (\$169.97)	NOT IN NORWALK/ PER DMV TT ERROR
ALVES, JASON		15-MV-301596 (\$265.08)	NOT IN NORWALK
ARIAS, HUMBERTO	(\$36.22)	15-MV-302634 (\$17.75)	PRORATIONS
		15-MV-302636 (\$18.47)	PRORATIONS
ARNOLD, ROY ANDREW / ARNOLD, CAROLYN		15-MV-302774 (\$14.69)	PRORATION
BERTRAND, ROBERT N		15-MV-305220 (\$44.86)	PRORATION
BODDEN, WAYDE CHARLTON		14-MV-305625 (\$11.03)	PRORATION
BODNARCHUK, SOLOMIYA	(\$417.73)	15-MV-305842 (\$113.00)	DUPLICATE PAYMENT
		15-MV-305844 (\$305.73)	DUPLICATE PAYMENT
BOHY, NICOLETTE C		15-MV-305907 (\$55.09)	PRORATION
BROS, DANIELLE		15-MV-306894 (\$14.83)	PRORATION
BUSHMAN, GEORGIA		15-MV-307642 (\$48.83)	PRORATION
CAB EAST LLC		13-MV-401529 (\$317.80)	PRORATION
CAB EAST LLC	(\$6,019.43)	14-MV-SEE BACK UP	PRORATIONS
CALLOO, RORY R		15-MV-309007 (\$67.04)	PRORATION
CAPUANO, RAYMOND A		15-MV-309480 (\$17.49)	PRORATION
CASTELLANO, JOSEPH L / CASTELLANO PATRICIA		15-MV-310266 (\$18.07)	PRORATION
CHANLER, ROSALIE / CHANLER WILLIAM A		15-MV-311286 (\$22.00)	PRORATION
CHO, DAVID YOUNGWOOK		15-MV-311791 (\$23.42)	PRORATION
CHRISTIE, JAMES / CHRISTIE CHARLENE		15-MV-311894 (\$52.99)	PRORATION
CONSTANTINO, VAN K		15-MV-313108 (\$11.42)	PRORATION
COX, ARTHUR D		14-MV-313556 (\$522.55)	ABATEMENT
CUMMINGS, SANDRA L		14-MV-314077 (\$14.31)	PRORATION
DAIMLER TRUST		15-MV-314887 (\$190.87)	PRORATION
DAIMLER TRUST		15-MV-SEE BACK UP	PRORATIONS
DAIMLER TRUST		15-MV-314942 (\$93.11)	PRORATION

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DAIMLER TRUST	(\$1,906.90)	15-MV-314862 (\$260.28)	PRORATIONS & ABATEMENT
		15-MV-314880 (\$1,028.94)	PRORATIONS & ABATEMENT
		15-MV-314926 (\$617.68)	PRORATIONS & ABATEMENT
DAVIS, BETTY S		15-MV-315392 (\$190.73)	PAID TWICE IN ERROR
DEREGT, JOHN P		15-MV-316434 (\$93.34)	PRORATION
DHL EXPRESS USA INC		15-MV-316787 (\$148.70)	PRORATION
ESPINEL, EDISON E / ESPINEL EDISON DAVID		15-MV-319882 (\$27.00)	PRORATION
F.O. LANDSCAPING LLC		15-MV-320247 (\$463.12)	PRORATION
FESENMEYER, CHRISTIAN H		15-MV-321082 (\$31.39)	PRORATION
FINO, ISABELLA		14-MV-321494 (\$238.89)	DUPLICATE PAYMENT
GANDE MATTHEW EDWARD / BROWNING ABIGAIL		15-MV-323615 (\$64.11)	PRORATION
GARCIA, ELIZABETH D		15-MV-323705 (\$59.57)	PRORATION
GARCIA-OROZCO, ROSA		15-MV-323925 (\$65.68)	PRORATION
GOLOB, MICHAEL P / GOLOB PAULA J		15-MV-325302 (\$49.75)	PRORATION
GONZALEZ, VERONICA Y		15-MV-325632 (\$81.35)	PRORATION
GOODYEAR, JODY L		15-MV-325724 (\$29.60)	PRORATION
GRIECO, SHERRY L		15-MV-326379 (\$68.56)	PRORATION
GRIFFITHS, PHILLIPA A		15-MV-326432 (\$13.09)	PRORATION
HANN AUTO TRUST		15-MV-327432 (\$258.20)	PRORATION
HATCH AND BEILEY CO THE		15-MV-327850 (\$50.91)	DUPLICATE PAYMENT
HONDA LEASE TRUST		15-MV-329733 (\$249.41)	ABATEMENT
HONDA LEASE TRUST		15-MV-329499 (\$401.66)	PRORATION
HONDA LEASE TRUST	(\$300.02)	15-MV-329640 (\$274.33)	PRORATION
		15-MV-330132 (\$25.69)	PRORATION
HONDA LEASE TRUST	(\$2,357.75)	15-MV- SEE BACK UP	PRORATIONS
HURWITZ, RAPHAEL L		15-MV-330858 (\$30.97)	PRORATION
HYUNDAI LEASE TITLING TRUST		15-MV-331228 (\$91.32)	PRORATION
HYUNDAI LEASE TITLING TRUST		15-MV-331316 (\$335.43)	PRORATION

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JAFF, NINA P		15-MV-332104 (\$21.74)	PRORATION
JEAN-CHARLES, LUZ		15-MV-332393 (\$15.06)	PRORATION
JOHNSON, LEE A		15-MV-332833 (\$18.73)	PRORATION
JUTERBOCK, THOMAS M		15-MV-333194 (\$29.58)	PRORATION
LIMA-RIVERA, RENE	(\$251.29)	15-MV-337808 (\$187.56)	ABATEMENTS
		15-MV-337803 (\$63.73)	ABATEMENTS
LOPEZ-QUIRAMA, LAURA M		15-MV-338466 (\$35.55)	PRORATION
MACKEY, PAULETTE M		15-MV-339285 (\$13.30)	PRORATION
MANGINI, DAVID JEROME	(\$492.31)	15-MV-339941 (\$275.68)	PRORATIONS
		15-MV-339942 (\$216.63)	PRORATIONS
MANOUSOS, ANTHONY C		15-MV-340007 (\$292.54)	PRORATION
MCGANN, KRAIG ALAN		15-MV-341616 (\$106.87)	PRORATION
MCGUINNESS, HEATHER WINGATE		15-MV-341738 (\$88.02)	PRORATION
MIGNAULT, PATRICK WILLILAM / WILKINS NICOLE E		15-MV-342926 (\$83.31)	PRORATION
MILLER, JEAN / MILLER JAMES M		15-MV-343076 (\$89.64)	PRORATION
MILLS, KJERSTEN F		15-MV-343185 (\$95.97)	PRORATION
MONTANEZ, ANDRES F		15-MV-343840 (\$173.41)	PRORATION
MULLER, MICHELE I		15-MV-344819 (\$10.41)	PRORATION
MUZIN, KEVIN		15-MV-351075 (\$70.33)	PAID TWICE THRU P+P
NEIL, LEEROY L		15-MV-345682 (\$75.96)	PRORATION
NIKIFOROS, ALEXANDRA / NIKIFOROS, DIMITRIOS		15-MV-346041 (\$34.29)	PRORATION
NISSAN INFINITI LT		15-MV-346818 (\$20.29)	PRORATION
NISSAN INFINITI LT		15-MV-346914 (\$267.79)	PRORATION
NISSAN INFINITI LT	(\$870.24)	14-MV-345718 (\$131.15)	PRORATION AND ABATEMENT
		15-MV-347025 (\$739.09)	PRORATION AND ABATEMENT
NISSAN INFINITI LT	(\$481.18)	15-MV-346100 (\$27.92)	PRORATION AND ABATEMENT
		15-MV-346768 (\$453.26)	PRORATION AND ABATEMENT
NISSAN INFINITI LT		15-MV-346109 (\$56.20)	PRORATION

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NISSAN INFINITI LT		14-MV-345958 (\$211.71)	PRORATION
NISSAN INFINITI LT	(\$505.08)	14-MV-345840 (\$78.12)	PRORATIONS
		15-MV-346204 (\$426.96)	PRORATIONS
OCHOA, FRANCISCO P		15-MV-347679 (\$140.46)	PRORATION
ORAVEZ, JOSEPH A / ORAVEZ MARILYN		15-MV-348172 (\$17.75)	PRORATION
PAGAN, DOLORES		15-MV-348788 (\$45.36)	PRORATION
PAPADOPOULOS, EFSTATHIOS		15-MV-349158 (\$39.11)	PRORATION
PASTORA, MELVIN U		15-MV-349049 (\$202.93)	PRORATION
PIERRE-CHARLES, RICADEL	(\$252.48)	14-MV-350640 (\$252.458)	PRORATION
		15-MV-351147 (\$190.73)	PRORATION
PUENTE, GUSTAVO E		15-MV-352182 (\$17.15)	PRORATION
RANIERI, YVONNE SUZANNE		15-MV-352948 (\$23.41)	PRORATION
RAUCCI, RICHARD ANDREW		15-MV-353019 (\$44.81)	PRORATION
RAVE GARCIA, JESSICA LINDA		15-MV-353032 (\$18.21)	PRORATION
R I POOLS INC		15-MV-352491 (\$158.73)	PRORATION
SANTORELLA, VINCENT P		15-MV-357056 (\$11.42)	PRORATION
SCHULTZ, CLAIRE M		15-MV-357718 (\$25.12)	PRORATION
SERVIDIO, MICHAEL PETER		15-MV-358303 (\$13.18)	PRORATION
SMITH, CEANIE Y		15-MV-359638 (\$12.83)	PRORATION
SOPER, JEANNINE B		15-MV-360175 (\$20.69)	PRORATION
SOTO, ORLANDO		15-MV-360243 (\$35.15)	PRORATION
SWAIN, BARBARA J		15-MV-361603 (\$29.48)	PRORATION
TAYLOR, WILBUR SPENCER		15-MV-370036 (\$19.03)	PRORATION
TICAS, JHONNY J / ALFARO ROSIBEL	(\$61.25)	15-MV-363022 (\$14.94)	PRORATION
		15-MV-363023 (\$46.31)	PRORATION
TOMASCHI, VILEM		15-MV-363330 (\$49.32)	PRORATION
TRACY, BRIAN MICHAEL		15-MV-364624 (\$38.01)	PRORATION
TWENTY-FIVE COMMERCE IN		14-MV-364636 (\$146.88)	PRORATION

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TAX COLLECTOR

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CLAIMS COMMITTEE

UNDZIAKIEWICZ, ALICJA		15-MV-365308 (\$10.41)	PRORATION
USB LEASING LT		15-MV-365569 (\$532.44)	PRORATION
VAULT TRUST	(\$927.43)	14-MV-413698 (\$519.73)	ABATEMENT
		15-MV-366757 (\$407.73)	ABATEMENT
VAULT TRUST	(\$1,763.93)	MV- SEE BACK UP	PRORATIONS & ABATEMENTS
VCFS AUTO LEASING COMPANY		15-MV-367143 (\$210.71)	PRORATION
VT INC AS TSTEE WORLD OMNI LT		15-MV-368164 (\$101.55)	PRORATION
ACFS AUTO LEASING COMPANY		15-MV-367160 (\$239.64)	PRORATION
VW CREDIT LEASING LTD		15-MV-365940 (\$104.50)	PRORATION
WARREN, TRACY MARIE		15-MV-368605 (\$19.08)	PRORATION
WEISS, HOWARD ALLEN		15-MV-368880 (\$15.06)	PRORATION
WINFIELD, HEIDI N	(\$96.05)	15-MV-369843 (\$52.03)	PRORATIONS
		15-MV-369841 (\$44.05)	PRORATIONS
WOLTERS, PAUL D		15-MV-370012 (\$176.76)	PRORATION
WONG, WON SHAWN J / WONG WO FLORA		15-MV-370036 (\$61.23)	ABATEMENT
ZAMBRZYCKI, JUSTYNA M		15-MV-370733 (\$146.10)	PRORATION
ZIMNOCH, EVA		15-MV-312855 (\$386.83)	PRORATION
FRANCELLO, CHRISTINA	(\$744.21)	12-PP-203517 (\$223.34)	WRONG BILL
		13-PP-203559 (\$169.59)	WRONG BILL
		14-PP-203556 (\$227.42)	WRONG BILL
		15-PP-203538 (\$123.95)	WRONG BILL

AGENDA

OCTOBER 13, 2016

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED
CLAIMS COMMITTEE

CYRTA, MARY
RE: 21 BARTLETT MANOR

APPROVED BY
TAX COLLECTOR

15-RE-106255 (\$536.56)

REPORTED TO
CLAIMS COMMITTEE

ADTL ELDERLY TAX CREDIT

DAIMLER TRUST

15-MV-314784	1AJAB9	WDDF8AB7EG232322	\$47.58
15-MV-314785	5AHVX7	WDDGF8AB1EA942870	\$47.58
15-MV-314830	8AFEG3	WDDHF8JB1EA932193	\$343.41
15-MV-314892	3ARDT5	4JGDF7CE8DA262330	\$230.82
		TOTAL	\$669.39

CAB EAST LLC

BILL	PLATE	MODEL	VIN#	AMOUNT
14-MV-307666	1ABSH3	2014/FORD	1FADP3F2XEL146800	\$ 106.26
14-MV-307684	127ZSJ	2013/FORD	1FM5K8D83DGB45637	\$ 461.26
14-MV-307715	202UDN	2012/FORD	1FMHK8F89CGA50315	\$ 424.33
14-MV-307732	313YPY	2011/FORD	1ZVBP8AM7B5167057	\$ 162.57
14-MV-307721	3ABSH3	2013/FORD	3FA6P0SU1DR316282	\$ 133.33
14-MV-307766	414ZZM	2013/FORD	3FA6P0H76DR301567	\$ 88.35
14-MV-307785	518ZTT	2013/FORD	1FMCU9J96DUC18652	\$ 359.77
14-MV-307794	549YWH	2012/FORD	1FMHK8F87CGA27504	\$ 424.33
14-MV-307811	638ZHZ	2013/FORD	1FM5K8D84DGA09646	\$ 614.99
14-MV-307820	751ZTT	2013/FORD	2FMDK4JC5DBB62573	\$ 359.42
14-MV-307828	785ZTT	2013/FORD	1FMCU9J90DUB59405	\$ 359.77
14-MV-307862	889UVE	2012/FORD	1FMCU9D79CKC58647	\$ 183.00
14-MV-307905	7AAFP3	2012/FORD	1FMCU9D76CKB25876	\$ 244.10
14-MV-307941	283YNY	2011/FORD	2FMDK4JC4BBA83053	\$ 220.79
14-MV-307949	306ZXR	2013/FORD	3FA6P0HR2DR277057	\$ 249.16
14-MV-307959	342ZBP	2012/FORD	2FMDK4JC5CBA61404	\$ 439.62
14-MV-307960	356YPG	2011/FORD	1FMCU0D76BKB69483	\$ 280.59
14-MV-307991	671ZVS	2013/FORD	1FM5K8D87DGB80858	\$ 153.76
14-MV-308027	808ZPY	2013/FORD	1FADP5AU2DL511263	\$ 273.36
14-MV-308029	830ZEE	2012/FORD	3FAHP0HA9CR280071	\$ 167.50
14-MV-370736	753ZZX	2013/FORD	1FMCU9HX4DUD82969	\$ 75.44
14-MV-401662	140ZCH	2012/FORD	1ZVBP8AM0C5252159	\$ 237.73
TOTAL				\$6,019.43

<u>List Number</u>	<u>Plate #</u>	<u>Veh. Descrp.</u>	<u>VIN #</u>	<u>Refund Amount</u>
✓ 15-329466	717ZWL	'13 Honda Civic	2HGFB2F89DA532508	206.51
✓ 15-329528	4ADEG3	'13 Honda Civic	2HGFB2F51DH575116	47.15
✓ 15-329653	122ZZV	'13 Honda CRV	2HKRM4H38DH662886	159.05
✓ 15-329841	140WTV	'13 Honda CR-V	5JL6RM4H7XDL075131	118.75
✓ 15-329963	656TSB	'13 Honda CR-V	2HKRM4H50DH646442	105.48
✓ 15-329985	2AGWLL1	'14 Honda CR-V	2HKRM4H38EH658628	233.28
✓ 15-330049	199ZXS	'13 Honda CR-V	5JL6RM4H78DL052933	198.10
✓ 15-330241	500ZLA	'15 Acura MDX	5FRYD4H47FB028327	560.10
✓ 15-330280	184ZWE	'13 Honda CR-V	5JL6RM4H73DL056145	237.53
✓ 15-330316	239ZUZ	'13 Honda Civic	2HGFB2F9XDH521428	103.08
✓ 15-330367	2AARF1	'13 Honda Accord	1HGCR2F36DA230353	137.34
✓ 15-330384	3944LY	'13 Acura ILX	19VDE1F59DE016070	251.38

2357.75

VAULT TRUST

13-MV-365418	506YMW	VIN: 1GNSKJE36BR227663	\$228.27
13-MV-365392	369YRN	VIN: 1J4NF5FB8BD187150	\$64.86
13-MV-365433	582YKM	VIN: 1J4RR4GG4BC581487	\$261.42
14-MV-366041	582YKM	VIN: 1J4RR4GG4BC581487	\$473.35
13-MV-365451	769YUL	VIN: 1J4AA2D16BL591690	\$72.13
14-MV-366056	769YUL	VIN: 1J4AA2D16BL591690	\$411.85
14-MV-366224	439ZCH	VIN: 1C4RJFAG7CC156610	\$252.05
TOTAL			\$1,763.93

RECEIVED
AUG 30 2016
Ryan LLC

Barron, Robert

From: Barron, Robert
Sent: Wednesday, September 07, 2016 11:55 AM
To: 'PATS.HOLIDAY@GMAIL.COM'; 'bill@williampwaters.com'; 'ep ltd@earthlink.net'; 'jkendy@msn.com'; 'edesrochers358@gmail.com'; Mount, Clyde
Cc: Anne Yang-Dwyer; Chairman Greg Burnett; Edwin Camacho; James Feigenbaum; James Page; 'Laoise King'; Mayor Rilling; Grey, Lola; Castracane, Donna; 'oakhills1969@gmail.com'; Asmani, Lunda
Subject: October BET meeting

Dear OHPA Members:

The BET would like a representative of the OHPA to attend its next meeting on October 3, 2016, in room 231 of City Hall at 7:00 p.m. to discuss the OHPA's financial results for last FY 2015-16 and its plans for the current FY 2016-17. The BET expected better FY 2015-16 operating results given the restructured debt to the city and the increase in rounds due to the long good weather playing season, specifically:

- The **Net Ordinary Income** worsened year-over-year by \$6K
 - Or put another way, for every incremental \$1.00 of revenue the OHPA produced last year over the previous year it generated an incremental \$1.05 of expense
 - If you take into account the unbudgeted \$20K for the National Golf Foundation study the year-over-year Net Ordinary Income would have only improved by \$14K
 - Net of this \$20K NGF expense, the OHPA would have only netted \$0.12 of Net Ordinary Income for every incremental \$1.00 it generated year-over-year
- The **Net Other Income** only improved by \$48K after an \$81K decrease in the OHPA's debt to the city due to the \$53K of capital projects that included:
 - \$20K to paint the restaurant
 - \$26K to repair the foundation and porch of the Superintendent's home
- The **Net Cash Flow** (Net Income less the non-cash depreciation) only improved by \$22K year-over-year
 - Even if you add back the \$66K of identified unbudgeted items the improvement to the Net Cash Flow would only be about \$88K which is only \$7K better than the reduction of debt to the city
 - Or put another way, net of the reduction of debt to the city, for every incremental \$1.00 of revenue the OHPA produced last year over the previous year it only generated an additional \$0.06 of Net Cash Flow

	FISCAL YEAR		BETTER/(WORSE)	
	2015-16	2014-15	\$ VAR	VAR %
Total Income	\$ 1,684,113.50	\$ 1,570,368.70	\$ 113,744.80	7.2%
Total Expense	\$ (1,421,470.04)	\$ (1,301,599.58)	\$ (119,870.46)	-9.2%
Net Ordinary Income	\$ 262,643.46	\$ 268,769.12	\$ (6,125.66)	-2.3%
Depreciation	\$ (215,487.60)	\$ (235,487.35)	\$ 19,999.75	8.5%
Capital Projects	\$ (53,361.11)	\$ -	\$ (53,361.11)	-100.0%
Debt to City	\$ (24,752.75)	\$ (106,141.03)	\$ 81,388.28	76.7%
Net Other Income	\$ (293,601.46)	\$ (341,628.38)	\$ 48,026.92	14.1%
Net Income	\$ (30,958.00)	\$ (72,859.26)	\$ 41,901.26	57.5%
Net Cash Flow (less depreciation)	\$ 184,529.60	\$ 162,628.09	\$ 21,901.51	13.5%

The margins on the OHPA's incremental revenue are too low which seems to indicate that the OHPA has added too much operating expense to support the increase in income. The BET and I look forward to your read of these financials and what changes you are proposing in the current fiscal year.

Thank you.

Bob

Robert Barron, CPFO
Director of Finance



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Department of Finance

August 2016 Financial Commentary

Balance Sheet

Cash is \$35K higher than the prior year. This has decreased by \$35K from the prior month. However, Accounts Payable is \$30K lower than the prior year, which accounts for the cash decrease.

July Month vs Prior Year

Golf Revenue is \$14K lower primarily due to a decrease in revenue and cart rounds.

Personnel and employee benefits expenses are higher by \$22K or 34% over the prior year primarily due to salary increases, Operations and Course/Seasonal personnel.

Administrative expenses are flat for the month.

Park Maintenance is \$13K higher primarily due the usage of chemicals. There appears to be an issue with this line item and is being researched.

Operating Income is lower than August 2015 by \$43K.

July YTD vs Prior YTD

Golf Revenue is flat year over year for the 2 month period.

Personnel and employee benefits expenses are higher by \$30K or 20% over the prior year primarily due to Operations (up 35%) and Seasonal personnel (up 42%).

Administrative expenses are \$8K higher than the prior year due to advertising and utility expenses.

Park Maintenance is \$25K higher primarily due to Ag & Chem, water and building maintenance expenses.

Operating Income is lower than August 2015 by \$55K.

Budget Comparison YTD

The YTD Revenue is on budget.

Personnel expenses are exceeding budget by \$16K primarily due to Operations personnel.

Administrative expenses are on budget.

Park Maintenance exceeds budget by \$48K due to Ag & Chem which is being researched.

Operating Income is \$63K under budget. This should improve with the correction of AG & Chem expenses.

OAK HILLS SALES ANALYSIS AUGUST 2016

<u>Description</u>	<u>Aug 2016</u>	<u>Aug 2015</u>	<u>Inc/(Dec)</u>	<u>YTD FY17</u>	<u>YTD FY16</u>	<u>Inc/(Dec)</u>
Revenue Rounds	5,436	5,974	-9.0%	11,936	12,344	-3.3%
Barter Rounds	<u>318</u>	<u>332</u>	<u>-4.2%</u>	<u>656</u>	<u>653</u>	<u>0.5%</u>
Sub Total	5,754	6,306	-8.8%	12,592	12,997	-3.1%
Comp Rounds	<u>108</u>	<u>23</u>	<u>369.6%</u>	<u>199</u>	<u>54</u>	<u>268.5%</u>
Total All Rounds	5,862	6,329	-7.4%	12,791	13,051	-2.0%
Total Carts	3,607	4,008	-10.0%	7,805	8,261	-5.5%
Total Golf ID Cards	23	16	43.8%	103	87	18.4%
Total Gift Cards	12	11	9.1%	28	31	-9.7%
Total \$ Revenue Rounds	\$153,396	\$165,329	-7.2%	\$347,166	\$345,596	0.5%
Total Carts \$	\$55,293	\$59,060	-6.4%	\$119,708	\$121,670	-1.6%
Total Golf ID Cards \$	\$1,825	\$1,180	54.7%	\$8,160	\$6,520	25.2%
Total Gift Cards \$	\$1,141	\$925	23.4%	\$2,455	\$2,646	-7.2%
Rain Chks/Gift Cards Redeemed	-\$2,999	-\$3,160	-5.1%	-\$8,814	-\$8,402	4.9%
	<u>\$208,656</u>	<u>\$223,334</u>	<u>-6.6%</u>	<u>\$468,675</u>	<u>\$468,030</u>	<u>0.1%</u>
\$ Revenue/Revenue Round	\$28.22	\$27.67	2.0%	\$29.09	\$28.00	3.9%
Carts/Revenue Round	66.4%	67.1%	-1.1%	65.4%	66.9%	-2.3%
Cart \$/Revenue Round	\$10.17	\$9.89	2.9%	\$10.03	\$9.86	1.8%
Cart \$/Cart Round	\$15.33	\$14.74	4.0%	\$15.34	\$14.73	4.1%
ID Card \$/Card	\$79.35	\$73.75	7.6%	\$79.22	\$74.94	5.7%
Resident Adult 18 Rounds	1,362	1,865	-27.0%	3,140	3,848	-18.4%
Resident Senior 18 Rounds	1,154	907	27.2%	2,349	1,957	20.0%
Junior/Golf Team 18 Rounds	190	270	-29.6%	420	480	-12.5%
Empl 18 Rounds	92	118	-22.0%	184	254	-27.6%
Non Resident 18 Rounds	2,231	2,066	8.0%	4,899	4,357	12.4%
Total 9 Hole Rounds	407	748	-45.6%	944	1,448	-34.8%
Resident Adult 18 Rounds \$	\$36,110	\$49,043	-26.4%	\$83,170	\$100,973	-17.6%
Resident Senior 18 Rounds \$	\$24,112	\$18,234	32.2%	\$50,396	\$38,012	32.6%
Junior/Golf Team 18 Rounds \$	\$3,989	\$4,710	-15.3%	\$8,130	\$8,451	-3.8%
Empl 18 Rounds \$	\$580	\$708	-18.1%	\$1,188	\$1,636	-27.4%
Non Resident 18 Rounds \$	\$79,323	\$76,736	3.4%	\$183,315	\$165,550	10.7%
Total 9 Hole Rounds \$	\$9,282	\$15,898	-41.6%	\$20,967	\$30,974	-32.3%
SR NONRES DISC	1	0	0.0%	1	1	0.0%
NONRES DISCOUNT	0	0	0.0%	0	0	#DIV/0!
FAMILY REG	0	0	0.0%	2	2	0.0%
CITY/OWNER REG	<u>0</u>	<u>1</u>	<u>-100.0%</u>	<u>2</u>	<u>1</u>	<u>100.0%</u>
Total	1	1	0.0%	5	4	25.0%
GolfNow Rounds	129	114	13.2%	286	193	48.2%
GolfNow Dollars	\$6,972	\$6,384	9.2%	\$15,246	\$10,910	39.7%
Dollars/Round	\$54.05	\$56.00	-3.5%	\$53.31	\$56.53	-5.7%

OAK HILLS SALES ANALYSIS AUGUST 2016 CALENDAR

<u>Description</u>	<u>Aug 2016</u>	<u>Aug 2015</u>	<u>Inc/(Dec)</u>	<u>YTD 2016</u>	<u>YTD 2015</u>	<u>Inc/(Dec)</u>
Revenue Rounds	5,436	5,974	-9.0%	27,717	27,046	2.5%
Barter Rounds	<u>318</u>	<u>332</u>	<u>-4.2%</u>	<u>1,521</u>	<u>1,267</u>	<u>20.0%</u>
Sub Total	5,754	6,306	-8.8%	29,238	28,313	3.3%
Comp Rounds	<u>108</u>	<u>23</u>	<u>369.6%</u>	<u>323</u>	<u>136</u>	<u>137.5%</u>
Total All Rounds	5,862	6,329	-7.4%	29,561	28,449	3.9%
Total Carts	3,607	4,008	-10.0%	15,894	16,257	-2.2%
Total Golf ID Cards	23	16	43.8%	1,818	1,861	-2.3%
Total Gift Cards	12	11	9.1%	243	122	99.2%
Total \$ Revenue Rounds	\$153,396	\$165,329	-7.2%	\$780,985	\$735,603	6.2%
Total Carts \$	\$55,293	\$59,060	-6.4%	\$242,368	\$241,715	0.3%
Total Golf ID Cards \$	\$1,825	\$1,180	54.7%	\$137,789	\$142,944	-3.6%
Total Gift Cards \$	\$1,141	\$925	23.4%	\$19,420	\$10,203	90.3%
Rain Chks/Gift Cards Redeemed	-\$2,999	-\$3,160	-5.1%	-\$22,729	-\$17,674	28.6%
	\$208,656	\$223,334	-6.6%	\$1,157,833	\$1,112,791	4.0%
\$ Revenue/Revenue Round	\$28.22	\$27.67	2.0%	\$28.18	\$27.20	3.6%
Carts/Revenue Round	66.4%	67.1%	-1.1%	57.3%	60.1%	-4.6%
Cart \$/Revenue Round	\$10.17	\$9.89	2.9%	\$8.74	\$8.94	-2.2%
Cart \$/Cart Round	\$15.33	\$14.74	4.0%	\$15.25	\$14.87	2.6%
iD Card \$/Card	\$79.35	\$73.75	7.6%	\$75.79	\$76.81	-1.3%
Resident Adult 18 Rounds	1,362	1,865	-27.0%	8,035	8,573	-6.3%
Resident Senior 18 Rounds	1,154	907	27.2%	4,964	4,182	18.7%
Junior/Golf Team 18 Rounds	190	270	-29.6%	747	963	-22.4%
Empl 18 Rounds	92	118	-22.0%	444	527	-15.7%
Non Resident 18 Rounds	2,231	2,066	8.0%	11,169	9,905	12.8%
Total 9 Hole Rounds	407	748	-45.6%	2,358	2,896	-18.6%
Resident Adult 18 Rounds \$	\$36,110	\$49,043	-26.4%	\$210,309	\$219,179	-4.0%
Resident Senior 18 Rounds \$	\$24,112	\$18,234	32.2%	\$102,698	\$76,710	33.9%
Junior/Golf Team 18 Rounds \$	\$3,989	\$4,710	-15.3%	\$13,193	\$15,004	-12.1%
Empl 18 Rounds \$	\$580	\$708	-18.1%	\$2,608	\$3,154	-17.3%
Non Resident 18 Rounds \$	\$79,323	\$76,736	3.4%	\$401,424	\$360,156	11.5%
Total 9 Hole Rounds \$	\$9,282	\$15,898	-41.6%	\$50,753	\$61,400	-17.3%
SR NONRES DISC	1	0	0.0%	106	88	20.5%
NONRES DISCOUNT	0	0	0.0%	127	146	-13.0%
FAMILY REG	0	0	0.0%	29	44	-34.1%
CITY/OWNER REG	<u>0</u>	<u>1</u>	<u>-100.0%</u>	<u>28</u>	<u>20</u>	<u>40.0%</u>
Total	1	1	0.0%	290	298	-2.7%
GolfNow Rounds	129	114	13.2%	579	455	27.3%
GolfNow Dollars	\$6,972	\$6,384	9.2%	\$30,735	\$24,252	26.7%
Dollars/Round	\$54.05	\$56.00	-3.5%	\$53.08	\$53.30	-0.4%

OAK HILLS PARK AUTHORITY
Balance Sheet 2016
 As of August 31, 2016

	Aug 31, 16	Aug 31, 15
ASSETS		
Current Assets		
Checking/Savings		
1000 · Cash		
1010 · CAP Account - Wells Fargo	553.76	183.74
1011 · Money Market - Wells Fargo	0.00	1,408.55
1021 · NBT Money Market	418,361.81	363,688.62
1022 · NBT Payment Account	-69,073.42	-52,793.86
1023 · NBT Rent Escrow Sec Apt Right	1,321.00	1,350.00
1040 · Escrow Security Dep Apt 2 Right	0.00	2,001.15
1050 · Petty	400.00	400.00
Total 1000 · Cash	351,563.15	316,238.20
Total Checking/Savings	351,563.15	316,238.20
Accounts Receivable		
1201 · Accounts Receivable	2,500.00	0.00
Total Accounts Receivable	2,500.00	0.00
Other Current Assets		
1100 · Inventory	42,350.64	55,576.06
1300 · Prepaid Expenses	29,416.05	35,546.12
Total Other Current Assets	71,766.69	91,122.18
Total Current Assets	425,829.84	407,360.38
Fixed Assets		
1500 · Fixed Assets		
1505 · Machinery and Equipment	1,009,498.83	988,645.10
1510 · Accumulated Depreciation/Amort.	-2,917,435.44	-2,745,811.11
1560 · Leasehold Improvements	32,046.11	0.00
1561 · Park Improvements	1,692,467.75	1,692,467.75
1562 · Restaurant	2,277,134.66	2,277,134.66
Total 1500 · Fixed Assets	2,093,711.91	2,212,436.40
Total Fixed Assets	2,093,711.91	2,212,436.40
Other Assets		
1550 · Other Assets		
1555 · City of Norwalk Escrow Account	0.00	121,123.00
Total 1550 · Other Assets	0.00	121,123.00
Total Other Assets	0.00	121,123.00

OAK HILLS PARK AUTHORITY
Balance Sheet 2016
As of August 31, 2016

	<u>Aug 31, 16</u>	<u>Aug 31, 15</u>
TOTAL ASSETS	2,519,541.75	2,740,919.78
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · *Accounts Payable	18,284.21	48,532.76
Total Accounts Payable	<u>18,284.21</u>	<u>48,532.76</u>
Other Current Liabilities		
2100 · Accrued Payroll	30,601.18	11,945.80
2104 · Accrued retirement contribution	1,066.50	1,066.57
2105 · Accrued Vacation Pay	24,911.79	17,988.00
2106 · Accrued Sick Leave Pay	18,468.23	25,081.02
2200 · Accrued Expenses	45,616.28	32,388.92
2210 · Security Deposit-Entrance House		
2212 · Security Dep - Apt 2 Right	1,350.00	1,350.00
Total 2210 · Security Deposit-Entrance House	<u>1,350.00</u>	<u>1,350.00</u>
2250 · Deferred Revenue		
2251 · Tournament Deposits	600.00	1,100.00
2250 · Deferred Revenue - Other	20,553.37	19,553.37
Total 2250 · Deferred Revenue	<u>21,153.37</u>	<u>20,653.37</u>
2400 · Cart Sales Tax Due	2,920.00	3,626.00
2500 · Monies due City of Norwalk		
2501 · Bond Due to City of Norwalk	57,796.13	100,629.19
2503 · 150k Capital Debt	1,218.79	2,284.38
2504 · 150k Operating Debt	590.68	387.04
Total 2500 · Monies due City of Norwalk	<u>59,605.60</u>	<u>103,300.61</u>
Total Other Current Liabilities	<u>205,692.95</u>	<u>217,400.29</u>
Total Current Liabilities	<u>223,977.16</u>	<u>265,933.05</u>
Long Term Liabilities		
2700 · Irrigation Debt	0.00	248,840.99
2701 · Consolidated City Debt	2,111,209.55	0.00
2725 · Restaurant debt	0.00	1,874,379.32
2726 · Paving Debt	0.00	92,488.97
2730 · Capital Debt (150k)	107,922.89	122,212.53
2731 · Operating Expense Debt (150k)	93,364.28	107,925.43

OAK HILLS PARK AUTHORITY
Balance Sheet 2016
 As of August 31, 2016

	Aug 31, 16	Aug 31, 15
2763 · Wells Fargo Toro Utility	26,678.01	54,486.90
2764 · NBT Truck Loan	20,831.20	25,899.70
2765 · Deere Credit Inc. Hybrid Mower	20,764.33	31,573.86
2766 · Wells Fargo Eq Bandit Chipper	14,467.87	0.00
2767 · Deere Credit, Inc. Sweeper Vac	18,929.62	0.00
2768 · Deere Credit Inc. Greens Roller	14,826.52	0.00
2769 · Deere Credit, Inc.Gator	2,337.26	0.00
Total Long Term Liabilities	2,431,331.53	2,557,807.70
 Total Liabilities	2,655,308.69	2,823,740.75
 Equity		
3000 · Fund Balance		
3010 · Fund Balance - Beginning	-42,873.28	-42,873.28
Total 3000 · Fund Balance	-42,873.28	-42,873.28
 3600 · Reserves		
3550 · Reserve for Contingencies	405,368.10	405,368.10
Total 3600 · Reserves	405,368.10	405,368.10
 3900 · Retained Earnings	-590,253.57	-591,876.15
Net Income	91,991.81	146,560.36
Total Equity	-135,766.94	-82,820.97
 TOTAL LIABILITIES & EQUITY	2,619,541.75	2,740,919.78

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
August 2016

	Aug 16	Aug 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · REVENUES				
4001 · Golf Revenue				
4010 · Golf Fees	150,822.80	159,604.00	-8,781.20	-5.5%
4020 · I.D. Cards	1,825.00	1,180.00	645.00	54.66%
4030 · Tournament Fees	9,422.00	10,680.00	-1,258.00	-11.78%
4050 · Cart Revenue	52,251.00	57,098.00	-4,847.00	-8.49%
4060 · Golf Revenue - Gift Certif.	1,141.00	725.00	416.00	57.38%
4070 · Gift & Rain Checks Redeemed	-2,999.00	-3,160.00	161.00	5.1%
Total 4001 · Golf Revenue	212,462.80	226,127.00	-13,664.20	-6.04%
4100 · Tennis Revenue	9,000.00	8,000.00	1,000.00	12.5%
4200 · Rental Income	1,350.00	1,350.00	0.00	0.0%
4300 · Investment Income	62.15	48.36	13.79	28.52%
4400 · Misc. Income	1,700.00	0.00	1,700.00	100.0%
4600 · Restaurant Income	6,000.00	6,000.00	0.00	0.0%
Total 4000 · REVENUES	230,574.95	241,525.36	-10,950.41	-4.53%
Total Income	230,574.95	241,525.36	-10,950.41	-4.53%
Gross Profit	230,574.95	241,525.36	-10,950.41	-4.53%
Expense				
5000 · PERSONNEL EXPENSE				
5010 · Management Salary	13,049.42	10,957.45	2,091.97	19.09%
5030 · Operations	24,037.88	16,524.43	7,513.45	45.47%
5040 · Operations O/T	595.45	0.00	595.45	100.0%
5050 · Course Personnel	27,129.96	21,668.54	5,461.42	25.2%
5060 · Course Personnel O/T	64.31	163.46	-99.15	-60.66%
5070 · Seasonal Personnel	15,682.34	11,243.65	4,438.69	39.48%
5080 · Seasonal Personnel O/T	307.92	188.60	119.32	63.27%
Total 5000 · PERSONNEL EXPENSE	80,867.28	60,746.13	20,121.15	33.12%
5200 · EMPLOYEE BENEFITS				
5210 · Payroll Taxes	6,324.47	4,735.55	1,588.92	33.55%
5230 · State Unemployment	2,287.49	1,831.27	456.22	24.91%
5250 · Health Insurance	3,716.38	3,744.61	-28.23	-0.75%
5260 · Workmans Compensation	923.92	1,278.83	-354.91	-27.75%
5270 · Retirement Plans	470.78	353.72	117.06	33.09%
Total 5200 · EMPLOYEE BENEFITS	13,723.04	11,943.98	1,779.06	14.9%
5400 · ADMINISTRATIVE EXPENSES				
5420 · Telephone	494.34	467.62	26.72	5.71%

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
August 2016

	Aug 16	Aug 15	\$ Change	% Change
5430 · Professional Fees	2,375.00	2,375.00	0.00	0.0%
5436 · Advertising	250.00	25.00	225.00	900.0%
5440 · Office Expense	791.02	1,544.09	-753.07	-48.77%
5441 · Bank Charges	112.65	147.57	-34.92	-23.66%
5442 · Credit Card Fees	4,251.95	4,039.69	212.26	5.25%
5450 · Training and Dues	375.00	0.00	375.00	100.0%
5451 · Authority Secretarial Services	260.00	270.00	-10.00	-3.7%
5469 · Other Outside Services	210.68	285.80	-75.12	-26.28%
5470 · Other Administrative	278.47	572.81	-294.34	-51.39%
5480 · Utilities	4,833.34	4,194.56	638.78	15.23%
5490 · Water	0.00	101.06	-101.06	-100.0%
5500 · Liability Insurance	3,832.00	4,318.83	-486.83	-11.27%
5520 · Interest Expense	577.99	734.11	-156.12	-21.27%
Total 5400 · ADMINISTRATIVE EXPENSES	18,642.44	19,076.14	-433.70	-2.27%
5700 · PARK MAINTENANCE				
5710 · Water	17,230.93	21,663.79	-4,432.86	-20.46%
5720 · Heating Fuel	0.00	441.88	-441.88	-100.0%
5730 · Grounds Maintenance	1,444.95	2,670.53	-1,225.58	-45.89%
5750 · Agriculture and Chemicals				
5751 · Agriculture&Chemicals-Purchase	0.00	3,637.50	-3,637.50	-100.0%
5752 · Agriculture/Chemicals Utilized	25,482.55	9,112.31	16,370.24	179.65%
Total 5750 · Agriculture and Chemicals	25,482.55	12,749.81	12,732.74	99.87%
5760 · Irrigation Maintenance	3,961.74	1,084.44	2,877.30	265.33%
5770 · Consumable Tools	0.00	24.25	-24.25	-100.0%
5780 · Tee and Green Supplies	0.00	169.00	-169.00	-100.0%
5795 · Janitorial Supplies	44.14	308.14	-264.00	-85.68%
5800 · Equipment Maintenance	811.29	2,248.47	-1,437.18	-63.92%
5820 · Building Maintenance	7,532.82	3,020.04	4,512.78	149.43%
5840 · Small Equipment	598.00	0.00	598.00	100.0%
Total 5700 · PARK MAINTENANCE	57,106.42	44,380.35	12,726.07	28.68%
6000 · CART EXPENSE				
6010 · Cart Lease Expense	11,536.54	11,636.88	-100.34	-0.86%
6020 · Electricity	1,784.88	1,559.96	224.92	14.42%
6030 · Maintenance	0.00	2,230.83	-2,230.83	-100.0%
6050 · Cart Insurance	400.00	400.00	0.00	0.0%
Total 6000 · CART EXPENSE	13,721.42	15,827.67	-2,106.25	-13.31%
Total Expense	184,060.60	151,974.27	32,086.33	21.11%
Net Ordinary Income	46,514.35	89,551.09	-43,036.74	-48.06%

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
 August 2016

	Aug 16	Aug 15	\$ Change	% Change
Other Income/Expense				
Other Expense				
8000 · Depreciation/Amortization	17,957.30	17,957.30	0.00	0.0%
8002 · Bond to City	4,762.29	8,226.06	-3,463.77	-42.11%
8004 · Capital Debt to City	174.65	174.65	0.00	0.0%
8005 · Operating Debt to City	193.51	193.51	0.00	0.0%
Total Other Expense	23,087.75	26,551.52	-3,463.77	-13.05%
Net Other Income	-23,087.75	-26,551.52	3,463.77	13.05%
Net income	23,426.60	62,999.57	-39,572.97	-62.82%

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
July through August 2016

	Jul - Aug 16	Jul - Aug 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · REVENUES				
4001 · Golf Revenue				
4010 · Golf Fees	316,600.23	310,699.00	5,901.23	1.9%
4020 · I.D. Cards	8,080.00	6,520.00	1,560.00	23.93%
4030 · Tournament Fees	27,709.00	34,065.00	-6,356.00	-18.66%
4050 · Cart Revenue	113,021.00	115,970.00	-2,949.00	-2.54%
4060 · Golf Revenue - Gift Certif.	2,455.00	2,258.00	197.00	8.73%
4070 · Gift & Rain Checks Redeemed	-8,795.00	-8,402.00	-393.00	-4.68%
Total 4001 · Golf Revenue	459,070.23	461,110.00	-2,039.77	-0.44%
4100 · Tennis Revenue	18,000.00	16,000.00	2,000.00	12.5%
4200 · Rental Income	2,700.00	2,308.00	392.00	16.98%
4300 · Investment Income	111.98	78.82	33.16	42.07%
4400 · Misc. Income	2,800.00	1,250.00	1,550.00	124.0%
4600 · Restaurant Income	12,000.00	12,000.00	0.00	0.0%
Total 4000 · REVENUES	494,682.21	492,746.82	1,935.39	0.39%
Total Income	494,682.21	492,746.82	1,935.39	0.39%
Gross Profit	494,682.21	492,746.82	1,935.39	0.39%
Expense				
5000 · PERSONNEL EXPENSE				
5010 · Management Salary	25,089.55	22,493.80	2,595.75	11.54%
5030 · Operations	47,287.39	35,020.15	12,267.24	35.03%
5040 · Operations O/T	1,564.96	253.99	1,310.97	516.15%
5050 · Course Personnel	51,259.16	48,921.67	2,337.49	4.78%
5060 · Course Personnel O/T	397.21	296.14	101.07	34.13%
5070 · Seasonal Personnel	28,158.91	19,760.70	8,398.21	42.5%
5080 · Seasonal Personnel O/T	517.99	203.23	314.76	154.88%
Total 5000 · PERSONNEL EXPENSE	154,275.17	126,949.68	27,325.49	21.53%
5200 · EMPLOYEE BENEFITS				
5210 · Payroll Taxes	12,499.96	9,916.94	2,583.02	26.05%
5230 · State Unemployment	4,999.27	3,955.13	1,044.14	28.4%
5250 · Health Insurance	7,371.52	7,373.42	-1.90	-0.03%
5260 · Workmans Compensation	1,847.84	2,557.66	-709.82	-27.75%
5270 · Retirement Plans	881.51	750.16	131.35	17.51%
Total 5200 · EMPLOYEE BENEFITS	27,600.10	24,553.31	3,046.79	12.41%
5400 · ADMINISTRATIVE EXPENSES				
5420 · Telephone	988.68	935.05	53.63	5.74%

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
 July through August 2016

	Jul - Aug 16	Jul - Aug 15	\$ Change	% Change
5430 · Professional Fees	4,750.00	4,750.00	0.00	0.0%
5436 · Advertising	4,750.00	25.00	4,725.00	18,900.0%
5440 · Office Expense	4,345.14	3,113.81	1,231.33	39.54%
5441 · Bank Charges	80.30	195.66	-115.36	-58.96%
5442 · Credit Card Fees	8,773.32	8,336.31	437.01	5.24%
5445 · Postage	0.00	29.00	-29.00	-100.0%
5450 · Training and Dues	375.00	0.00	375.00	100.0%
5461 · Authority Secretarial Services	380.00	510.00	-130.00	-25.49%
5469 · Other Outside Services	559.02	701.90	-142.88	-20.36%
5470 · Other Administrative	558.47	1,130.23	-571.76	-50.59%
5480 · Utilities	9,611.86	5,245.86	4,366.00	83.23%
5490 · Water	496.70	275.06	221.64	80.58%
5500 · Liability Insurance	6,222.00	8,637.66	-2,415.66	-27.97%
5520 · Interest Expense	1,117.09	1,492.61	-375.52	-25.16%
Total 5400 · ADMINISTRATIVE EXPENSES	43,007.58	35,378.15	7,629.43	21.57%
5700 · PARK MAINTENANCE				
5710 · Water	41,355.61	31,969.04	9,386.57	29.36%
5720 · Heating Fuel	906.47	169.45	737.02	434.95%
5730 · Grounds Maintenance	1,444.95	5,247.91	-3,802.96	-72.47%
5750 · Agriculture and Chemicals				
5751 · Agriculture&Chemicals-Purchase	435.50	5,183.46	-4,747.96	-91.6%
5752 · Agriculture/Chemicals Utilized	40,480.05	24,395.86	16,084.19	65.93%
Total 5750 · Agriculture and Chemicals	40,915.55	29,579.32	11,336.23	38.33%
5760 · Irrigation Maintenance	4,159.74	1,899.94	2,259.80	118.94%
5770 · Consumable Tools	0.00	83.24	-83.24	-100.0%
5780 · Tee and Green Supplies	124.94	355.80	-230.86	-64.89%
5790 · Other Supplies	0.00	318.60	-318.60	-100.0%
5795 · Janitorial Supplies	442.09	776.09	-334.00	-43.04%
5800 · Equipment Maintenance	4,934.24	3,873.54	1,060.70	27.38%
5810 · Equipment Rental	0.00	33.92	-33.92	-100.0%
5820 · Building Maintenance	9,114.85	3,753.86	5,360.99	142.81%
5840 · Small Equipment	598.00	0.00	598.00	100.0%
5860 · Gasoline/Diesel Fuel	1,763.65	2,528.83	-765.18	-30.26%
Total 5700 · PARK MAINTENANCE	105,760.09	80,589.54	25,170.55	31.23%
6000 · CART EXPENSE				
6010 · Cart Lease Expense	19,533.54	19,633.88	-100.34	-0.51%
6020 · Electricity	3,609.12	2,220.04	1,389.08	62.57%
6030 · Maintenance	1,929.30	2,958.82	-1,029.52	-34.8%
6050 · Cart Insurance	800.00	800.00	0.00	0.0%
Total 6000 · CART EXPENSE	25,871.96	25,612.74	259.22	1.01%

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
 July through August 2016

	<u>Jul - Aug 16</u>	<u>Jul - Aug 15</u>	<u>\$ Change</u>	<u>% Change</u>
Total Expense	356,514.90	293,083.42	63,431.48	21.64%
Net Ordinary Income	138,167.31	199,663.40	-61,496.09	-30.8%
Other Income/Expense				
Other Expense				
8000 · Depreciation/Amortization	35,914.60	35,914.60	0.00	0.0%
8002 · Bond to City	9,524.58	16,452.12	-6,927.54	-42.11%
8004 · Capital Debt to City	349.30	349.30	0.00	0.0%
8005 · Operating Debt to City	387.02	387.02	0.00	0.0%
Total Other Expense	46,175.50	53,103.04	-6,927.54	-13.05%
Net Other Income	-46,175.50	-53,103.04	6,927.54	13.05%
Net Income	91,991.81	146,560.36	-54,568.55	-37.23%

Oak Hills Park Authority
2017 Actual vs. Budget

	<u>Aug Act</u>	<u>Aug Bud</u>	<u>Var</u>	<u>YTD Act</u>	<u>YTD Bud</u>	<u>Var \$</u>	<u>Var %</u>
REVENUE							
4000 · REVENUES							
4001 · Golf Revenue							
4010 · Golf Fees	\$150,823	\$142,030	6.2%	\$316,600	\$307,807	\$8,793	2.9%
4020 · I.D. Cards	\$1,825	\$1,825	0.0%	\$8,080	\$8,080	\$0	0.0%
4030 · Tournament Fees	\$9,422	\$11,366	-17.1%	\$27,709	\$29,653	-\$1,944	-6.6%
4050 · Cart Revenue	\$52,251	\$55,293	-5.5%	\$113,021	\$116,063	-\$3,042	-2.6%
4060 · Golf Revenue - Gift Certif.	\$1,141	\$1,141	0.0%	\$2,455	\$2,455	\$0	0.0%
4001 · Golf Revenue - Other	-\$2,999	-\$2,999	0.0%	-\$8,795	-\$8,795	\$0	0.0%
Total 4001 · Golf Revenue	\$212,463	\$208,656	1.8%	\$459,070	\$455,264	\$3,807	0.8%
4100 · Tennis Revenue	\$9,000	\$9,000	0.0%	\$18,000	\$18,000	\$0	0.0%
4200 · Rental Income	\$1,350	\$1,350	0.0%	\$2,700	\$2,700	\$0	0.0%
4300 · Investment Income	\$62	\$48	29.3%	\$112	\$98	\$14	14.4%
4400 · Misc. Income	\$1,700	\$1,700	0.0%	\$2,800	\$2,800	\$0	0.0%
4600 · Restaurant Income	\$6,000	\$6,000	0.0%	\$12,000	\$12,000	\$0	0.0%
Total Other Revenue	\$18,112	\$18,098	0.1%	\$35,612	\$35,598	\$14	0.0%
TOTAL REVENUE	\$230,575	\$226,754	1.7%	\$494,682	\$490,861	\$3,821	0.8%
EXPENSE							
5000 · PERSONNEL EXPENSE							
5010 · Management Salary	\$13,049	\$11,888	-9.8%	\$25,090	\$23,928	-\$1,161	-4.9%
5030 · Operations	\$24,038	\$14,759	-62.9%	\$47,287	\$38,009	-\$9,279	-24.4%
5040 · Operations O/T	\$595	\$0	#DIV/0!	\$1,565	\$970	-\$595	-61.4%
5050 · Course Personnel	\$27,130	\$25,890	-4.8%	\$51,259	\$50,019	-\$1,240	-2.5%
5060 · Course Personnel O/T	\$64	\$216	70.2%	\$397	\$549	\$152	27.6%
5070 · Seasonal Personnel	\$15,682	\$12,850	-22.0%	\$28,159	\$25,326	-\$2,833	-11.2%
5080 · Seasonal Personnel O/T	\$308	\$201	-53.3%	\$518	\$411	-\$107	-26.0%
Total 5000 · PERSONNEL EXPENSE	\$80,867	\$65,804	-22.9%	\$154,275	\$139,212	-\$15,064	-10.8%
5200 · EMPLOYEE BENEFITS							
5210 · Payroll Taxes	\$6,324	\$4,256	-48.6%	\$12,500	\$10,432	-\$2,068	-19.8%
5230 · State Unemployment	\$2,287	\$1,617	-41.5%	\$4,999	\$4,329	-\$670	-15.5%
5250 · Health Insurance	\$3,716	\$5,333	30.3%	\$7,372	\$8,988	\$1,617	18.0%
5260 · Workmans Compensation	\$924	\$1,000	7.6%	\$1,848	\$1,924	\$76	4.0%
5270 · Retirement Plans	\$471	\$319	-47.8%	\$882	\$729	-\$152	-20.9%
Total 5200 · EMPLOYEE BENEFITS	\$13,723	\$12,525	-9.6%	\$27,600	\$26,402	-\$1,198	-4.5%
5400 · ADMINISTRATIVE EXPENSES							
5420 · Telephone	\$494	\$470	-5.1%	\$989	\$965	-\$24	-2.5%
5430 · Professional Fees	\$2,375	\$2,583	8.1%	\$4,750	\$4,958	\$208	4.2%
5440 · Office Expense	\$791	\$1,871	57.7%	\$4,345	\$5,425	\$1,080	19.9%
5441 · Bank Charges	\$113	\$287	60.7%	\$80	\$254	\$174	68.4%
5442 · Credit Card Fees	\$4,252	\$4,208	-1.0%	\$8,773	\$8,729	-\$44	-0.5%
5445 · Postage	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
5450 · Training and Dues	\$375	\$0	#DIV/0!	\$375	\$0	-\$375	#DIV/0!
5460 · Outside Services	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
5461 · Authority Secretarial Services	\$260	\$276	5.7%	\$380	\$396	\$16	3.9%
5469 · Other Outside Services	\$211	\$302	30.3%	\$559	\$651	\$92	14.1%
5470 · Other Admin/Mktng	\$528	\$2,117	75.0%	\$5,308	\$6,827	\$1,519	22.2%
5480 · Utilities	\$4,833	\$4,098	-17.9%	\$9,612	\$8,877	-\$735	-8.3%
5490 · Water	\$0	\$141	100.0%	\$497	\$638	\$141	22.2%
Total 5400 · ADMINISTRATIVE EXPENSES	\$14,232	\$16,353	13.0%	\$35,668	\$37,720	\$2,051	5.4%
5500 · DEBT SERVICE AND INSURANCE							

Oak Hills Park Authority
2017 Actual vs. Budget

	<u>Aug Act</u>	<u>Aug Bud</u>	<u>Var</u>	<u>YTD Act</u>	<u>YTD Bud</u>	<u>Var \$</u>	<u>Var %</u>
5500 · Liability Insurance	\$3,832	\$3,832	0.0%	\$6,222	\$6,222	\$0	0.0%
5520 · Interest	\$578	\$542	-6.7%	\$1,117	\$1,081	-\$36	-3.4%
5526 · Commercial debt service	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
Total 5500 · DEBT SERVICE AND INSURANCE	\$4,410	\$4,374	-0.8%	\$7,339	\$7,303	-\$36	-0.5%
5700 · PARK MAINTENANCE							
5710 · Water	\$17,231	\$19,340	10.9%	\$41,356	\$34,365	-\$6,991	-20.3%
5720 · Heating Fuel	\$0	\$972	100.0%	\$906	\$1,879	\$972	51.7%
5730 · Grounds Maintenance	\$1,445	\$2,876	49.8%	\$1,445	\$2,876	\$1,431	49.8%
5740 · Tree Maintenance	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
5751 · Agriculture&Chemicals-Purch	\$0	\$3,268	100.0%	\$436	\$3,703	\$3,268	88.2%
5752 · Agriculture/Chemicals Utilized	\$25,483	\$19,054	-33.7%	\$40,480	\$34,052	-\$6,428	-18.9%
5760 · Irrigation Maintenance	\$3,962	\$1,014	-290.5%	\$4,160	\$1,212	-\$2,947	-243.1%
5770 · Consumable Tools	\$0	\$35	100.0%	\$0	\$35	\$35	100.0%
5780 · Tee and Green Supplies	\$0	\$101	100.0%	\$125	\$226	\$101	44.6%
5795 · Janitorial Supplies	\$44	\$372	88.1%	\$442	\$770	\$328	42.6%
Total 5700 · PARK MAINTENANCE	\$48,164	\$47,032	-2.4%	\$89,349	\$79,118	-\$10,232	-12.9%
5800 · PARK EQUIPMENT							
5800 · Equipment Maintenance	\$811	\$2,128	61.9%	\$4,934	\$6,135	\$1,201	19.6%
5810 · Equipment Rental	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
5820 · Building Maintenance	\$7,533	\$1,013	-643.3%	\$9,115	\$2,595	-\$6,519	-251.2%
5840 · Small Equipment	\$598	\$0	#DIV/0!	\$598	\$0	-\$598	#DIV/0!
5860 · Gasoline/Diesel Fuel	\$0	\$0	#DIV/0!	\$1,764	\$1,764	\$0	0.0%
5880 · Employee work clothes	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
Total 5800 · PARK EQUIPMENT	\$8,942	\$3,141	-184.7%	\$16,411	\$10,494	-\$5,916	-56.4%
6000 · CART EXPENSE							
6010 · Cart Lease Expense	\$11,537	\$11,637	0.9%	\$19,534	\$19,634	\$100	0.5%
6020 · Electricity	\$1,785	\$1,332	-34.0%	\$3,609	\$3,157	-\$452	-14.3%
6030 · Maintenance	\$0	\$2,350	100.0%	\$1,929	\$4,280	\$2,350	54.9%
6050 · Cart Insurance	\$400	\$400	0.0%	\$800	\$800	\$0	0.0%
6060 · Misc. Cart Expense	\$0	\$0	#DIV/0!	\$0	\$0	\$0	#DIV/0!
Total 6000 · CART EXPENSE	\$13,721	\$15,720	12.7%	\$25,872	\$27,870	\$1,998	7.2%
7001 · Uncategorized Expenses							
TOTAL OPERATIONAL EXPENSE	\$184,061	\$164,949	-11.6%	\$356,515	\$328,119	-\$28,396	-8.7%
TOTAL OPERATIONAL NET INCOME	\$46,514	\$61,805	-24.7%	\$138,167	\$162,743	-\$24,575	-15.1%
Depreciation/Amortization							
Restructured Debt	\$4,762	\$10,917	56.4%	\$9,525	\$21,833	\$12,309	56.4%
Capital Funding \$150k	\$175	\$1,384	87.4%	\$349	\$2,769	\$2,419	87.4%
\$150K Operating Debt	\$194	\$1,384	86.0%	\$387	\$2,769	\$2,382	86.0%
Total Other Expense	\$5,130	\$13,685	62.5%	\$10,261	\$27,371	\$17,110	62.5%
NET INCOME BEFORE CAPITAL EXPENSES	\$41,384	\$48,120	-14.0%	\$127,906	\$135,372	-\$7,465	5.5%
8000 · OTHER EXPENSE							
8000 · Depreciation/Amortization							
8000 · Depreciation/Amortization Non Cash							
8001 · Capital projects	\$0	\$4,167	100.0%	\$0	\$8,333	\$8,333	100.0%
Contingency							
Total 8000 · OTHER EXPENSE	\$0	\$4,167	100.0%	\$0	\$8,333	\$8,333	100.0%
NET INCOME	\$41,384	\$43,953	-5.8%	\$127,906	\$127,039	\$868	-0.7%



CITY OF NORWALK, DEPARTMENT OF FINANCE
Robert Barron, CPFO
Director of Finance
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125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

DATE: October 3 2016

TO: Harry Rilling, Mayor
The Members of the Board of Estimate and Taxation
The Members of the Finance Committee
The Members of the Common Council

FROM: Robert Barron, Director of Finance

RE: Sixth Taxing District Loan Agreement

In the FY 2016-2017 Capital Budget, an appropriation of \$300,000 was made for the Sixth Taxing District Community Center Project. The funds for this project have been bonded and before transmitting the funds to the Sixth Taxing District, a Loan Agreement is necessary.

The loan terms which will become "Attachment A" of the loan agreement are as follows:

- Amount: \$300,000 to be given to the district on November 1, 2016
- First payment due: 12/1/2016
- Last payment due: 11/1/2031
- Interest Rate: 2.23% (City of Norwalk's 2016 new money interest rate of 1.88 plus an administration fee of 0.35%)
- Term: 15 years (180 months)
- Type: Level Principal

RESOLUTION, authorizing the Mayor, Harry W. Rilling, to execute any and all documents to secure the repayment of a loan in the amount of Three Hundred Thousand Dollars (\$300,000) from the City of Norwalk to the Sixth Taxing District for the purpose of paying capital expenses related to the renovation of the District's Community Center for Fiscal Year 2016-2017.

Loan Agreement
ATTACHMENT A
 Sixth Taxing District to City of Norwalk

Total Principal:	\$ 300,000	Term (years):	15
Norwalk 2016 New Money Rate Administration	1.88% 0.35%	Type:	Level Principal
Total Interest Rate:	2.23%		

Payment Number	Payment Date	Principal	Interest	Payment	Remaining Balance	Payment Number	Payment Date	Principal	Interest	Payment	Remaining Balance
1	12/01/16	\$ 1,666.67	\$ 557.50	\$ 2,224.17	\$ 298,333.33	46	09/01/20	\$ 1,666.67	\$ 418.12	\$ 2,084.79	\$ 223,333.18
2	01/01/17	\$ 1,666.67	\$ 554.40	\$ 2,221.07	\$ 296,666.66	47	10/01/20	\$ 1,666.67	\$ 415.03	\$ 2,081.70	\$ 221,666.51
3	02/01/17	\$ 1,666.67	\$ 551.31	\$ 2,217.98	\$ 294,999.99	48	11/01/20	\$ 1,666.67	\$ 411.93	\$ 2,078.60	\$ 219,999.84
4	03/01/17	\$ 1,666.67	\$ 548.21	\$ 2,214.88	\$ 293,333.32	49	12/01/20	\$ 1,666.67	\$ 408.83	\$ 2,075.50	\$ 218,333.17
5	04/01/17	\$ 1,666.67	\$ 545.11	\$ 2,211.78	\$ 291,666.65	50	01/01/21	\$ 1,666.67	\$ 405.74	\$ 2,072.41	\$ 216,666.50
6	05/01/17	\$ 1,666.67	\$ 542.01	\$ 2,208.68	\$ 289,999.98	51	02/01/21	\$ 1,666.67	\$ 402.64	\$ 2,069.31	\$ 214,999.83
7	06/01/17	\$ 1,666.67	\$ 538.92	\$ 2,205.59	\$ 288,333.31	52	03/01/21	\$ 1,666.67	\$ 399.54	\$ 2,066.21	\$ 213,333.16
8	07/01/17	\$ 1,666.67	\$ 535.82	\$ 2,202.49	\$ 286,666.64	53	04/01/21	\$ 1,666.67	\$ 396.44	\$ 2,063.11	\$ 211,666.49
9	08/01/17	\$ 1,666.67	\$ 532.72	\$ 2,199.39	\$ 284,999.97	54	05/01/21	\$ 1,666.67	\$ 393.35	\$ 2,060.02	\$ 209,999.82
10	09/01/17	\$ 1,666.67	\$ 529.62	\$ 2,196.29	\$ 283,333.30	55	06/01/21	\$ 1,666.67	\$ 390.25	\$ 2,056.92	\$ 208,333.15
11	10/01/17	\$ 1,666.67	\$ 526.53	\$ 2,193.20	\$ 281,666.63	56	07/01/21	\$ 1,666.67	\$ 387.15	\$ 2,053.82	\$ 206,666.48
12	11/01/17	\$ 1,666.67	\$ 523.43	\$ 2,190.10	\$ 279,999.96	57	08/01/21	\$ 1,666.67	\$ 384.06	\$ 2,050.73	\$ 204,999.81
13	12/01/17	\$ 1,666.67	\$ 520.33	\$ 2,187.00	\$ 278,333.29	58	09/01/21	\$ 1,666.67	\$ 380.96	\$ 2,047.63	\$ 203,333.14
14	01/01/18	\$ 1,666.67	\$ 517.24	\$ 2,183.91	\$ 276,666.62	59	10/01/21	\$ 1,666.67	\$ 377.86	\$ 2,044.53	\$ 201,666.47
15	02/01/18	\$ 1,666.67	\$ 514.14	\$ 2,180.81	\$ 274,999.95	60	11/01/21	\$ 1,666.67	\$ 374.76	\$ 2,041.43	\$ 199,999.80
16	03/01/18	\$ 1,666.67	\$ 511.04	\$ 2,177.71	\$ 273,333.28	61	12/01/21	\$ 1,666.67	\$ 371.67	\$ 2,038.34	\$ 198,333.13
17	04/01/18	\$ 1,666.67	\$ 507.94	\$ 2,174.61	\$ 271,666.61	62	01/01/22	\$ 1,666.67	\$ 368.57	\$ 2,035.24	\$ 196,666.46
18	05/01/18	\$ 1,666.67	\$ 504.85	\$ 2,171.52	\$ 269,999.94	63	02/01/22	\$ 1,666.67	\$ 365.47	\$ 2,032.14	\$ 194,999.79
19	06/01/18	\$ 1,666.67	\$ 501.75	\$ 2,168.42	\$ 268,333.27	64	03/01/22	\$ 1,666.67	\$ 362.37	\$ 2,029.04	\$ 193,333.12
20	07/01/18	\$ 1,666.67	\$ 498.65	\$ 2,165.32	\$ 266,666.60	65	04/01/22	\$ 1,666.67	\$ 359.28	\$ 2,025.95	\$ 191,666.45
21	08/01/18	\$ 1,666.67	\$ 495.56	\$ 2,162.23	\$ 264,999.93	66	05/01/22	\$ 1,666.67	\$ 356.18	\$ 2,022.85	\$ 189,999.78
22	09/01/18	\$ 1,666.67	\$ 492.46	\$ 2,159.13	\$ 263,333.26	67	06/01/22	\$ 1,666.67	\$ 353.08	\$ 2,019.75	\$ 188,333.11
23	10/01/18	\$ 1,666.67	\$ 489.36	\$ 2,156.03	\$ 261,666.59	68	07/01/22	\$ 1,666.67	\$ 349.99	\$ 2,016.66	\$ 186,666.44
24	11/01/18	\$ 1,666.67	\$ 486.26	\$ 2,152.93	\$ 259,999.92	69	08/01/22	\$ 1,666.67	\$ 346.89	\$ 2,013.56	\$ 184,999.77
25	12/01/18	\$ 1,666.67	\$ 483.17	\$ 2,149.84	\$ 258,333.25	70	09/01/22	\$ 1,666.67	\$ 343.79	\$ 2,010.46	\$ 183,333.10
26	01/01/19	\$ 1,666.67	\$ 480.07	\$ 2,146.74	\$ 256,666.58	71	10/01/22	\$ 1,666.67	\$ 340.69	\$ 2,007.36	\$ 181,666.43
27	02/01/19	\$ 1,666.67	\$ 476.97	\$ 2,143.64	\$ 254,999.91	72	11/01/22	\$ 1,666.67	\$ 337.60	\$ 2,004.27	\$ 179,999.76
28	03/01/19	\$ 1,666.67	\$ 473.87	\$ 2,140.54	\$ 253,333.24	73	12/01/22	\$ 1,666.67	\$ 334.50	\$ 2,001.17	\$ 178,333.09
29	04/01/19	\$ 1,666.67	\$ 470.78	\$ 2,137.45	\$ 251,666.57	74	01/01/23	\$ 1,666.67	\$ 331.40	\$ 1,998.07	\$ 176,666.42
30	05/01/19	\$ 1,666.67	\$ 467.68	\$ 2,134.35	\$ 249,999.90	75	02/01/23	\$ 1,666.67	\$ 328.31	\$ 1,994.98	\$ 174,999.75
31	06/01/19	\$ 1,666.67	\$ 464.58	\$ 2,131.25	\$ 248,333.23	76	03/01/23	\$ 1,666.67	\$ 325.21	\$ 1,991.88	\$ 173,333.08
32	07/01/19	\$ 1,666.67	\$ 461.49	\$ 2,128.16	\$ 246,666.56	77	04/01/23	\$ 1,666.67	\$ 322.11	\$ 1,988.78	\$ 171,666.41
33	08/01/19	\$ 1,666.67	\$ 458.39	\$ 2,125.06	\$ 244,999.89	78	05/01/23	\$ 1,666.67	\$ 319.01	\$ 1,985.68	\$ 169,999.74
34	09/01/19	\$ 1,666.67	\$ 455.29	\$ 2,121.96	\$ 243,333.22	79	06/01/23	\$ 1,666.67	\$ 315.92	\$ 1,982.59	\$ 168,333.07
35	10/01/19	\$ 1,666.67	\$ 452.19	\$ 2,118.86	\$ 241,666.55	80	07/01/23	\$ 1,666.67	\$ 312.82	\$ 1,979.49	\$ 166,666.40
36	11/01/19	\$ 1,666.67	\$ 449.10	\$ 2,115.77	\$ 239,999.88	81	08/01/23	\$ 1,666.67	\$ 309.72	\$ 1,976.39	\$ 164,999.73
37	12/01/19	\$ 1,666.67	\$ 446.00	\$ 2,112.67	\$ 238,333.21	82	09/01/23	\$ 1,666.67	\$ 306.62	\$ 1,973.29	\$ 163,333.06
38	01/01/20	\$ 1,666.67	\$ 442.90	\$ 2,109.57	\$ 236,666.54	83	10/01/23	\$ 1,666.67	\$ 303.53	\$ 1,970.20	\$ 161,666.39
39	02/01/20	\$ 1,666.67	\$ 439.81	\$ 2,106.48	\$ 234,999.87	84	11/01/23	\$ 1,666.67	\$ 300.43	\$ 1,967.10	\$ 159,999.72
40	03/01/20	\$ 1,666.67	\$ 436.71	\$ 2,103.38	\$ 233,333.20	85	12/01/23	\$ 1,666.67	\$ 297.33	\$ 1,964.00	\$ 158,333.05
41	04/01/20	\$ 1,666.67	\$ 433.61	\$ 2,100.28	\$ 231,666.53	86	01/01/24	\$ 1,666.67	\$ 294.24	\$ 1,960.91	\$ 156,666.38
42	05/01/20	\$ 1,666.67	\$ 430.51	\$ 2,097.18	\$ 229,999.86	87	02/01/24	\$ 1,666.67	\$ 291.14	\$ 1,957.81	\$ 154,999.71
43	06/01/20	\$ 1,666.67	\$ 427.42	\$ 2,094.09	\$ 228,333.19	88	03/01/24	\$ 1,666.67	\$ 288.04	\$ 1,954.71	\$ 153,333.04
44	07/01/20	\$ 1,666.67	\$ 424.32	\$ 2,090.99	\$ 226,666.52	89	04/01/24	\$ 1,666.67	\$ 284.94	\$ 1,951.61	\$ 151,666.37
45	08/01/20	\$ 1,666.67	\$ 421.22	\$ 2,087.89	\$ 224,999.85	90	05/01/24	\$ 1,666.67	\$ 281.85	\$ 1,948.52	\$ 149,999.70

FY 2016-2017 5-YEAR CAPITAL PLAN

DEPARTMENT Council Changes to Mayor's Recommendation	Council Approved	Department Request	Finance Recommend	Planning Commission	Mayor Recommend	Council Approved	Planning Commission	Planning Commission	Planning Commission	Planning Commission
	2015-16	2016-17					2017-18	2018-19	2019-20	2020-21

A. POLICE

C0524	1. Mobile Commad Vehicle	0	118,950	119,000	119,000	119,000	119,000	0	0	0	0
	2. Tactical Ballistic Helmets	0	17,710	18,000	18,000	18,000	18,000	0	0	0	0
	3. Vigilant License Plate Reader (LPR) System	0	30,000	30,000	30,000	30,000	30,000	0	0	0	0
C0559	Tactical Vests	38,000	0	0	0	0	0	0	0	0	0
SUBTOTAL - POLICE DEPT.		\$38,000	\$166,660	\$167,000	\$167,000	\$167,000	\$167,000	\$0	\$0	\$0	\$0

COMBINED DISPATCH

	1. Radio System Replacement	0	0	0	0	0	0	0	0	0	25,000,000
C0561	Radio Communication Upgrade	220,000	0	0	0	0	0	0	0	0	0
SUBTOTAL - COMB. DISPATCH		\$220,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000,000

B. FIRE

C0437	1. Apparatus Replacement	0	550,000	550,000	550,000	550,000	550,000	0	0	1,250,000	100,000
C0385	2. Various Stations: Repairs & Replacements	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
	3. Fire Truck Intercom w/headsets	0	25,000	25,000	25,000	25,000	25,000	0	0	0	0
C0343	4. 100 Fairfield Ave (Mx) Building Repairs	0	0	0	0	0	0	475,000	0	0	0
C0310	5. SCBA Replacement	0	0	0	0	0	0	280,000	0	0	0
C0486	6. Vehicle Replacement	95,000	0	0	0	0	0	75,000	0	0	0
C0525	7. New Station #6	0	0	0	0	0	0	0	0	0	3,000,000
C0509	Fire Station Paving	120,000	0	0	0	0	0	0	0	0	0
SUBTOTAL - FIRE DEPARTMENT		\$250,000	\$610,000	\$610,000	\$610,000	\$610,000	\$610,000	\$865,000	\$35,000	\$1,285,000	\$3,135,000

C. PUBLIC WORKS

C0232	A-1. Traffic Signals at Various Locations	250,000	250,000	250,000	100,000	0	0	250,000	250,000	300,000	300,000
C0562	A-2. Pavement Markings and Signage	150,000	300,000	200,000	100,000	300,000	300,000	200,000	200,000	200,000	200,000

**FY 2016-2017
5-YEAR CAPITAL PLAN**

DEPARTMENT		Council	Department	Finance	Planning	Mayor	Council	Planning	Planning	Planning	Planning
Council Changes to Mayor's Recommendation		Approved	Request	Recommend	Commission	Recommend	Approved	Commission	Commission	Commission	Commission
		2015-16	2016-17				2017-18	2018-19	2019-20	2020-21	
C0528	A-3. Real-Time Conjestion/Incident Mgmt. Sys	0	250,000	0	0	0	0	0	0	0	0
C0514	A-4. Transportation Master Plan Implementati	0	150,000	0	0	0	0	400,000	400,000	400,000	400,000
	A-5. Pavement Markings & Signage for Biking	0	0	0	0	0	0	50,000	50,000	50,000	50,000
	A-6. Seaview Avenue Improvements	0	125,000	0	125,000	0	0	0	0	0	0
	A-7. Projected Crosswalks/Warnings	0	50,000	25,000	50,000	50,000	50,000	25,000	25,000	25,000	25,000
TRAFFIC MANAGEMENT SUBTOTAL		\$400,000	\$1,125,000	\$475,000	\$375,000	\$350,000	\$350,000	\$925,000	\$925,000	\$975,000	\$975,000
C0392	B-1. Perry Avenue Bridge Over Norwalk River	296,000	64,000	64,000	64,000	64,000	64,000	0	0	0	0
C0526	B-2. Glover Avenue Bridge Improvements	0	300,000	300,000	300,000	300,000	300,000	0	0	0	0
C0315	B-3. General Bridge & Retaining Wall Repairs	0	65,000	65,000	0	0	0	0	65,000		65,000
C0496	B-4. James Street Bridge over Silvermine	0	0	0	0	0	0	45,000	0	0	0
BRIDGES SUBTOTAL		\$296,000	\$429,000	\$429,000	\$364,000	\$364,000	\$364,000	\$45,000	\$65,000	\$0	\$65,000
C0313	C-1. Fleet Replacement	330,000	835,000	430,000	430,000	650,000	650,000	590,000	588,000	633,000	570,000
FLEET SUBTOTAL		\$330,000	\$835,000	\$430,000	\$430,000	\$650,000	\$650,000	\$590,000	\$588,000	\$633,000	\$570,000
	D-1. Drainage System Mapping	0	325,000	0	0	0	0	0	0	0	0
MAPPING SUBTOTAL		\$0	\$325,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C0021	E-1. Pavement Management Program	5,500,000	6,000,000	5,750,000	5,750,000	5,750,000	5,750,000	5,750,000	5,750,000	5,750,000	5,750,000
C0407	E-3. Norwalk River Valley Trail	300,000	300,000	300,000	300,000	300,000	300,000	0	0	0	0
PAVEMENT PROGRAMS SUBTOTAL		\$5,800,000	\$6,300,000	\$6,050,000	\$6,050,000	\$6,050,000	\$6,050,000	\$5,750,000	\$5,750,000	\$5,750,000	\$5,750,000
C0318	F-1. Sidewalks and Curbing - Road Paving	0	500,000	0	0	0	0	0	0	0	0
C0318	F-2. Sidewalks & Curbing - Citywide	900,000	1,000,000	500,000	400,000	350,000	350,000	600,000	600,000	700,000	700,000
C0503	F-3. Footpath Replacement	100,000	100,000	100,000	50,000	50,000	50,000	100,000	100,000	100,000	100,000
C0318	F-4. Construction of New Sidewalks	0	150,000	0	0	0	0	0	0	0	0
SIDEWALKS SUBTOTAL		\$1,000,000	\$1,750,000	\$600,000	\$450,000	\$400,000	\$400,000	\$700,000	\$700,000	\$800,000	\$800,000

**FY 2016-2017
5-YEAR CAPITAL PLAN**

DEPARTMENT Council Changes to Mayor's Recommendation		Council Approved	Department Request	Finance Recommend	Planning Commission	Mayor Recommend	Council Approved	Planning Commission	Planning Commission	Planning Commission	Planning Commission
		2015-16	2016-17				2017-18	2018-19	2019-20	2020-21	
C0302	G-1. General Drainage	250,000	500,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	
C0440	G-2. Watercourse Maintenance	0	1,000,000	250,000	250,000	0	617,000	250,000	250,000	250,000	
	G-3. Honeysuckle-Daphne Diversion	0	1,100,000	0	0	637,000	0	0	0	0	
	G-4. Southwind/Marlin Area Drainage System	0	125,000	125,000	125,000	125,000	125,000	0	0	0	
	G-5. North Taylor Avenue Drainage Replacement	0	0	0	0	0	0	400,000	0	0	
	G-6. Dredging and Other Maintenance	0	0	0	0	0	0	300,000	0	300,000	
C0425	G-7. Stormwater Quality Management Plan	100,000	0	0	0	0	0	100,000	0	100,000	
C0395	G-8. Keeler Brook Drainage Area	0	0	0	0	0	0	0	2,000,000	0	
C0513	G-9. Culvert Rehabilitation	0	0	0	0	0	0	400,000	0	0	
STORM WATER MANAGEMENT SUBTOTAL		\$350,000	\$2,725,000	\$625,000	\$625,000	\$1,012,000	\$992,000	\$1,700,000	\$2,500,000	\$900,000	\$500,000
C0439	H-1. City Hall Repairs & Improvements	876,000	780,000	780,000	780,000	780,000	780,000	190,000	375,000	203,000	0
C0349	H-2. Sidewalk and Curb - City Bldgs & Properties	28,000	50,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
C0476	H-3. Various City Bldgs - General Capital Repairs	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
C0119	H-4. Public Works Center - Repairs/Improvements	218,000	415,000	295,000	295,000	295,000	295,000	0	0	0	0
C0327	H-5. Energy Conservation Various Locations	50,000	50,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
C0137	H-6. Police Headquarters	49,000	98,000	0	98,000	98,000	98,000	0	0	98,000	0
C0295	H-7. Ben Franklin Mechanical Equipment Upgrades	48,000	20,000	20,000	20,000	20,000	20,000	0	165,000	165,000	167,000
C0133	H-8. Main Library Repairs and Improvements	42,000	405,000	35,000	35,000	35,000	35,000	35,000	0	98,000	0
	H-9. Various Building Software Upgrades	0	48,000	0	0	0	0	0	0	48,000	0
C0543	H-10. Environmental Remediation	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	0
	H-11. Alternative Energy Installation	0	250,000	0	0	0	20,000	0	0	0	0
	H-12. Hot Water Heater Replacements	0	0	0	0	0	0	10,000	0	0	0
C0346	H-13. Nathaniel Ely Repairs and Improvements	160,000	0	0	0	0	0	0	0	35,000	750,000

**FY 2016-2017
5-YEAR CAPITAL PLAN**

DEPARTMENT Council Changes to Mayor's Recommendation	Council Approved	Department Request	Finance Recommend	Planning Commission	Mayor Recommend	Council Approved	Planning Commission	Planning Commission	Planning Commission	Planning Commission
	2015-16	2016-17					2017-18	2018-19	2019-20	2020-21
C0325 H-14. Lockwood House Repairs and Improve	80,000	0	0	0	0	0	0	0	24,000	0
BUILDING MANAGEMENT SUBTOTAL	\$1,601,000	\$2,186,000	\$1,245,000	\$1,343,000	\$1,343,000	\$1,363,000	\$350,000	\$655,000	\$786,000	\$1,012,000
C0233 I-1. Tree Planting General	50,000	60,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
TREE PLANTING SUBTOTAL	\$50,000	\$60,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
C0471 J-1. East Avenue Streetscape Improvements	0	607,000	607,000	0	0	0	0	0	0	0
C0234 J-2. FHWA Matching Funds	0	100,000	0	0	0	0	200,000	200,000	200,000	200,000
C0441 J-2. Safe Routes to Schools	0	100,000	0	0	0	0	100,000	100,000	100,000	0
SAFETEALU MATCH SUBTOTAL	\$0	\$807,000	\$607,000	\$0	\$0	\$0	\$300,000	\$300,000	\$300,000	\$200,000
C0515 K-1. Transfer Station-Repairs	0	70,000	70,000	70,000	70,000	70,000	0	0	0	0
C0515 K-1. Transfer Station-Compactor Enhancemen	140,000	0	0	0	0	0	0	0	0	0
PUBLIC WORKS OTHER SUBTOTAL	\$140,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$0	\$0	\$0	\$0
SUBTOTAL - PUBLIC WORKS	\$9,967,000	\$16,612,000	\$10,581,000	\$9,757,000	\$10,289,000	\$10,289,000	\$10,410,000	\$11,533,000	\$10,194,000	\$9,922,000

D. PARKING AUTHORITY

C0303 1. Parking Facilities	0	756,000	756,000	756,000	756,000	756,000	781,000	667,000	682,000	912,000
C0465 2 Revenue Control/Smart Parking	0	250,000	250,000	250,000	250,000	250,000	200,000	300,000	150,000	150,000
SUBTOTAL - PARKING AUTHORITY	\$0	\$1,006,000	\$1,006,000	\$1,006,000	\$1,006,000	\$1,006,000	\$981,000	\$967,000	\$832,000	\$1,062,000

E. WATER POLLUTION CONTROL AUTHORITY

C0361 1. Collection System Rehabilitation	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
C0564 2. Ely Ave/Bouton Str. Hydraulic Repair	1,000,000	0	0	0	0	0	2,000,000	0	0	0
C0544 3. Supplemental Treatment Upgrade	0	0	0	0	0	0	0	750,000	0	0
C0545 4. Solids Handling Facility	0	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	2,000,000	0	0	0
5. WWTP Siphon Sluice Gates Rehabilitation	0	500,000	500,000	500,000	500,000	500,000	0	0	0	0

**FY 2016-2017
5-YEAR CAPITAL PLAN**

DEPARTMENT Council Changes to Mayor's Recommendation	Council Approved	Department Request	Finance Recommend	Planning Commission	Mayor Recommend	Council Approved	Planning Commission	Planning Commission	Planning Commission	Planning Commission
	2015-16	2016-17				2017-18	2018-19	2019-20	2020-21	
6. Pump Station Upgrade/Replacement	0	0	0	0	0	0	250,000	250,000	250,000	250,000
7. Keeler Brook Pump Station Upgrade	0	0	0	0	0	0	0	2,000,000	0	0
c0563 WWTP Main Lift Pump Replacement	5,000,000	0	0	0	0	0	0	0	0	0
SUBTOTAL - WPCA	\$6,000,000	\$4,500,000	\$4,500,000	\$4,500,000	\$4,500,000	\$4,500,000	\$5,250,000	\$4,000,000	\$1,250,000	\$1,250,000

F. BOARD OF EDUCATION

1. Facilities Assessment Study Implementation	0	3,000,000	3,000,000	0	3,000,000	2,500,000	33,000,000	35,000,000	35,000,000	0
c0566 2. WRMS Window/Door Replacement	75,000	1,300,000	1,300,000	1,300,000	1,025,000	1,025,000	0	0	0	0
c0565 3. District Building Management System	500,000	500,000	500,000	500,000	500,000	500,000	0	0	0	0
c0516 4. District Paving, Concrete & Site Work	410,000	500,000	0	0	0	200,000	0	0	0	0
c0112 5. District Technology	725,000	1,175,000	500,000	500,000	775,000	775,000	500,000	500,000	500,000	500,000
6. District Furniture Replacement	0	165,000	0	30,000	0	0	0	0	0	0
7. Norwalk Early Childhood Center Playscape	0	150,000	150,000	150,000	150,000	150,000	0	0	0	0
c0567 8. District Fire Alarm System	50,000	250,000	0	0	0	0	50,000	50,000	50,000	50,000
9. Capital Repairs and Replacements	0	100,000	200,000	200,000	200,000	200,000	500,000	500,000	500,000	500,000
10. Asbestos Abatement Program	0	500,000	0	0	0	300,000	0	0	0	0
c0555 Norwalk Early Childhood Center (Phase 2)	557,000	0	0	0	0	0	0	0	0	0
SUBTOTAL - BOARD OF ED.	\$2,317,000	\$7,640,000	\$5,650,000	\$2,680,000	\$5,650,000	\$5,650,000	\$34,050,000	\$36,050,000	\$36,050,000	\$1,050,000

G. RECREATION & PARKS

c0486 1. Vehicles	188,000	118,000	118,000	118,000	118,000	118,000	195,000	120,000	0	0
c0367 2. Veterans Memorial Park	1,000,000	3,000,000	1,000,000	1,000,000	1,000,000	1,000,000	200,000	0	0	0
c0568 3. Brien McMahon Replace/Refurb. Turf Field	500,000	1,850,000	0	1,850,000	1,850,000	1,850,000	0	0	0	0
c0321 4. Basketball & Tennis Courts	152,000	880,000	80,000	80,000	330,000	330,000	80,000	80,000	80,000	80,000

**FY 2016-2017
5-YEAR CAPITAL PLAN**

DEPARTMENT Council Changes to Mayor's Recommendation		Council Approved	Department Request	Finance Recommend	Planning Commission	Mayor Recommend	Council Approved	Planning Commission	Planning Commission	Planning Commission	Planning Commission
		2015-16	2016-17					2017-18	2018-19	2019-20	2020-21
c0364	5. School & Park Playgrounds	90,000	320,000	125,000	150,000	150,000	150,000	125,000	125,000	125,000	125,000
c0366	6. Cranbury Park/Gallaher Estate	350,000	800,000	0	0	0	0	0	0	0	0
c0365	7. Calf Pasture Beach	0	200,000	0	38,000	38,000	38,000	0	0	0	0
	8. Paving Sidewalks Projects (Patching)	0	180,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
	9. Oyster Shell Park	0	225,000	0	0	0	0	0	0	0	0
c0131	10. Backstop & Fencing Improvements	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
c0370	11. Tree Planting	35,000	50,000	35,000	50,000	50,000	50,000	35,000	35,000	35,000	35,000
c0472	12. Wallace Bell Parks Garage	0	25,000	25,000	25,000	25,000	25,000	50,000	0	0	0
c0372	13. Open Space Fund	0	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	14. West Rocks Design Eng. Turf Field		80,000	0	0	0	0	0	0	0	0
c0454	15. Testa Field Turf Replacement		0	0	0	0	0	0	0	500,000	500,000
c0575	16. Rowayton Community Docks	40,000	0	0	0	0	0	0	0	1,000,000	0
	17. Master Plan of Parks		0	0	0	0	0	0	0	0	0
c0462	Fodor Farm	40,000	0	0	0	0	0	0	0	0	0
SUBTOTAL - REC. AND PARKS		\$2,445,000	\$7,828,000	\$1,508,000	\$3,436,000	\$3,686,000	\$3,686,000	\$810,000	\$485,000	\$1,865,000	\$865,000

H. LIBRARY

	1. Parking	0	25,000	0	0	0	0	0	0	0	0
	2. Strategic Plan	0	20,000	20,000	20,000	20,000	20,000	0	0	0	0
c0570	3. Main Library Children's Rooms Renovation	23,000	66,000	66,000	66,000	66,000	66,000	0	0	0	0
c0571	4. Norwalk Newspaper Digitization	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	22,000	0
	5. Main Library's North Entryway	0	60,663	61,000	61,000	61,000	61,000	0	0	0	0
c0569	Library Auditoriums	18,000	0	0	0	0	0	0	0	0	0
SUBTOTAL - LIBRARY		\$62,000	\$192,663	\$168,000	\$168,000	\$168,000	\$168,000	\$21,000	\$21,000	\$22,000	\$0

**FY 2016-2017
5-YEAR CAPITAL PLAN**

DEPARTMENT Council Changes to Mayor's Recommendation	Council Approved	Department Request	Finance Recommend	Planning Commission	Mayor Recommend	Council Approved	Planning Commission	Planning Commission	Planning Commission	Planning Commission
	2015-16	2016-17				2017-18	2018-19	2019-20	2020-21	

I. HISTORICAL COMMISSION

C0521	1. Mill Hill Master Plan-ADA Access	94,000	95,000	95,000	95,000	95,000	95,000	150,000	125,000	50,000	25,000
C0092	2. LMMM Roof Leak Repair	216,000	150,000	150,000	150,000	150,000	150,000	130,000	0	0	0
C0573	3. Lockwood House Museum ADA Access	100,000	180,000	100,000	100,000	100,000	100,000	200,000	0	0	0
C0574	4. WPA Murals	25,000	20,000	20,000	20,000	20,000	20,000	30,000	30,000	0	0
C0186	5. LMMM Improvement Project	25,000	75,000	75,000	75,000	75,000	75,000	0	0	0	0
C0533	6. Museum Collection Archive/Cataloguing		10,000	0	10,000	10,000	10,000	0	0	0	0
C0132	7. Mathews Park Buildings	40,000	15,000	15,000	15,000	15,000	15,000	0	50,000	175,000	0
C0572	8. Cemetery Conservation/Restoration	10,000	40,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
C0430	9. Barn/Smith Street Buildings	0	10,000	10,000	10,000	10,000	10,000	0	0	0	0
	10. HOH-Freese Park Master Plan	0	45,000	0	0	0	0	0	0	0	0
SUBTOTAL - HISTORICAL COMM.		\$510,000	\$640,000	\$480,000	\$490,000	\$490,000	\$490,000	\$525,000	\$220,000	\$240,000	\$40,000

J. REDEVELOPMENT AGENCY

C0287	1. Wall Street Improvements	0	1,500,000	500,000	500,000	500,000	500,000	0	0	0	0
C0560	2. Choice Neighborhoods District	1,300,000	500,000	500,000	250,000	250,000	250,000	350,000	350,000	0	0
C0288	3. Affordable Housing	0	500,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
C0451	4. Transit Oriented Development	0	1,200,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
C0468	5. Bikeway Planning & Construction	0	250,000	0	0	0	0	75,000	75,000	75,000	75,000
	6. Façade Improvements	0	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	0
C0535	Public Art Fund	25,000	0	0	0	0	0	0	0	0	0
SUBTOTAL - REDEV. AGENCY		\$1,325,000	\$4,110,000	\$1,660,000	\$1,410,000	\$1,410,000	\$1,410,000	\$1,085,000	\$1,085,000	\$735,000	\$575,000

**FY 2016-2017
5-YEAR CAPITAL PLAN**

DEPARTMENT Council Changes to Mayor's Recommendation	Council Approved	Department Request	Finance Recommend	Planning Commission	Mayor Recommend	Council Approved	Planning Commission	Planning Commission	Planning Commission	Planning Commission
	2015-16	2016-17					2017-18	2018-19	2019-20	2020-21
K. INFORMATION TECHNOLOGY										
c0375 1. Citywide IT Projects	425,000	382,414	383,000	383,000	383,000	383,000	435,000	265,000	291,000	201,000
c0037 2. Citywide GIS Technology Projects	13,000	0	0	0	0	0	0	57,000	0	0
SUBTOTAL - IT	\$438,000	\$382,414	\$383,000	\$383,000	\$383,000	\$383,000	\$435,000	\$322,000	\$291,000	\$201,000
L. HEALTH										
c0552 1. Fire Monitoring and Alarm System	0	125,000	0	125,000	125,000	125,000	125,000	0	0	0
SUBTOTAL - HEALTH	\$0	\$125,000	\$0	\$125,000	\$125,000	\$125,000	\$125,000	\$0	\$0	\$0
M. HUMAN RELATIONS AND FAIR RENT										
c0536 1. ADA Compliance	250,000	389,200	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
SUBTOTAL - HR & FAIR RENT	\$250,000	\$389,200	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
N. OAK HILLS PARK AUTHORITY (OHPA)										
1. Learning Center		3,000,000	0	0	0	0	0	0	0	0
SUBTOTAL - OHPA	\$0	\$3,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O. SIXTH TAXING DISTRICT										
1. Renovate Community Center	0	0	0	0	300,000	300,000	0	0	0	0
SUBTOTAL - SIXTH TAXING DISTRICT	\$0	\$0	\$0	\$0	\$300,000	\$300,000	\$0	\$0	\$0	\$0
GRAND TOTAL	\$23,822,000	\$47,201,937	\$26,963,000	\$24,982,000	\$29,034,000	\$29,034,000	\$54,807,000	\$54,968,000	\$53,014,000	\$43,350,000

**FY 2016-2017
5-YEAR CAPITAL PLAN**

DEPARTMENT Council Changes to Mayor's Recommendation	Council Approved	Department Request	Finance Recommend	Planning Commission	Mayor Recommend	Council Approved	Planning Commission	Planning Commission	Planning Commission	Planning Commission
	2015-16	2016-17				2017-18	2018-19	2019-20	2020-21	
DEPARTMENT SUMMARY										
POLICE DEPARTMENT	38,000	166,860	167,000	167,000	167,000	167,000	0	0	0	0
COMBINED DISPATCH	220,000	0	0	0	0	0	0	0	0	25,000,000
FIRE DEPARTMENT	250,000	610,000	610,000	610,000	610,000	610,000	885,000	35,000	1,285,000	3,135,000
PUBLIC WORKS	9,967,000	16,612,000	10,581,000	9,757,000	10,289,000	10,289,000	10,410,000	11,533,000	10,194,000	9,922,000
PARKING AUTHORITY	0	1,006,000	1,006,000	1,006,000	1,006,000	1,006,000	981,000	967,000	832,000	1,062,000
WATER POLLUTION CONTROL AUTHORITY	6,000,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	5,250,000	4,000,000	1,250,000	1,250,000
BOARD OF EDUCATION	2,317,000	7,640,000	5,650,000	2,880,000	5,650,000	5,650,000	34,050,000	36,050,000	36,050,000	1,050,000
RECREATION & PARKS	2,445,000	7,828,000	1,508,000	3,436,000	3,686,000	3,686,000	810,000	485,000	1,885,000	865,000
LIBRARY	62,000	192,663	168,000	168,000	168,000	168,000	21,000	21,000	22,000	0
HISTORICAL COMMISSION	510,000	640,000	480,000	490,000	490,000	490,000	525,000	220,000	240,000	40,000
REDEVELOPMENT AGENCY	1,325,000	4,110,000	1,660,000	1,410,000	1,410,000	1,410,000	1,085,000	1,085,000	735,000	575,000
INFORMATION TECHNOLOGY	438,000	382,414	383,000	383,000	383,000	383,000	435,000	322,000	291,000	201,000
HEALTH	0	125,000	0	125,000	125,000	125,000	125,000	0	0	0
HUMAN RELATIONS & FAIR RENT	250,000	389,200	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
OAK HILLS PARK AUTHORITY	0	3,000,000	0	0	0	0	0	0	0	0
SIXTH TAXING DISTRICT	0	0	0	0	300,000	300,000	0	0	0	0
GRAND TOTAL	\$23,822,000	\$47,201,937	\$26,963,000	\$24,982,000	\$29,034,000	\$29,034,000	\$54,807,000	\$54,968,000	\$53,014,000	\$43,350,000
LESS: REVENUES										
LOCIP	629,000	631,512	632,000	632,000	632,000	632,000	632,000	632,000	632,000	632,000
PARKING AUTHORITY	0	1,006,000	1,006,000	1,006,000	1,006,000	1,006,000	981,000	967,000	832,000	1,062,000
WATER POLLUTION CONTROL AUTHORITY	6,000,000	4,500,000	4,500,000	4,500,000	4,500,000	4,500,000	5,250,000	4,000,000	1,250,000	1,250,000
BOARD OF EDUCATION	0	900,000	900,000	0	900,000	750,000	9,900,000	10,500,000	10,500,000	0
REDEVELOPMENT	0	0	0	0	0	0	0	0	0	0
SIXTH TAXING DISTRICT	0	0	0	0	300,000	300,000	0	0	0	0
SUBTOTAL REVENUES	\$6,629,000	\$7,037,512	\$7,038,000	\$6,138,000	\$7,338,000	\$7,188,000	\$16,763,000	\$16,099,000	\$13,214,000	\$2,944,000
NET AMOUNT TO BE BONDED	\$17,193,000	\$40,164,425	\$19,925,000	\$18,844,000	\$21,696,000	\$21,846,000	\$38,044,000	\$38,869,000	\$39,800,000	\$40,406,000

To: Finance Subcommittee, Norwalk Common Council

From: Tom Schadlich, Director of Library Technology, Norwalk Public Library

September 12, 2016

The Norwalk Public Library is cooperating with the Connecticut State Library to digitize historic Norwalk newspapers and make them available to the general public through the State Library's Newspapers of Connecticut project, which is itself an offshoot of the Library of Congress's National Digital Newspaper Program.

We have completed the first newspaper in this project, the digitization of physical copies of the Norwalk Gazette, 1818-1899, and the State Library is working with the University of Connecticut to load them on the Newspapers of Connecticut website:

<http://cslib.cdmhost.com/cdm/landingpage/collection/p15019coll9>

The next phase is to digitize the South Norwalk Sentinel, 1870-1945, which we have on 199 reels of microfilm.

With the help of the Purchasing Department, using specifications from the State Library based on the Library of Congress's NDNP, this was put out to bid in the spring of 2016. Eight responses were received, ranging from \$368 to \$75 per reel. Of the three most qualified bids, we have decided to go with Midwest Microfilm & Optical Storage Systems, d/b/a Midwest Micro Imaging of Golden Valley, MN. This is based on the completeness of their response, high recommendations from their references, and their proposed cost--\$80/reel.

Accordingly, we are asking you to approve the following resolution and forward it to the Council for further action:

Authorize the Mayor, Harry W. Rilling, to enter into a contract with Midwest Microfilm & Optical Storage Systems, d/b/a Midwest Micro Imaging of Golden Valley, MN, for the digitization of the Library's South Norwalk Sentinel microfilms pursuant to the specifications of Bid Project #3662, for a cost not to exceed \$17,600.00 accounts 09166210-5777-C0571 and 09176210-5777-C0571 (approved capital budget; no special appropriation needed) and forward to the Common Council for further approval.



City of Norwalk
Information Technology Department

125 East Ave., Rm203
 Norwalk, CT 06850

Phone: 203-854-7714 Fax:203-854-7803

ITT Request Form



Norwalk Public Library Newspaper Digitization Bid # 3662

Request Number: LibDig Modification Number : 0 Date of Request: 07-Sep-16

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES CONSISTENT WITH CITY TECHNOLOGY PLAN: Yes

BUDGET ACCOUNT: 09166210-5777-C0571 & 09176210-5777-C0571

VENDOR DATA

Midwest Microfilm & Optical Storage Systems d/b/a

Midwest Micro Imaging

Golden Valley, IL

Per requirements & response to #3662

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
1	All services described in bidder	response to RFP Project #3662	Newspaper Digitization	\$17,600.00	\$17,600.00
					\$0.00
					\$0.00
					\$0.00

Shipping

Total Price \$17,600.00

Date Presented: 07-Sep-16

Date Approved: 07-Sep-16

PROJECT Lib News Digitization

ITT Signature: signature on file



CITY OF NORWALK, DEPARTMENT OF FINANCE
Office of the Director


P: 203-854-7870 / F: 203-854-7848

125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

DATE: September 29, 2016

TO: Harry Rilling, Mayor
The Members of the Board of Estimate & Taxation
The Members of the Planning Commission
The Members of the Finance Committee
The Members of the Common Council

FROM: Robert Barron, Director of Finance 

RE: Department of Public Works Capital Appropriation Reductions and Special Capital Appropriation for the Renovation of the Public Works workspace at City Hall

The Director of Public Works is requesting that the city approve a special capital appropriation of \$90,000 to renovate the Public Works workspace in City Hall. No bonding authorization is required because the source of funding will come from existing capital account surpluses.

On July 5, 2016, the Public Works Committee authorized the issuance of a purchase order to begin the renovation project against the 09177100-5777-C0119 account number which was later approved by the full Council on July 12, 2016. However, this project number's \$295,000 appropriation was for the removal of three storage tanks and cannot be used without an increase to its appropriation. Surpluses in the prior year's projects were the intended source of funding and are identified in the DPW Director's attached memorandum.

I am recommending, therefore, that the appropriation for the 09167100-5777-C0119 and 09157100-5777-C0119 accounts be reduced by \$70,000 and \$20,000, respectively; and that these proceeds be used to increase the project account 09177100-5777-C0119 appropriation by \$90,000; from \$295,000 to \$385,000.

ACTION REQUESTED:

RESOLUTION, authorizing Capital Appropriation reductions of accounts 09167100-5777-C0119 and 09157100-5777-C0119 by \$70,000 and \$20,000 respectively.

RESOLUTION, authorizing a Special Capital Appropriation in the amount of \$90,000 to increase the appropriation in account 09177100-5777-C0119 for the Department of Public Works to renovate the Public Works workspace at City Hall.

The most feasible means to finance this special appropriation is from the capital projects fund balance that will be increased by the above reductions to projects' appropriations for which bonding has already taken place.



CITY OF NORWALK
Office of the Mayor

P: 203-854-7701 / F: 203-854-7939

125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

DATE: March 1, 2012

TO: The Members of the Board of Estimate and Taxation
The Members of the Planning Commission
The Members of the Finance Committee
The Members of the Common Council

FROM: Harry W. Rilling, Mayor

RE: Special Capital Appropriation - DPW Office Remodel

Attached is a special capital appropriation request in the amount of \$90,000 from the Norwalk Department of Public Works (DPW) to renovate its workspace in City Hall. The department will use available capital fund surpluses created from its request to reduce appropriations for projects for which bonding has already occurred.

The Directors of DPW and Finance have recommended the approval of this request.

ACTION REQUESTED:

RESOLUTION, authorizing Capital Appropriation reductions of accounts 09167100-5777-C0119 and 09157100-5777-C0119 by \$70,000 and \$20,000 respectively.

RESOLUTION, authorizing a Special Capital Appropriation in the amount of \$90,000 to increase the appropriation in account 09177100-5777-C0119 for the Department of Public Works to renovate the Public Works workspace at City Hall.



CITY OF NORWALK, DEPT. OF PUBLIC WORKS
Bruce Chimento
 Director
 bchimento@norwalkct.org

P: 203-854-7791
 125 East Avenue, PO BOX 5530
 Norwalk, CT 06856-5530

MEMORANDUM

DATE: 9/29/2016
 TO: Robert Barron, BET, Committee & Council members
 FROM: Bruce Chimento *BJC*
 Re: Special Capital Appropriation

I request that both a \$90,000 special capital appropriation be made for the reconfiguration of the Public Works work space in City Hall along with an appropriation reduction of \$90,000 in two other capital projects be approved, as follows:

Description	Account#	Original Appropriation	This Request	Amended Appropriation
Special Capital Appropriation	09177100-5777-C0119	\$ 295,000	\$ 90,000	\$ 385,000
Appropriation Reductions	09167100-5777-C0119	\$ 218,000	\$ (70,000)	\$ 148,000
	09157100-5777-C0119	\$ 105,000	\$ (20,000)	\$ 85,000
Net Impact		\$ 618,000	\$ -	\$ 618,000

On July 5, 2016 the Public Works Committee authorized the issuance of a purchase order to begin the reconfiguration project against the 09177100-5777-C0119 account number which was approved by the full Council on July 12, 2016. Upon further inspection, this project number's \$295,000 authorization was for the removal of three storage tanks and cannot be used without an increase to the appropriation.

Surpluses in the prior year's projects were the intended source of funding, specifically:

- \$70,000 from the 2015-16 \$218,000 appropriation. Originally approved for four projects, two of which have come in under budget. The DPW's Salt Shed only needed \$20,000 of the \$50,000 appropriated due to favorable bids and the Facility Camera project only needs \$75,000 of the \$115,000 appropriated due to a change in scope of the project.
- \$20,000 from the 2014-15 \$105,000 appropriation. Originally approved for the replacement of piping and valves whose final bid price was only \$85,000.

Thank you for your consideration of this request.

SECTION A

RESOLVED

**SPECIAL APPROPRIATIONS – OCTOBER 3, 2016
BOARD OF ESTIMATE AND TAXATION**

ADVERTISED ITEM:

FISCAL YEAR 2015-16:

1. RESOLVED, that a \$15,490 special appropriation be made to increase the budgets for both Police Overtime expense account 013035-5120 and Police State Reimbursement revenue account 013010-4180 for payments received in August of 2016.
2. RESOLVED, that a \$28,108 special appropriation be made to increase the budgets for both Police Overtime expense account 013035-5120 and Police Federal Reimbursement revenue account 013010-4220 for payments received in August of 2016.



CITY OF NORWALK, DEPARTMENT OF FINANCE
Robert Barron, CPFO
Director of Finance
rbarron@norwalkct.org

P: 203-854-7870 / F: 203-854-7848
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

DATE: October 3, 2016

TO: Members of the Board of Estimate and Taxation

FROM: Robert Barron, Director of Finance

RE: Special Appropriation

FISCAL YEAR 2015-16:

Item 1:

\$15,490 from Increased Estimated Revenues to the Police Department Special Services Division for State Overtime Reimbursements.

This appropriation is to cover the cost of Police Special Services overtime. For the months of May and June 2016, the Department received \$15,490 in state reimbursements for police overtime worked on state cases. These reimbursements were received within the 60 day period so will be entered into the old year. Before this revenue, a total of \$30,508 has been received to cover overtime from state sources.

Finance recommends approval.

Item 2:

\$28,108 from Increased Estimated Revenues to the Police Department Special Services Division for Federal Overtime Reimbursements.

This appropriation is to cover the cost of Police Special Services overtime. For the months of May and June 2016, the Department received \$28,108 in federal reimbursements for police overtime worked on federal cases. These reimbursements were received within the 60 day period so will be entered into the old year. Before this revenue, a total of \$40,842 has been received to cover overtime from federal sources.

Finance recommends approval.

From: [Iannacone, Sal](#)
To: [Castracane, Donna](#)
Cc: [Kulhawik, Thomas](#); [Zecca, Susan](#); [Gonzalez, Ashley](#); [Walsh, James](#); [Vinett, Paul](#); [Docimo, Michael](#)
Subject: FY2015-16 Police Reimbursement
Date: Wednesday, August 31, 2016 9:07:13 AM
Attachments: [image001.png](#)

Donna,

Yesterday we received the following police overtime reimbursement from the US Treasury:

OCDETF NECT0215 0531 \$25,624.22

I will post this payment to Fiscal Year 2015-16. Please bring this increase in estimated revenue to the Board of Estimate at their September meeting. The accounts are 013010-4220 and 013035-5120.

Thank you,

Sal Iannacone
Principal Accountant



City of Norwalk
125 East Avenue
Norwalk, CT 06851
Office: (203) 854-7720 / Fax: (203) 854-7710
Email: siannacone@norwalkct.org
Norwalkct.org

From: [Iannacone, Sal](#)
To: [Castracane, Donna](#)
Cc: [Kulhawik, Thomas](#); [Zecca, Susan](#); [Gonzalez, Ashley](#); [Vinett, Paul](#); [Walsh, James](#); [Docimo, Michael](#)
Subject: Police Reimbursement FY2015-16
Date: Thursday, August 18, 2016 10:18:33 AM
Attachments: [image001.png](#)

Donna,

Yesterday we received the following reimbursement for Police Overtime for Fiscal Year 2015-16 from the DOJ:

OCDETF NECT0215 0531 \$2,484.04

This payment will be posted to account 013010-4220 in FY2015-16. Please increase the FY2015-16 budget in accounts 013010-4220 and 013035-5120 by this increase in estimated revenue.

Thank you,

Sal Iannacone
Principal Accountant



City of Norwalk
125 East Avenue
Norwalk, CT 06851
Office: (203) 854-7720 / Fax: (203) 854-7710
Email: siannacone@norwalkct.org
Norwalkct.org

From: [Iannacone, Sal](#)
To: [Castracane, Donna](#)
Subject: Police Reimbursements - Town of Scarborough
Date: Friday, September 02, 2016 3:49:17 PM
Attachments: [image001.png](#)

Donna,

The following payments to reimburse police overtime for FY2015-16 have not been appropriated and need to be brought before the Board of Estimate:

Check#11716	\$2,121.48	6/28/16
Check#11798	\$7,790.05	7/26/16
Check#11888	\$5,578.40	8/23/16

Please increase the budget in accounts 013010-4181 and 013035-5120 by \$15,489.93 to reflect this increase in estimated revenue.

Thank you,

Sal Iannacone
Principal Accountant



City of Norwalk
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