

**CITY OF NORWALK
BOARD OF POLICE COMMISSIONERS
REGULAR MEETING
MINUTES OF APRIL 17, 2017**

ATTENDANCE: Commissioner Charles Yost; Commissioner Fran Collier-Clemmons

STAFF: Police Chief Thomas Kulhawik; Deputy Chief Susan Zecca

OTHERS: Lieutenant Tom Mattera, Sergeant Lee Young; Detective Dominick Cisero; Detective John Taranto

CALL TO ORDER

Commissioner Collier-Clemmons called the meeting to order at 4:30PM. A quorum was present.

PUBLIC COMMENT

No one from the public attended.

APPROVAL OF MINUTES OF THE MEETING OF MARCH 20, 2017

**** COMMISSIONER YOST MOVED TO APPROVE THE MINUTES.
** THE MOTION PASSED UNANIMOUSLY.**

RECOGNITION- MARCH OFFICERS OF THE MONTH

(Det. Dominick Cisero, Det. John Taranto)

Chief Kulhawik said that on March 18, 2017, the two detectives overheard a radio call regarding a house fire on Sleepy Hollow Road. It was reported that there were still occupants in the house. The detectives happened to be in the area and responded to the scene, entered the house to be sure that no one was inside. The detectives commandeered a fire extinguisher from a neighbor to re-enter the house to verify that no occupants were still inside, and to also help knock down some of the fire until the Fire Department arrived. Chief Kulhawik said that due to their quick response and initiative, Sgt. Young had recommended them as Officers of the Month for March and he agreed.

Commissioner Collier-Clemmons said that she thinks it's always commendable in any of these instances that lives are lost. The fact that the detectives responded without being dispatched is even more admirable and it gives her great honor to bestow this award on them. She said that this is the kind of dedication that makes her proud to be associated with this department. Commissioner Yost said that he agrees and thanked them for their service.

The Commissioners presented Detectives Cisero and Taranto with their certificates and thanked them for their dedication.

OPERATIONS REPORT

Patrol Staffing

Deputy Chief Zecca reported and said that there are two candidates in the Milford Academy who will graduate at the end of the month and the two new hires just started at post. She said currently there are two openings that will hopefully be filled with either lateral or comparative hires, and are currently doing the background check on one potential new hire.

Chief Kulhawik said he has received a request from Officer Zwillich for a three month leave of absence but he is trying to determine the reason.

Selective Enforcement Report

Deputy Chief Zecca discussed the report and said it included a breakdown month by month and that infractions are up slightly from last month, and the DUI's are not included in the total because they were actual arrests. She said in the summer months that enforcement will be increased. Commissioner Collier-Clemmons thanked Deputy Chief Zecca for the spreadsheet. Commissioner Yost requested that a year to date column be added to the sheet to compare.

ADMINISTRATIVE REPORT

Training (March 2017)

Chief Kulhawik reported and said most of the training is review credit training but noted that they were looking to send mid and upper level management to some specialized executive training and that three Lieutenants attended FBI LEEDA training. Commissioner Yost asked if the course get involved with goal setting and performance measurement. Chief Kulhawik said "yes".

Deputy Chief Zecca said that Officer Wasilewski was trained in car seat installation and they will be doing a monthly car seat clinic.

PERSONNEL MATTERS

Police Awards

Chief Kulhawik reported on the awards that were approved by the awards committee. The awards committee are trying to schedule the police awards ceremony soon so that officers can be recognized for all their work this past year.

ADJOURNMENT

**** COMMISSIONER YOST MOVED TO ADJOURN.
** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 4:50PM.

Respectfully submitted,

Dilene Byrd
Telesco Secretarial Services