

FINAL

CITY OF NORWALK
PERSONNEL COMMITTEE
SPECIAL MEETING
NOVEMBER 30, 2016

ATTENDANCE: Nicholas Sacchinelli, Chairman; John Igneri; Douglas Hempstead; Eloisa Melendez; Michelle Maggio (7:18 p. m.)

STAFF: John Schlosser, Personnel Administrator

CALL TO ORDER/ROLL CALL

Mr. Sacchinelli called the meeting to order at 7:09 p. m. A quorum was present.

APPROVAL OF MINUTES

September 28, 2016 and October 4, 2016

**** MR. IGNERI MOVED TO ACCEPT THE MINUTES OF SEPTEMBER 28, 2016 AND OCTOBER 4, 2016 AS PRESENTED.**

**** THE MOTION PASSED UNANIMOUSLY.**

DISCUSS UNION CONTRACT NEGOTIATIONS AND ANY RESOLVE TO DATE

No items were brought forward for discussion.

DISCUSS CAPITAL BUDGET REQUEST

Mr. Schlosser stated that there will be no capital budget requests for 2017-2018. He stated that the only changes that would be made would be in employee salaries.

DISCUSS URGENT STAFFING NEEDS AND STATUS OF HIRING

Mr. Schlosser stated that interviews have been conducted for the head of personnel position. He stated that Mayor Rilling is interested in interviewing candidates with a background in law. Mr. Schlosser stated that the purchasing department is fully staffed.

APPROVE SCHEDULE OF MEETINGS FOR 2017

Mr. Sacchinelli reviewed the proposed 2017 schedule of meetings for the Personnel Committee.

**** MR. HEMPSTEAD MOVED TO APPROVE THE 2017 PERSONNEL COMMITTEE AS SUBMITTED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Ms. Maggio arrived at 7:18 p. m.

EXECUTIVE SESSION

- ** MS. MELENDEZ MOVED TO GO INTO EXECUTIVE SESSION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The committee members went into Executive Session at 7:20 p. m. and reconvened into Public Session at 7:40 p.m.

ADJOURNMENT

- ** MR. HEMPSTEAD MOVED TO ADJOURN.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 7:43 p. m.

Respectfully submitted,

Tom Blaney
Telesco Secretarial Services