

**CITY OF NORWALK
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL
REGULAR MEETING
April 12, 2017**

ATTENDANCE: Travis Simms, Chair; Shannon O'Toole Giandurco; Steven Serasis; Richard Bonenfant

STAFF: Michael Mocciae, Director

I. ROLL CALL

Mr. Simms called the meeting to order at 7:00PM and stated that a quorum was present.

II. MINUTES OF MARCH 8, 2017.

**** MS. O'TOOLE GIANDURCO MOVED TO APPROVE THE MINUTES.
** THE MOTION PASSED WITH ONE ABSTENSION (MR. BONENFANT)**

III PUBLIC PARTICIPATION

Diane Cece- Olmstead Place

Ms Cece stated that she discourages adding approval of contracts to the agenda at the last minute because the public has not had a chance to review them. She also stated that she had concerns regarding the ice rink at Veterans Park and requested that it be added to next month's agenda as a discussion item.

IV. OLD BUSINESS

There was no old business discussed.

V. NEW BUSINESS

- 1. APPROVE THE USE OF TWO (2) BALL FIELD'S IN CALF PASTURE BEACH BY THE MOUNTAIN WORKSHOP FOR AN OLYMPIC FIELD DAY TO BE HELD WEDNESDAY, JUNE 21, 2017 FROM 7:00AM-1:20PM. ESTIMATED ATTENDANCE 250.**

****MR. BONENFANT MOVED TO APPROVE THE ITEM**

A representative was present and explained that this is a field day event for middle school students from Westport. Mr. Mocciae said that they have done many events at Calf Pasture Beach. Mr. Bonenfant asked if they will be paying for the use of the park. Mr. Mocciae said "yes".

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms asked the representative to stay in contact with Ms. Herring for further instructions.

2. APPROVE THE USE OF THE CRANBURY PARK GALLAHER ESTATE AND IMMEDIATE SURROUNDING GROUNDS BY EMILY MURRAY AND LANCE GEARIN FOR A WEDDING TO BE HELD SATURDAY, MAY 12, 2018 FROM 12:00 NOON-9:00PM. ESTIMATED ATTENDANCE 150.

****MS. O'TOOLE GIANDURCO MOVED TO APPROVE THE ITEM.**

****THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms asked the representative to stay in contact with Ms. Herring for further instructions.

3. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH NORWALK LACROSSE ASSOCIATION INC. FOR THE USE OF VETERANS PARK FOR A LACROSSE JAMBOREE "POUND ON THE SOUND" TO BE HELD SATURDAY, JUNE 10, 2017, AND SUNDAY, JUNE 11, 2017 FROM 8:00AM-6:30PM EACH DAY. SET UP TO TAKE PLACE FRIDAY, JUNE 9, 2017 AT 3:00PM WITH TEAR DOWN NO LATER THAN 8:30PM ON SUNDAY, JUNE 11, 2017. ESTIMATED ATTENDANCE 2, 500+

****MR. SERASIS MOVED TO APPROVE THE ITEM**

A representative was present and stated that Mr. Mocciae and his team have done an excellent job getting the park in shape as they always have. He explained the event and said what differentiates this from other years is that this year it will be expanded to the fifth grade as well as to the girls, and expect 2500 to 3000 people to attend which should make for a robust day for parking at

Veterans Park, and expect that the city will generate \$6,000 to \$7,000 in revenue that day. Mr. Simms as if a police officer will be required due to the large attendance that is expected. Mr. Mocciae said that they have to go through the permit process and they will let them know if an officer will be required.

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms asked the representative to attend the April 25, 2017, meeting of the Common Council.

4. APPROVE THE USE OF THE CRANBURY PARK PAVILION 1 AND IMMEDIATE SURROUNDING GROUNDS BY THE NORWALK SENIOR CENTER FOR THE ANNUAL PICNIC TO BE HELD WEDNESDAY, AUGUST 30, 2107 FROM 7:00AM-3:00PM. ESTIMATED ATTENDANCE 200.

**** MS. O'TOOLE GIANDURCO MOVED TO APPROVE THE ITEM.**

A representative was present and stated that they have held their annual picnic at either Calf Pasture Beach or Cranbury Park for many years.

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms asked that representative to stay in contact with Ms. Herring for further instructions.

5. APPROVE THE USE OF FODOR FARM AND GROUNDS BY THE NORWALK TREE ALLIANCE TO HOST AN OPEN HOUSE THURSDAY, JUNE 22, 2017 FROM 4:00PM-9:00PM. ESTIMATED ATTENDANCE 200.

**** MR. BONENFANT MOVED TO APPROVE THE ITEM.**

Mr. Alvord stated that the Tree Alliance now has a Tree Farm at Fodor Farm and that they are going to plant 225 new seedlings. He said that they will be having an open house, and will have various displays of ongoing projects and will also provide tours through the Tree Farm.

**** THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms asked Mr. Alvord to stay in contact with Ms. Herring for further instructions.

6.A) AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE SEAPORT ASSOCIATION TO USE VETERANS PARK FOR THE ANNUAL OYSTER FESTIVAL TO BE HELD FRIDAY, SEPTEMBER 8, 2017 FROM 6:00PM- 11:00PM, SATURDAY, SEPTEMBER 9, 2017, FROM 11:00AM-11:00PM, SUNDAY, SEPTEMBER 10, 2017 FROM 11:00AM-8:00PM. SET UP TO BEGIN FRIDAY, AUGUST 25, 2017 WITH TEAR DOWN NO LATER THAN SATURDAY, SEPTEMBER 30, 2017.

**PROPOSED ADMISSION PRICE: GENERAL ADMISSION- \$12.00
 SENIOR (65+)- \$10.00
 CHILDREN (5-12)- \$5.00
 CHILDREN (UNDER 5)- FREE
 ADVANCED TICKETS ADULTS-\$10.00**

B. APPROVE THE USE OF THE SHOW MOBILE BY THE NORWALK SEAPORT ASSOCIATION FOR USE AT VETERANS PARK DURING THE NORWALK OYSTER FESTIVAL FROM FRIDAY, SEPTEMBER 8, 2017 THROUGH SUNDAY, SEPTEMBER 10, 2017.

**** MS. O'TOOLE GIANDURCO MOVED TO APPROVE THE ITEM.**

A representative was present and explained that this is the 40th Oyster Festival and will be going back to a three day format. He said that he had requested a discount on the park fees and asked what the status of that was. Mr. Mocciae said that this is not a city event and the rental fees are based on all of the groups that use the parks and he strongly disagrees on waiving fees. There was further discussion ensued and it was decided that the fees not be waived.

**** THE MOTION PASSED WITH ONE ABSTENSION (MR. BONENFANT).**

Mr. Simms asked the representative to attend the April 25, 2017, meeting of the Common Council.

7. AUTHORIZE THE MAYOR HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH NATIONAL MARINE MANUFACTURERS ASSOCIATION TO USE TAYLOR FARM, CALF PASTURE BEACH, SHADY BEACH AND MARINE SCHOOL FOR PARKING DURING THE BOAT SHOW TO BE HELD THURSDAY, SEPTEMBER 21, 2017 THROUGH SUNDAY, SEPTEMBER 24, 2017.

**** MR. BONENFANT MOVED TO APPROVE THE ITEM**

A representative was present and explained that 15,000 are expected to attend and it is to promote the boating lifestyle.

****THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms asked the representative to attend the April 25, 2017, meeting of the Common Council.

8. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH ROOM TO GROW TO USE OYSTER SHELL PARK FOR AN OBSTACLE COURSE/FUN RUN TO BE HELD SUNDAY, OCTOBER 1, 2017 FROM 9:00AM-7:00PM. SET UP TO TAKE PLACE ON SUNDAY OCTOBER 1, 2017 AT 7:00AM WITH TEAR DOWN NO LATER THAN 7:00PM ON SUNDAY, OCTOBER 1, 2017. ESTIMATED ATTENDANCE 100+

****MS. O'TOOLE GIANDURCO MOVED TO APPROVE THE ITEM.**

A representative was present and explained that the event will be a fun run obstacle course to raise money for the preschool. Mr. Bonenfant asked if they are paying for the use of the park. Mr. Mocciaie said "yes".

****THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms asked the representative to attend the April 25, 2017, meeting of the Common Council.

9. A) AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE LUPUS FOUNDATION OF AMERICA TO USE CALF PASTURE BEACH FOR A "WALK TO END LUPUS NOW CONNECTICUT" TO BE HELD SUNDAY, OCTOBER 15, 2017, FROM 3:00PM-7:00PM. SET UP TO TAKE PLACE AT 11:00AM ON SUNDAY, OCTOBER 15, 2017 WITH TEAR DOWN NO LATER THAN 8:00PM ON SUNDAY, OCTOBER 15, 2017. ESTIMATED ATTENDANCE 200+

B) APPROVE THE USE OF THE SHOW MOBILE BY THE LUPUS FOUNDATION OF AMERICA FOR USE AT VETERANS PARK FOR THEIR "WALK TO END LUPUS NOW CONNECTICUT" ON SUNDAY.

****MR. SERASIS MOVED TO APPROVE THE ITEM**

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A representative was present and stated as of April of last year there was a separate Connecticut chapter of the Lupus Foundation that unfortunately went out of business. She said that the Northeastern region is now trying to serve the constituents in Connecticut providing education and services. She explained that the fundraising event and said it will be a walk at Calf Pasture Beach and that it is the first one in Connecticut.

****THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms asked the representative to attend the April 25, 2017, meeting of the Common Council.

****MR. BONENFANT MOVED TO SUSPEND THE RULES TO ADD THREE ITEMS TO THE AGENDA.**

****THE MOTION PASSED UNANIMOUSLY.**

10. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO A CONTRACT WITH JTL INDUSTRIES, LLC (DBA DALTON TRACK & TENNIS) FOR PROJECT #3740 TENNIS AND BASKETBALL COURT- CRACK REPAIR, COLOR COATING & STRIPING FRO A SUM NOT TO EXCEED \$93,996.00 ACCOUNT #'S 09176030-5777-C0321, 09186030-5777-C0321.

**** MR. SERASIS MOVED TO APPROVE THE ITEM.**

Mr. Mocciae stated that this had gone out to bid and that the bids were due yesterday, but said that due to the winter the tennis courts at Norwalk High School are so bad and that four of the courts are not playable. He said that if this is approved tonight the work can begin on Monday so that they can continue to use the tennis courts.

**** THE MOTION PASSED UNANIMOUSLY.**

11. AUTHORIZE THE MAYOR HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE MARCHING BAND INC. (M.B.I.) TO USE THE ANDREW'S FIELD PARKING LOT FOR A CARNIVAL TO BE HELD THURSDAY JUNE 14, 2017, FROM 6:15PM-10:00PM, FRIDAY, JUNE 15, 2017 FROM 6:00PM-10:00PM, SATURDAY, JUNE 16, 2017, FROM 3:00PM-10:00PM. SET UP TO TAKE PLACE MONDAY, JUNE 11, 2017 AT 8:00AM

WITH TEAR DOWN NO LATER THAT 6:00PM ON SUNDAY, JUNE 18, 2017.
ESTIMATED ATTENDANCE 500+

**** MS. O'TOOLE GIANDURCO MOVED TO APPROVE THE ITEM.**

A representative was present and apologized and said that this is his first year doing this and that event is one of the biggest fundraising events of the year.

****THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms asked the representative to attend the April 25, 2017, meeting of the Common Council.

12. AUTHORIZE THE MAYOR HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE ROWAYTON SCHOOL PTA TO USE ROWAYTON SCHOOL FIELD AND GROUND FOR THEIR SCHOOL CARNIVAL TO BE HELD FRIDAY MAY 12, 2017, FROM 10:00AM-5:00PM AND SATURDAY, MAY 13, 2017 FROM 5:00PM-10:00PM SET UP TO TAKE PLACE THURSDAY, MAY 11, 2017 AT 10:00AM WITH TEAR DOWN NO LATER THAN 12:00 NOON ON SUNDAY, MAY 14, 2017. ESTIMATED ATTENDANCE 500+

****MR. BONENFANT MOVED TO APPROVE THE ITEM.**

A representative was present and stated that the event has been going on for over 20 years, and the chairperson who normally plans the event had to step down and she apologized and said that she was not aware of the deadline and of the procedure, but that she is mindful of it now and that they are putting things in place so this will never happen again. She said that this was an oversight and asked for the committee's consideration and be put on the Common Council agenda of April 25, 2017, for approval. She said that she had attended the permit signing today and that everything is in line with the other departments.

****THE MOTION PASSED UNANIMOUSLY.**

Mr. Simms asked the representative to attend the April 25, 2017, meeting of the Common Council.

V. DISCUSSION

Mr. Mocciaie provided an update on the project at the baseball field at Brien McMahon High School and said that the project will be completed prior to May 1, 2017.

Mr. Mocciaie provided at update on the launch ramps at Veterans Park and said that will not be completed until May 13, 2017, due to an issue with the DEEP permit due to a complaint from the Harbor Commission and the Shellfish Commission.

Mr. Mocciaie provided an update for Cranbury Park and said the remediation of the setback will begin in three weeks.

Mr. Mocciaie provided an update on the ice rink at Veterans Park and said there were supposed to be done on April 1, 2017, but asked for an extension of two weeks due to the weather.

**** MR. SERASIS MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:10PM.

Respectfully submitted,

Dilene Byrd
Telesco Secretarial Services

