

**Norwalk Board of Police Commissioners**  
**Mayor Harry W. Rilling**  
**Commissioner Charlie L. Yost**  
**Commissioner Fran Collier-Clemmons**

**CITY OF NORWALK**  
**POLICE COMMISSION**  
**MINUTES OF JANUARY 23, 2017**

**ATTENDANCE:** Mayor Harry Rilling, Chair, Commissioner Charles Yost,  
Commissioner Fran Collier-Clemmons

**STAFF:** Police Chief Thomas Kulhawik; Deputy Chief Susan Zecca;  
Deputy Chief Ashley Gonzalez

**CALL TO ORDER**

Mayor Rilling called the meeting to order at 4:15 p. m. A quorum was present.

**APPROVAL OF MINUTES**

**December 19, 2016**

- \*\* COMMISSIONER YOST MOVED TO APPROVE THE DECEMBER 19, 2016 MINUTES AS SUBMITTED.**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

**PUBLIC COMMENT**

No member of the public came forward to comment.

- \*\* COMMISSIONER YOST MOVED TO TAKE PERSONNEL MATTERS OUT OF ORDER ON THE AGENDA.**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

**PERSONNEL MATTERS**

- \*\* COMMISSIONER YOST MOVED TO APPROVE THE PROMOTION OF BRUCE R. HUME FROM SERGEANT TO LIEUTENANT EFFECTIVE FEBRUARY 1, 2017.**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

# Norwalk Board of Police Commissioners

Mayor Harry W. Rilling

Commissioner Charlie L. Yost

Commissioner Fran Collier-Clemmons

- \*\* COMMISSIONER YOST MOVED TO APPROVE THE PROMOTION OF RICHARD J. DELALLO FROM OFFICER TO SERGEANT EFFECTIVE FEBRUARY 1, 2017.
- \*\* THE MOTION PASSED UNANIMOUSLY.

## RECOGNITION

### **December 2016 Officers of the Month (Sgt. Thomas Fern, Off. Hector Delgado)**

Mayor Rilling stated that on December 10, 2016, numerous children in the community were able to enjoy the holidays due to the efforts of Sergeant Thomas Fern and Officer Hector Delgado. They made the Community Policing holiday party an unforgettable event. Over the years, they have continued to organize and solicit donations to host this even which serves children that may not otherwise receive presents during the holiday. Mayor Rilling stated that through this event and the Three Kings event on January 6<sup>th</sup>, a total of 60 bicycles were donated to local youths.

## OPERATIONS REPORT

### **Patrol Staffing**

Deputy Chief Zecca stated that there are currently four openings in the department. There are currently two cadets at the Police Academy and they will graduate in February. They are walking in the community now as a part of their training. She stated that we have gotten positive feedback from walking in the community, and the crime statistics have shown it to be very effective.

### **Selective Enforcement Report**

Deputy Chief Zecca presented the Selective Motor Vehicle Enforcement Report for the month of December. She stated there were a total of 390 total infractions issued.

## ADMINISTRATIVE REPORT

Deputy Chief Gonzalez reported on the training courses held in December. He stated that a Communications Training Course was held on December 21<sup>st</sup> and a Cultural Diversity Course was held on December 13<sup>th</sup>.

### **Personnel Matters**

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**2016 Sick Time Attendance Report**

Chief Kulhawik presented the 2016 Sick Time Attendance Report. He reviewed the names of police and civilian personnel who have attained perfect attendance for the calendar year 2016.

**Course Approval**

- \*\* COMMISSIONER YOST MOVED TO APPROVE THE APPLICATION FOR COURSE APPROVAL FOR LIEUTENANT TERENCE BLAKE.**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

**Tuition Reimbursement**

- \*\* COMMISSIONER YOST MOVED TO APPROVE THE APPLICATION FOR TUITION REIMBURSEMENT FOR SERGEANT JARED ZWICKLER IN THE AMOUNT OF \$1,576.25.**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

**Resignation**

Chief Kulhawik stated that he received notice from Officer Thomas Sullivan advising of his decision to resign from the Norwalk Police Department. He stated that he is very sorry to lose Officer Sullivan as he has been a very valued member of the department. Mayor Rilling read from Officer Sullivan's resignation letter as follows: Norwalk is my foundation and forever will be, I truly miss working alongside my fellow patrolmen and the calls I went on. I will take what I learned and my experiences from Norwalk with me everywhere I go.

- \*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE RESIGNATION OF OFFICER THOMAS SULLIVAN EFFECTIVE DECEMBER 28, 2016.**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

**Police Awards**

Chief Kulhawik presented the 2016 Police Awards Informational Report. He stated that throughout the year those recognized put out tremendous work on a daily basis. Their training and experience helps them to produce such great work.

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**ADJOURNMENT**

- \*\* COMMISSIONER YOST MOVED TO ADJOURN**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 4:41 p. m.

Respectfully submitted,

Tom Blaney  
Telesco Secretarial Services

DRAFT