

**CITY OF NORWALK  
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL  
REGULAR MEETING  
December 13, 2017**

ATTENDANCE: Michael Corsello, Chair; Barbara Smyth; John Kydes; Chris Yerinides; Doug Hempstead

STAFF: Ken Hughes, Acting Director

OTHERS: Diane Cece  
Tony Mobilia  
Vickie Laroche  
Megan Hintzen  
Christina Riccio  
Karen Kosinski  
Scott Bergeron  
Laura Darash  
Michael Scheidel  
Susan Gordon  
Bruce Pienky

**I. ROLL CALL**

Mr. Corsello called the meeting to order at 7:00PM and stated that a quorum was present.

**II. MINUTES OF OCTOBER 11, 2017.**

**\*\* MR. HEMPSTEAD MOVED TO ACCEPT THE MINUTES AS PART OF THE RECORD AND STATED THERE WAS NO QUORUM PRESENT.**

**\*\* THE MOTION PASSED WITH UNANIMOUSLY.**

**III PUBLIC PARTICIPATION**

Diane Cece- Olmstead Place

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Ms. Cece stated her concerns regarding moving the lease for the Calf Pasture Beach Café' concession amendment forward to the full Common Council. She said that the expenses and income show that the café' brings in approximately \$60,000- \$80,000 annually in income, but the expenses exceed \$120,000- \$130,000, so for the two years that there is accounting information it has been operating at a loss of \$52,000-\$63,000 per year and asked how that will be remedied. She stated that her other concern is that the new lessee will be paying just \$4,000 but within the terms of that agreement it states that the lessee shall pay only 10% of the water bills, and 25% of the electricity bills so she encouraged the committee to find out what the remainder is on those bills over the past four years because the city could still be operating at a loss.

Ms. Cece also stated her concerns regarding the public art policy one being that there is no public vetting involved in the procedures that are outlined. She said that the policy needs a lot of reading over and understanding and she hopes it will be included as a discussion item over the next couple of meetings going forward.

Tony Mobilia- Harbor Management Commission

Mr. Mobilia stated his concerns regarding the use of the existing dock area for launching and said that it never came before the Harbor Management Commission for review and according to State Statute they are to review all plans for the harbor, and that they do have safety concerns that they would like to review. He stated that it also has not gone to the Harbor Master who issues the permits. He suggested that the item be tabled until they have had a chance to review it.

#### **IV. OLD BUSINESS**

1. **RESCIND** Item no. VII.A.4 on the Common Council agenda of January 10, 2017 which reads as follows:

Authorize the Mayor, Harry W. Rilling, to enter into an agreement with the Maritime Rowing Club to use a portion of the parking area adjacent to the South Marina Docks as well as a portion of the lot for boat storage (temporary fence) and to use the existing dock area for launching. This will be temporary from March 31- July 31, 2017 due to displacement by the

Walk Bridge. The Maritime Rowing Club will move up the Norwalk River upon completion of their permits and docks August 1, 2017.

**NEW ACTION AUTHORIZATION REQUEST:**

Authorize the Mayor, Harry W. Rilling, to enter into an agreement with Water Sports Center, Inc. d/b/a Maritime Rowing Club to use a portion of the parking area adjacent to the South Marina Docks as well as a portion of the lot for boat storage (temporary fence) and to use the existing dock area for launching. This will be temporary from February 1-July 31, 2018 due to displacement by the Walk Bridge. The Maritime Rowing Club will move up the Norwalk River upon completion of their permits and docks August 1, 2018.

The representative stated that they are moving forward with the 1 Jennings Place boathouse build but the foundation work took longer than was anticipated. He said that the issue is the Walk Bridge project and they are out of extensions from the State of Connecticut, and the ability to launch into the channel is going to keep the business afloat and they rely on each season of the sport in order to maintain the business, and also have a chance for the kids to make history. He said that he understands the concerns for safety but that they are only one of three clubs that are there, and that they are the smallest population of the clubs compared to the other two. He said that if the project is delayed another month and there is not a facility up and running by March at the latest the kids will have nowhere to train. Mr. Hempstead asked if the Harbor Commission had looked at this in 2017. Mr. Mobilia said “no” they found out by a newspaper article and it was never brought to the commission to be reviewed and there are issues. There was further discussion ensued and it was decided that the representative will contact the Harbor Commission to schedule to meet.

**\*\*MR. HEMPSTEAD MOVED TO APPROVE THE ITEM  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**V. NEW BUSINESS**

- 1. APPROVE THE USE OF THE CRANBURY PARK GALLAHER ESTATE AND IMMEDIATE SURROUNDING GROUNDS BY VICKIE LAROCHE FOR A WEDDING TO BE HELD SATURDAY, JULY 21,2018 FROM 2:30PM-7:30PM ESTIMATED ATTENDANCE 175.**

**\*\*MR. KYDES MOVED TO APPROVE THE ITEM  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to stay in contact with staff for further instructions.

- 2. APPROVE THE USE OF THE CRANBURY PARK GALLAHER ESTATE AND IMMEDIATE SURROUNDING GROUNDS BY MEGAN HINTZEN FOR A WEDDING TO BE HELD SATURDAY, OCTOBER 20, 2018 FROM 2:00PM- 11:00PM ESTIMATED ATTENDANCE 175.**

**\*\*MR. HEMPSTEAD MOVED TO APPROVE THE ITEM  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to stay in contact with staff for further instructions.

- 3. APPROVE THE USE OF CRANBURY PARK GALLAHER ESTATE AND IMMEDIATE SURROUNDING GROUNDS BY CHRISTINA RICCIO AND SANTO GALATIOTO FOR A WEDDING TO BE HELD SATURDAY, SEPTEMBER 1, 2018 FROM 6:00PM- 11:00PM. ESTIMATED ATTENDANCE 200.**

**\*\*MR. YERINIDES MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to stay in contact with staff for further instructions.

**4. APPROVE THE USE OF CRANBURY PARK GALLAHER ESTATE AND IMMEDIATE SURROUNDING GROUNDS BY KAREN AND KENNETH KOSINSKI FOR A WEDDING TO BE HELD SATURDAY, OCTOBER 13, 2018 FROM 3:00PM-12:00 MIDNIGHT. ESTIMATED ATTENDANCE 150.**

**\*\*MR. HEMPSTEAD MOVED TO APPROVE THE ITEM.  
\*\*THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to stay in contact with staff for further instructions.

**5. APPROVE THE USE OF CRANBURY PARK BUNKHOUSE AND IMMEDIATE SURROUNDING GROUNDS BY SCOTT BERGERON FOR AN ENGAGEMENT PARTY TO BE HELD SATURDAY, JUNE 9, 2018 FROM 1:00PM-6:00PM ESTIMATED ATTENDANCE 120.**

**\*\*MS. SMYTH MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to stay in contact with staff for further instructions.

**6. APPROVE THE USE OF CRANBURY PARK PAVILION I AND IMMEDIATE SURROUNDING GROUNDS BY LAURA DARASH FOR A 1<sup>ST</sup> BIRTHDAY PARTY TO BE HELD ON SUNDAY, MAY 20, 2018 FROM 10:00AM-5:30PM. ESTIMATED ATTENDANCE 120.**

**\*\*MS. SMITH MOVED TO APPROVE THE ITEM.  
\*\*THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to stay in contact with staff for further instructions.

**7. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH NEW ENGLAND AUTO MUSEUM TO USE MATHEWS PARK FOR A FATHER'S DAY CAR SHOW TO BE HELD SUNDAY, JUNE 17, 2018 FROM 9:00AM-4:00PM SET UP TO TAKE PLACE SUNDAY, JUNE 17, 2018 AT 8:00AM WITH TEAR DOWN NO LATER THAN 12:00 NOON ON MONDAY, JUNE 19, 2017. ESTIMATED ATTENDANCE 250-500**

A representative gave brief description of the event and said that this is the fourth year that the event has taken place.

**\*\*MR. KYDES MOVED TO APPROVE THE ITEM.**

**\*\*THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to attend the Common Council meeting of January 9, 2018.

**8. A) AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH GORDON FINE ARTS FOR THE USE OF 50 WASHINGTON PLAZA, WASHINGTON STREET, NORTH/SOUTH MAIN AND SURROUNDING STREETS, ALONG WITH VETERANS PARK (PARKING) FOR AN ARTS FESTIVAL TO BE HELD SATURDAY, AUGUST 4, 2018, 10:00AM-9:00PM AND SUNDAY, AUGUST 5, 2018, 10:00AM-6:00PM. SET UP TO TAKE PLACE AT 6:00A.M. FRIDAY, AUGUST 3, 2018 WITH TEAR DOWN NO LATER THAT 8:00PM SUNDAY, AUGUST 5, 2018. ESTIMATED ATTENDANCE 1500.**

The representative gave a brief description of the event and said it will be the second year that Gordon Fine Arts has done the event, and that last year it went very well and they worked very closely with the city agencies.

**\*\*MR. KYDES MOVED TO APPROVE THE ITEM.**

**\*\*THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to attend the Common Council meeting of January 9, 2018.

**B) AUTHORIZE GORDON FINE ARTS THE USE OF THE SHOW MOBILE FOR THE ARTS FESTIVAL TO TAKE PLACE SATURDAY, AUGUST 4, 2018**

**AND SUNDAY, AUGUST 5, 2018 ON WASHINGTON STREET. SET UP WILL TAKE PLACE ON FRIDAY, AUGUST 3, 2018.**

The representative gave a brief description. Mr. Kydes asked if the show mobile will be placed at the end of the street. The representative said “no” and because of the potential bridge construction it will be placed perpendicular to 50 Washington Plaza which also helped add as a road closure and security.

**\*\* MR. YERINIDES MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to attend the Common Council meeting of January 9, 2018.

**9. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH GORDON FINE ARTS FOR THE USE OF MATHEWS PARK FOR THE NORWALK ART FESTIVAL TO BE HELD SATURDAY, JUNE 23, 2018 AND SUNDAY, JUNE 24, 2018 FROM 10:00AM – 5:00PM EACH DAY. SET UP TO TAKE PLACE FRIDAY, JUNE 22, 2018 AT NOON WITH TEAR DOWN NO LATER THAN 7:30PM ON SUNDAY, JUNE 24, 2018. ESTIMATED ATTENDANCE 400.**

The representative gave a brief description of the event. Mr. Hempstead said that it is a great event and it is nice to see Norwalk get some notoriety with arts. Mr. Hempstead suggested that the representative work with DPW next year regarding the changes in traffic patterns that will most likely take place due to the Walk Bridge project.

**\*\*MS. SMYTH MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to attend the Common Council meeting of January 9, 2018.

**10. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH CORPORATE FUN RUN INC. FOR THE USE OF CRANBURY PARK PAVILION I AND PARK FOR A CORPORATE FUN RUN FAIRFIELD COUNTY 5K TO BE HELD THURSDAY, JULY 26, 2018 FROM 5:00PM-9:30PM. SET UP AT 10:00AM ON THURSDAY, JULY 26, 2018 WITH TEAR DOWN NO LATER THAN 10:00PM ON THURSDAY, JULY 26, 2018 ESTIMATED ATTENDANCE 800.**

The representative gave a brief description of the event and it is the fourth year the event has been held.

**\*\*MR. HEMPSTEAD MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to attend the Common Council meeting of January 9, 2018.

**11. AUTHORIZE THE MAYOR, HARRY W. RILLING TO EXECUTE AN AMENDMENT TO THE NORWALK CONCESSIONS LLC'S LEASE AGREEMENT FOR CALF PASTURE BEACH TO PROVIDE FOOD SERVICES AT THE CALF PASTURE BEACH CAFÉ' CONCESSION (AKA CAFÉ' MU) TERMS FOR THE LEASE AMENDMENT SHALL BE AS OUTLINED IN KEN HUGHES MEMO DATED NOVEMBER 15, 2017.**

Mr. Hughes stated that he had requested that the Finance Department do an audit of the café' and he presented the audit and said that it has been running in a deficit since it has opened. Mr. Corsello asked if we will be entitled to look at their financial statements. Mr. Hughes said that he believes that is included as a provision of the original contract. Mr. Corsello asked if we will be entitled to a percentage of what their revenues are. Mr. Hughes said that he will get him that information. Mr. Corsello suggested that reasonable notification period of 60 days to terminate the lease be included. Mr. Hempstead requested the committee members be provided with a copy of the lease.

**\*\*MR. CORSELLO MOVED TO APPROVE THE ITEM TO MOVE FORWARD TO THE COMMON COUNCIL SUBJECT TO THE CORPORATION COUNSEL DRAFTING A PROPOSED LEASE INCORPORATING THE TERMS OF THE NOVEMBER 15, 2017 MEMORANDUM WITH THE ONE AMENDMENT BEING THE RIGHT TO TERMINATE THE LEASE WITHIN 60 DAYS ON BEHALF OF EITHER PARTY.**



**\*\* THE MOTION PASSED UNANIMOUSLY.**

**12. AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO CROWLEY FORD, LLC. LINCOLN AND MERCURY FOR THE PURCHASE OF A 2018 FORD F-250 TRUCK 4X2 REGULAR CAB XL FOR A SUM NOT TO EXCEED \$28,480.54. ACCOUNT# 0918-6030-5777-C0486.**

Mr. Hughes stated that this was approved in the capital budget for the purchase of this vehicle, and that it will be replacing a vehicle that is over 25 years old. Mr. Corsello asked what is done with the vehicle that is replaced. Mr. Hughes said that they are auctioned by Fleet Services.

**\*\*MR. HEMPSTEAD MOVED TO APPROVE THE ITEM.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**13. APPROVE THE RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL COMMITTEE MEETING DATES FOR 2018: JANUARY 10<sup>TH</sup>, FEBRUARY 14<sup>TH</sup>, MARCH 14<sup>TH</sup>, APRIL 11<sup>TH</sup>, MAY 9<sup>TH</sup>, JUNE 13<sup>TH</sup>, JULY 11<sup>TH</sup>, AUGUST 8, SEPTEMBER 12<sup>TH</sup> OCTOBER 9<sup>TH</sup>, NOVEMBER 14<sup>TH</sup>, DECEMBER 13<sup>TH</sup>. ALL MEETINGS WILL BE HELD IN ROOM 231 WITH THE EXCEPTION OF JANUARY 10<sup>TH</sup> WILL BE HELD IN ROOM 101.**

**\*\*MR. YERINIDES MOVED TO APPROVE THE ITEM.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**V. DISCUSSION**

1. Policy & Procedure for Public for Public Art, Memorials and Monuments in City Parks.

Mr. Corsello said that we have received numerous requests for items to be put on city parks does not know if there are adequate policies and procedures in place. Mr. Hughes stated he drafted a proposal and that he had done some research through Connecticut Conference of Municipalities to see what other towns do. He said it is in rough draft form for the committee to look at and it will be a standing agenda item for the next few meetings. Mr. Hempstead suggested

that the term sub-committee be taken out throughout the policy and asked if there are any conflicts with this and the Arts Commission. Mr. Hughes said that he did contact Susan Wallerstein so she did have some input on the draft policy but that it will continue to be a work in progress.

**\*\* MR. KYDES MOVED TO ADJOURN.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:30PM.

Respectfully submitted,

Dilene Byrd  
Telesco Secretarial Services