

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO  
APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND  
OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS  
ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

Mayor Rilling called the meeting to order at 7:31 p.m. and led the Assembly in reciting the Pledge of Allegiance.

Ms. King, City Clerk read the notice stating that the meeting was being videotaped and audio recorded for the public broadcast and that assisted listening devices were available.

**I. ROLL CALL**

Ms. King called the Roll. The following Common Council members were present:

Council at Large:	Mr. Gregory Burnett	Mr. Michael Corsello
	Mr. Nicholas Sacchinelli	Ms. Barbara Smyth
	Mr. Douglas Stern	
District A:	Ms. Eloisa Melendez	Mr. Chris Yerinidis
District B:	Ms. Faye Bowman (7:34 p.m.)	Mr. Travis Simms
District C:	Mr. John Kydes	Ms. Beth Siegelbaum
District D:	Mr. Douglas Hempstead	Mr. George Tsiranides
District E:	Mr. John Igneri	Mr. Thomas Livingston

At Roll Call, there were fourteen (1) Common Council members present and one (1) absent (Ms. Bowman).

Also present were Corporation Counsel, Mario Coppola and City Clerk, Donna King.

## II. ACCEPTANCE OF MINUTES

Ms. Bowman joined the meeting at 7:34 p.m.

Regular Meeting: November 14, 2017

**\*\* MR. IGNERI MOVED TO ACCEPT THE MINUTES AS PRESENTED**

**\*\* MOTION PASSED WITH SIX (6) ABSTENTIONS (MR. BURNETT; MS. SMYTH; MR. STERN; MR. YERINIDIS; MS. SIEGELBAUM; AND MR. TSIRANIDES)**

Special/Organizational Meeting: November 21, 2017

**\*\* MR. SIMMS MOVED TO ACCEPT THE MINUTES WITH THE FOLLOWING CORRECTION:**

PAGE 4: item 6, last sentence should read Mayor Rilling stated he believed that the final decision will be among the Council Members, the Majority and Minority Leaders.

**\*\* MOTION PASSED UNANIMOUSLY**

## III. PUBLIC PARTICIPATION

*Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted.*

Ms. Diane Lauricella welcomed and congratulated the new Common Council members. She said she was here to help them and that they had an important role and have to do their due diligence. She requested that the items to approve the new Health Director and the Communications Manager be tabled. She said that she looked at the Personnel Committee agendas and minutes and there were no discussions about these positions.

Ms. Lauricella said the Grants position should pay for itself. She asked if the process for finding a Program Manager was competitive. She told the new Common Council members that they have the right to table an item and added that she hoped there would be training for the new members.

Ms. Deborah Goldstein congratulated the new elected Common Council members. She spoke about item 7F1, Community Block grants. She said she hoped East Norwalk would be identified as an area that will have significant impact. She suggested that the application be very public and clear so everyone will have an equal opportunity.

#### IV. MAYOR

##### A. RESIGNATIONS AND APPOINTMENTS

###### RESIGNATIONS:

Glenn A. Iannaccone, Historical Commission

Mayor Rilling announced Mr. Iannaccone's resignation from the Historical Commission and thanked him for his service over the years.

###### APPOINTMENTS:

**\*\* MR. IGNERI MOVED TO APPROVE THE FOLLOWING APPOINTMENT:**

**JAMES P. FRAYER, BOARD OF ESTIMATE AND TAXATION**

Mr. Igneri said Mr. Frayer is very detail oriented. Mr. Livingston added his support to the appointment and said he is very qualified and very involved in the community.

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. LIVINGSTON MOVED TO APPROVE THE FOLLOWING APPOINTMENT:**

**TROY K. JELLERETTE, BOARD OF ESTIMATE AND TAXATION**

Mr. Livingston said Mr. Jellerette is very well qualified and has been active in the community. He will be a great asset.

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. HEMPSTEAD MOVED TO APPROVE THE FOLLOWING APPOINTMENT:**

**ARTIE KASSIMIS, BOARD OF ESTIMATE AND TAXATION**

Mr. Hempstead said that Mr. Kassimis spent a number of years on the Board of Education and worked hard for the community. Mr. Kydes added that he was very fiscally responsible on the Board of Education. Mr. Corsello added his support.

**\*\* MOTION PASSED UNANIMOUSLY**

###### REAPPOINTMENTS:

**\*\* MS. MELENDEZ MOVED TO APPROVE THE FOLLOWING REAPPOINTMENT:**

**EDWIN CAMACHO, BOARD OF ESTIMATE AND TAXATION**

Ms. Melendez said Mr. Camacho has been a member of the Board of Estimate and Taxation since 2014 and urged her colleagues to support this reappointment.

Mr. Corsello added that he knows Mr. Camacho as a fellow attorney and said he will do a good job.

**\*\* MOTION PASSED UNANIMOUSLY**

**MAYOR'S REMARKS:**

Mayor Rilling talked about the devastating fire last evening at 100 Richards Avenue. He said postings will announce how people can help the victims and noted that most of the people on the left side of the complex lost everything. Mayor Rilling thanked and congratulated the Fire Fighters and Police Officers who entered the building to evacuate the residents and then went back to rescue their pets. He asked everyone to keep the victims in their hearts and prayers.

Mayor Rilling congratulated the Norwalk Packers for being named National Cheerleading Champions and for putting Norwalk on the map. He wished everyone a Happy Hanukah, Merry Christmas and a Happy Kwanzaa.

**V. COUNCIL PRESIDENT**

**A. GENERAL COUNCIL BUSINESS:**

Mr. Kydes announced the following appointments:

Water Pollution Control Authority (WPCA)

Mr. John Igneri (DPW Chairman); Mr. John Kydes (Council President); Mr. John Bove and Mr. Vincenzo Capozzoli

Norwalk Facilities Construction Commission (NFCC)

Mr. Thomas Livingston and Mr. Douglas Hempstead

**\*\* MR. KYDES MOVED THE FOLLOWING APPOINTMENTS:**

**THE MARITIME AQUARIUM AUTHORITY**

**MR. JOHN IGNERI; MR. TRAVIS SIMMS; MS. FAYE BOWMAN AND MS. SHANNON O'TOOLE-GIANDURCO**

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. KYDES MOVED THE FOLLOWING APPOINTMENT:**

**HISTORICAL COMMISSION**

**MR. THOMAS LIVINGSTON**

**\*\* MOTION PASSED UNANIMOUSLY**

**B. CONSENT CALENDAR:**

**\*\* MS. BOWMAN MOVED THE FOLLOWING CONSENT CALENDAR:**

**LAND USE AND BUILDING MANAGEMENT**

**VII.A.1A, VII.A.1B**

**HEALTH, WELFARE AND PUBLIC SAFETY COMMITTEE**

**VII.B.1, VII.B.2A, VII.B.2B,**

**PUBLIC WORKS**

**VII.C.1 (TABLE BACK TO COMMITTEE) VII.C.2, VII.C.3A, VII.C.3B,**

**RECREATION, PARKS AND CULTURAL AFFAIRS**

**VII.D.1**

**PLANNING COMMITTEE**

**VII.F.1**

**VII. COMMON COUNCIL COMMITTEES**

**A. LAND USE AND BUILDING MANAGEMENT COMMITTEE**

**1A. RESOLVED, THAT HARRY W. RILLING, MAYOR OF THE CITY OF NORWALK BE AND HEREBY AUTHORIZED TO EXECUTE ON BEHALF OF THIS MUNICIPAL CORPORATION A PERSONAL SERVICES AGREEMENT WITH THE STATE OF CONNECTICUT FOR FINANCIAL ASSISTANCE TO COMPLETE IMPROVEMENTS TO MIL HILL HISTORIC PARK, PROJECT CPAP 2016-10.**

**1B. RESOLVED, THAT HARRY W. RILLING, MAYOR, IS HEREBY AUTHORIZED TO ENTER INTO SUCH AGREEMENTS, CONTRACTS AND EXECUTE ALL DOCUMENTS NECESSARY TO SAID GRANT WITH THE STATE OF CONNECTICUT.**

**B. HEALTH, WELFARE AND PUBLIC SAFETY COMMITTEE**

**1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO SIGN THE CITY OF NORWALK'S- EMERGENCY MEDICAL SERVICES PLAN AS REQUIRED BY THE STATE DEPARTMENT OF PUBLIC HEALTH (CGS 10A-181-B). THIS PLAN WILL BE IN EFFECT FROM 2017- 2022**

**AND REVIEWED AND UPDATED ANNUALLY BY FIRE, POLICE AND EMS REPRESENTATIVES.**

**2A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO APPLY FOR AND ACCEPT GRANT FUNDS FROM THE CITY OF STAMFORD FOR THE PURPOSE OF PROVIDING SPECIAL SUPPLEMENTAL NUTRITION SERVICES IN ACCORDANCE WITH THE CONNECTICUT WIC PROGRAM PLAN FOR THE CONTRACT PERIOD OCTOBER 1, 2017 THROUGH DECEMBER 31, 2017.**

**2B. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS, OR AMENDMENTS AS MAY BE NECESSARY TO IMPLEMENT WIC PROGRAM SERVICES FOR THE PERIOD OCTOBER 1, 2017 THROUGH DECEMBER 31, 2017.**

**C. PUBLIC WORKS COMMITTEE**

**1. APPROVE THE NAMING OF THE CITY HALL DRIVE AS “HONORABLE FRANK J. ESPOSITO WAY” IN MEMORY OF MAYOR FRANK J. ESPOSITO. SET A PUBLIC HEARING ON FEBRUARY 6, 2018 AT 7:00 P.M. IN ROOM 225, NORWALK CITY HALL. CONSENT TO TABLE BACK TO COMMITTEE**

**2. AUTHORIZE THE RETENTION OF SUSAN PROSI JOHNSON AS PROGRAM MANAGER REPRESENTING THE CITY OF NORWALK FOR THE WALK BRIDGE PROJECT, REPORTING TO THE MAYOR’S OFFICE, IN ACCORDANCE WITH LETTER DATED NOVEMBER 30, 2017.**

**ACCOUNT NO. 01 30 40 5258**

**3A. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE A 1ST AMENDMENT TO THE JUNE 5, 2017 CONTRACT WITH TIGHE AND BOND, INC., TO PROVIDE PROFESSIONAL ENGINEERING SERVICES RELATIVE TO INVESTIGATING DEFICIENCIES AND OPTIONS FOR THE PORTION OF THE NORWALK LEVEE LOCATED SOUTH OF THE PERRY AVENUE BRIDGE, ADJACENT TO THE NORWALK RIVER TO ADD AN AMOUNT NOT TO EXCEED \$20,000 FOR A REGULATORY INSPECTION OF THE ROWAYTON POND DAM.**

**ACCOUNT NO. 09 14 4027 5777 C0440**

**3B. RESCIND: COMMON COUNCIL ACTION OF MAY 9, 2017, ITEM VII, C.1 WHICH AUTHORIZED THE FOLLOWING: “1. AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH TIGHE & BOND FOR ITS ENGINEERING SERVICES FOR THE ROWAYTON POND DAM PROJECT, FOR A SUM NOT TO EXCEED \$20,000.00 ACCOUNT NO: 09 14 4027 5777 C0440”.**

**D. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE**

**1. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ACCEPT THE ASSISTANCE AGREEMENT BY AND BETWEEN THE STATE OF CONNECTICUT ACTING BY THE CONNECTICUT PORT AUTHORITY AND THE CITY OF NORWALK, FOR THE FLOATING DOCK REPLACEMENT CAPITAL PROJECT ACCOUNT #0918-6030-5777-C0367, AT VETERANS MEMORIAL PARK, SEAVIEW AVENUE, NORWALK CT. THE ASSISTANCE AGREEMENT IS IN THE AMOUNT OF \$908,250.000.**

**F. PLANNING COMMITTEE**

**1. APPROVE THE AMENDED LANGUAGE IN THE PY44 NOFA.**

**\*\* MOTION PASSED UNANIMOUSLY**

**VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS**

**A. CORPORATION COUNSEL**

**1. APPROVE PROPOSED CITY OF NORWALK’S FREEDOM OF INFORMATION INDIGENCY POLICY.**

Mr. Coppola explained that Ms. Bowman suggested amending the agency standard Poverty Level for people requesting copies of documents under FOI and who are considered Indigent.

**\*\* MS. BOWMAN MOVED TO AMEND THE CITY OF NORWALK’S FREEDOM OF INFORMATION INDIGENCY POLICY THAT A PERSON WILL BE CONSIDERED INDIGENT IF THEIR INCOME LEVEL IS EQUAL OR LESS THAN 125% OF THE FEDERAL POVERTY LEVEL**

In response to Mayor Rilling’s question, Mr. Coppola said the number of copies requested per year is significantly less than 300.

**\*\* MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MR. SIMMS)**

## VII. COMMON COUNCIL COMMITTEES

### E. PERSONNEL COMMITTEE

#### **\*\* MS. BOWMAN MOVED TO APPROVE APPOINTMENT OF DEPARTMENT OF HEALTH DIRECTOR.**

Personnel Director, Ray Burnie spoke about the recruitment and interview process and said the four best candidates were selected for interviews. Ms. D'Amore was selected and he said she will be able to hit the ground running, since she worked at the Health Department before.

Mr. Burnett said that as a member of the Board of Health, he had an opportunity to work with Ms. D'Amore during their accreditation process and she displayed excellent project management skills to complete the accreditation. He said he was impressed with her ability to reach out to the community. Mr. Burnett said her background supports her commitment to quality and that he fully supports her candidacy.

Ms. Bowman asked Ms. D'Amore to briefly tell the Common Council members about herself. Ms. D'Amore reviewed her qualifications and experience.

Ms. Bowman told Ms. D'Amore that she represents the residents in South Norwalk and looks forward to working with her.

#### **\*\* MOTION PASSED UNANIMOUSLY**

#### **\*\* MS. BOWMAN MOVED TO APPROVE ESTABLISHMENT OF NEW POSITION – COMMUNICATIONS MANAGER (ORDINANCE POSITION)**

Ms. Bowman explained that the Grants manager position was being eliminated, but that position will now encompass the Communications Manager position.

Mr. Burnie explained that the need to centralize the outreach to the public was identified and they looked at combining the duties of the Grants Manager with the Communications manager. He noted that there is no intention to reduce getting grant funding. This new position will come in at a lower salary than the existing Grants Administrator.

Mayor Rilling said the Grants Manager used a template approach and assisted the departments with applying for grants and with the required reporting.

Mr. Hempstead asked why the rush. He said there is a process in the Ordinance for adding and removing positions. He said in the past, this would have to go to a public hearing and to the Personnel Committee for an in-depth discussion. He asked for a review of the process for adding and removing Ordinance positions.



**\*\* MR. HEMPSTEAD MOVED TO SEND THIS ITEM BACK TO THE PERSONNEL COMMITTEE**

Mr. Burnie explained that they came to the conclusion that this change should be done in September, but for various reasons, that was unable to take place. He said this was the first opportunity to bring this to the Common Council.

Mr. Hempstead said he did not recall this discussion at the Personnel Committee meetings. Ms. Bowman said she was told this item was time sensitive and asked for clarification from Mr. Burnie.

Mr. Burnie explained that they have been toying with this idea since late summer. It is an initiative they want to move on for the first of the year. He added that he did not want to delay this any further.

Ms. Bowman said it is great they are saving \$35,000, but the proposed salary seems low for what that person is expected to do.

Mr. Coppola said he understands that this is changing the duties associated with the Grant writer's position; the Mayor's Assistant brought up that the City does not have a PR person. He said that he understood that this was adding more duties to the Grant writer's position.

Mr. Livingston asked how this salary was determined. Mr. Burnie said they felt they could recruit for this position based on this salary.

Ms. Melendez asked why this is time sensitive. Mr. Burnie explained that there is a list of initiatives they want to move forward with. They want to get this position posted and filled. Mr. Corsello said he wants to get this right. Mr. Sacchinelli agreed that it would be appropriate to send this back to committee. Ms. Smyth said she would like clarification about the salary.

Mayor Rilling said that a number of cities have a communications manager to send a unified message to the public.

Mayor Rilling said that the Grant writer's position had an assistant who helps with the coordination of the grants. He said it was not a job that consumed 37 ½ hours a week; they tried to consolidate like functions.

**\*\* MOTION TO SEND BACK TO COMMITTEE PASSED WITH ONE (1) VOTE IN OPPOSITION (MR.IGNERI)**

**VIII. RESOLUTIONS FROM COMMON COUNCIL**

There were none this evening.

**IX. MOTIONS POSTPONED TO A SPECIFIC DATE**

There were none this evening.

**X. SUSPENSION OF RULES**

There were none this evening.

**XI. ADJOURNMENT**

**\*\* MR. IGNERI MOVED TO ADJOURN**

**\*\* MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:38 p.m.

ATTEST: \_\_\_\_\_

Donna King, City Clerk