

**FINAL**

**CITY OF NORWALK  
PERSONNEL COMMITTEE  
REGULAR MEETING  
SEPTEMBER 27, 2017**

**ATTENDANCE:** Nick Sacchinelli, Chair; John Igneri, Eloisa Melendez, Michael Corsello; Douglas Hempstead (7:20 p.m.)

**STAFF:** Ray Burney, Personnel Director

**OTHERS:** Council Member Faye Bowman

**CALL TO ORDER/ROLL CALL**

Mr. Sacchinelli called the meeting to order at 7:02 p.m. A quorum was present.

**PUBLIC COMMENTS**

There were no members of the public present at this time.

**APPROVAL OF THE MINUTES FROM MEETING HELD ON  
MAY 24, 2017**

**\*\*MR. IGNERI MOVED THE MINUTES FROM THE MAY 24, 2017 MEETING.  
\*\* THE MOTION TO APPROVE THE MINUTES FROM THE MAY 24, 2017  
MEETING AS SUBMITTED PASSED WITH THREE IN FAVOR  
(SACCHINELLI, IGNERI AND MELENDEZ) AND ONE ABSTENTION  
(CORSELLO).**

**REVIEW AND DISCUSS POSITION OF SOCIAL SERVICE DIRECTOR.**

Ms. Bowman said that the City had previously had a CAP agency, NEON, which was acting as a social service agency, but NEON has been gone for three or four years. Other individuals have been providing some services, but the City residents need more than an informal patchwork of services.

Mr. Igneri asked how this position was different from the one Mr. Bovilsky has. Ms. Bowman said that Mr. Bovilsky was the Human Relations Director. Mr. Igneri stated that there had been an issue in District E and Mr. Bovilsky had helped resolve it. Ms. Bowman said that she was not sure what Mr. Bovilsky's job description was.

Ms. Melendez pointed out that the last amendment in this section of the Charter was made in 1981. Ms. Bowman replied that NEON was administering the various social services at that time.

*Mr. Hempstead joined the meeting at 7:08 p.m.*

Mr. Burney said that the Social Service Department was originally dispensing public assistance, but then the State took that over. He said that he was not sure what services and functions of a Social Service Director would be now or what services the City should be providing.

Ms. Bowman said that she could go through a list of what NEON had provided and compile a list of which individuals have been providing services. Mr. Hempstead said that NEON was created as an anti-poverty agency and later handled things like the Head Start Program and fuel assistance programs.

Ms. Melendez said that she had limited experience with NEON because she came on when NEON was winding down.

Mr. Hempstead asked if there was an inventory of the social services and what grants are administered.

Mr. Burney directed everyone's attention to the Charter - 1356 B, which lists a variety of duties which has to do with the distribution of welfare funds. Mr. Corsello said that the duties were designated by the Welfare Commissioner, which is no longer active. Discussion followed.

Mr. Burney suggested that any relevant materials be given to him and he would meet with Mr. Bovilsky. Mr. Corsello pointed out that any changes would be a Charter change. Mr. Burney said that he had not read the complete Charter but was fairly sure that there were other areas that were addressed by the Charter that was no longer relevant. Mr. Igneri suggested possibly hiring an employee to work under Mr. Bovilsky and have that staff member handle these services.

Mr. Hempstead asked if the Welfare Commission and the Dept. of Income Maintenance still existed. Mr. Corsello said that he did not think they did. Mr. Igneri added that it would be important to identify which services are needed by the residents before moving forward.

*Ms. Bowman left the meeting at 7:25 p.m.*

### **EXECUTIVE SESSION**

#### **Review and discuss terms of tentative agreement with Fire Union Local 830**

**\*\* MS. MELENDEZ MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS TERMS OF TENTATIVE AGREEMENT WITH FIRE UNION LOCAL 830.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The Committee members and Mr. Burney entered into Executive Session to discuss a tentative union agreement at 7:25 p.m. They returned to public session at 7:45 p.m. No action was taken during the Executive Session.

**ADJOURNMENT**

**\*\* MR.IGNERI MOVED TO ADJOURN.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:46 p.m.

Respectfully submitted

S. L. Soltes  
Telesco Secretarial Services