

**CITY OF NORWALK  
PUBLIC LIBRARY BOARD OF DIRECTORS  
MAY 11, 2017**

ATTENDANCE: Alex Knopp, Chairman; Tom Cullen, Ralph Bloom, Patsy Brescia,  
Taber Hamilton, Mary Mann; Jannie Williams

LIBRARY STAFF: Christine Bradley, Director; Sherelle Harris, Asst. Director

**1. CALL TO ORDER**

Mr. Knopp called the meeting to order at 7:30 p.m. and noted that members were in attendance as listed above and there was a quorum present.

**2. ADDITIONS TO AGENDA**

There were no additions to the agenda.

**3. PUBLIC COMMENTS**

No one from the public attended.

**4. APPROVAL OF MINUTES OF APRIL 13, 2017 MEETING (ATTACHED WITH  
RECOMMENDED CHANGES FROM ALEX KNOPP).**

- \*\* MS. BRESCIA MOVED TO APPROVE THE MINUTES AS AMENDED.**
- \*\* MS. WILLIAMS SECONDED THE MOTION.**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

**5. PRESIDENT'S REPORT.**

**A. UPDATE ON LIBRARY PARKING AND FACILITY EXPANSION OPTION AGREEMENT.**

Mr. Knopp said that they are negotiations with Mr. Milligan and there was a review of the proposal at the last Common Council meeting that was held in executive session.

**B. DISCUSSION ON LITERACY VOLUNTEERS**

**TABLED TO THE JUNE MEETING**

**C. UNATTENDED CHILDREN POLICY**

**TABLED TO THE JUNE MEETING**

**D. DISCUSSION OF ART POLICY**

Ms. Bradley provided an overview of the policy and said that it is to protect ourselves so that we have a right of refusal. She said that they also allow and encourage artist to sell their work and part of their goals and objectives are to support local businesses. Mr. Knopp asked if there are any custodial costs that are occurred involved. Ms. Harris said “no” and that they typically set the room up themselves. Mr. Knopp asked if there is a cost for refreshments. Ms. Bradley said that there has been but that there are also times when they provide their own refreshments. Ms. Brescia asked if that comes from city funds or from the Board of Trustees funds. Ms. Bradley said it comes out of the city budget. There was further discussion ensued and it was decided that the policy would be voted on at the next meeting.

**TABLED TO THE JUNE MEETING**

**6. LIBRARY DIRECTOR’S REPORT**

**A. Open North Entry to Main Library (attached)**

Ms. Bradley said the only money that has been spent from the project was to replace the doors so there is an available balance over \$50,000. She discussed the work that will need to be done to reopen the north entryway and that staff is recommending expenditure from the project of \$1884.00. Mr. Knopp suggested that a sign should also be installed with the hours of operation.

**\*\* MS. BRESCIA MOVED TO APPROVE THE EXPENDITURE OF \$1884.00 INCLUDING A SIGN.**

**\*\* MS. MANN SECONDED THE MOTION.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**B. Comparative Statistics**

There was no discussion.

**C. Update on Innovation Place**

Ms. Bradley distributed and provided an overview of the “Sono Central” and said that there was a presentation given today. She said that the library has been working on a project with Stepping Stones on a food shed to support equitable access to fresh and healthy food.

Ms. Bradley said that two staff members will be attending the fair at on Saturday, at Brien McMahon High School, and that they will be doing the same thing for Norwalk Day at the State Capital on May 23, 2017.

Mr. Knopp the status of the hotspots. Ms. Bradley said that they are ready to go.

### **7. OLD BUSINESS**

A. Status of Main Library Traffic Box Graphic Materials/Service donations.

There was no discussion due to Mr. Siegel's illness.

B. Status of Handicap Access at SoNo Branch

Ms. Harris said that the project has been completed.

### **8. NEW BUSINESS**

There was no new business discussed.

### **9. ADJOURNMENT**

**\*\* MR. BLOOM MOVED TO ADJOURN.  
\*\* MR. HAMILTON SECONDED THE MOTION.  
\*\* MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:55PM.

Respectfully submitted,

Dilene Byrd  
Telesco Secretarial Services