

**CITY OF NORWALK  
RECREATION, PARKS &  
CULTURAL AFFAIRS COMMITTEE  
JANUARY 10, 2018**

ATTENDANCE: Michael Corsello, Chair; John Kydes; Barbara Smyth;  
George Tsiranides; Chris Yerinidis;  
Douglas Hempstead (7:06 p.m.)

STAFF: Ken Hughes, Acting Director; Alan Lo, Building and Facilities  
Manager

**I. Roll Call**

Mr. Corsello called the meeting to order at 7:02 p.m. and called the Roll. A quorum was present.

**II. Minutes of December 13, 2017**

Page 5: Correct the spelling of Ms. Smyth's name.

- \*\* **MR. YERINIDIS MOVED TO ACCEPT THE MINUTES AS CORRECTED**
- \*\* **MOTION PASSED WITH ONE (1) ABSTENTION (MR. TSIRANIDES)**

**III. Public Participation**

There were no members of the public who wished to participate this evening.

**IV. Old Business**

No old business was discussed this evening.

Mr. Hempstead joined the meeting at 7:06 p.m.

**V. New Business**

- \*\* **MR. KYDES MOVED TO TABLE THE FOLLOWING ITEM TO THE NEXT MEETING ON FEBRUARY 14, 2018 FOR FURTHER INFORMATION**
  - 1. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH VERONICA PARSLOE FOR THE USE OF VETERANS PARK FOR THE NORWALK FOOD TRUCK FESTIVAL TO BE HELD SATURDAY, JULY 21, 2018 FROM 11:00 AM – 6:00 PM WITH**

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**SET UP BEGINNING AT 5:00 AM ON SATURDAY, JULY 21, 2018.  
TEAR DOWN NO LATER THAN 11:00 PM ON SATURDAY, JULY 21,  
2018. ESTIMATED ATTENDANCE 1,000.**

Ms. Parsloe explained that she has been running food truck festivals for several years. She said they would like to partner with a local nonprofit. She said they would probably charge a \$5.00 entry fee. They would limit entrance to Veteran's Park with a snow fence.

Mr. Hempstead expressed concern with having 20 food trucks at Veteran's Park during the busy summer season. He also expressed concern that this is a for-profit organization.

Mr. Corsello said many members of the public in East Norwalk are concerned because there was not enough information included in the back up material. He asked for more detail. Ms. Parsloe said she would be happy to come back with a plan regarding partnering with a charity.

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. YERINIDIS MOVED TO APPROVE THE FOLLOWING ITEM:**

**2. APPROVE THE USE OF CRANBURY PARK PAVILION BY THE CT VALLEY PORSCHE CLUB OF AMERICA FOR THEIR ANNUAL SUMMER CONCOURS TO BE HELD SUNDAY, JUNE 17, 2018 FROM 6:30 AM – 3:00 PM. SET UP TO BEGIN AT 5:30 AM ON SUNDAY, JUNE 17, 2018 AND TEAR DOWN NO LATER THAN 8:00 PM ON SUNDAY, JUNE 17, 2018. ESTIMATED ATTENDANCE 125.**

Mr. Strahota said this is their 45<sup>th</sup> annual show and this is their eighth year at Cranbury Park.

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. TSIRANIDES MOVED TO APPROVE THE FOLLOWING ITEM:**

**3. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH JS ENDURANCE, LLC FOR THE USE OF VETERANS PARK AS THE START AND FINISH OF THE SONO HALF MARATHON/5K & KIDS FUN RUN TO BE HELD SATURDAY, OCTOBER 20, 2018 FROM 7:00 AM – 12:00 PM. SET UP TO TAKE PLACE ON FRIDAY, OCTOBER 19, 2018 AND TEAR DOWN NO LATER THAN 3:30 PM ON SATURDAY, OCTOBER 20, 2018. ESTIMATED ATTENDANCE 1,800.**

The applicants said this event has gotten better every year. They work closely with the Norwalk Police Department and make sure the park is clean.

Mr. Kydes said that East Norwalk residents are concerned about disruption during the race. The applicants said that the race starts at 9:00 a.m. They would like to start earlier; however, there is a train track near King Industries and the 8:20 a.m. train interferes with

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the runners. They described how they notify the residents in East Norwalk and said they employ Police Officers to help with traffic.

Mr. Tsiranides asked if they could do the race on a Sunday. The applicants said the issue is there are a lot of churches on the route.

Mr. Hempstead asked if the back up information could indicate whether this is a non-profit or a for-profit organization. He said he heard a lot of complaints about traffic and said traffic control has to be addressed. Mr. Corsello said that the more it becomes an annual event, the more people will be aware of the race.

**\*\* MOTION PASSED UNANIMOUSLY**

Mr. Corsello asked the applicants to attend the January 23<sup>rd</sup> meeting of the Common Council.

**\*\* MR. KYDES MOVED TO APPROVE THE FOLLOWING ITEM:**

**4. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH ALZHEIMER'S ASSOCIATION CONNECTICUT CHAPTER FOR THEIR USE OF CALF PASTURE BEACH FOR THE WALK TO END ALZHEIMER'S TO BE HELD ON SUNDAY, SEPTEMBER 16, 2018 FROM 8:30 AM – 2:00 PM. SET UP TO TAKE PLACE AT 6:00 AM ON SUNDAY, SEPTEMBER 16, 2018 WITH TEAR DOWN NO LATER THAN 4:00 PM ON SUNDAY, SEPTEMBER 16, 2018. ESTIMATED ATTENDANCE 1,500+.**

Ms. Tori Vigoritto was present. She said this is a top fundraiser in the country. She said this is a standard walk with 1,500 – 1,700 participants.

**\*\* MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked Ms. Vigoritto to attend the January 23<sup>rd</sup> meeting of the Common Council.

**\*\* MR. YERINIDIS MOVED TO APPROVE THE FOLLOWING ITEM:**

**5. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE LUPUS FOUNDATION OF AMERICA FOR THEIR USE OF CALF PASTURE BEACH FOR THEIR WALK TO END LUPUS NOW CT-NORWALK TO BE HELD ON SUNDAY, OCTOBER 14, 2018 FROM 2:00 PM – 7:00 PM. SET UP TO TAKE PLACE AT 9:00 AM ON SUNDAY, OCTOBER 14, 2018 WITH TEAR DOWN NO LATER THAN 9:00 PM ON SUNDAY, OCTOBER 14, 2018. ESTIMATED ATTENDANCE 500-700.**

Ms. Leone-Giamei was present. She said they held their first walk last year and it was well received. The walk route is Calf Pasture Beach to Shady Beach.

**\*\* MOTION PASSED UNANIMOUSLY**

Mr. Corsello asked Ms. Leone-Giamei to attend the January 23<sup>rd</sup> meeting of the Common Council.

**\*\* MR. KYDES MOVED TO APPROVE THE FOLLOWING ITEM:**

**6. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE NORWALK SEAPORT ASSOCIATION FOR THE USE OF VETERANS PARK FOR THE 2018 OYSTER FESTIVAL TO BE HELD FRIDAY, SEPTEMBER 7, 2018 FROM 6:00 PM – 11:00 PM, SATURDAY, SEPTEMBER 8, 2018 AND SUNDAY, SEPTEMBER 9, 2018 FROM 11:00 AM – 11:00 PM. SET-UP TO TAKE PLACE FRIDAY, AUGUST 24, 2018 WITH TEAR DOWN NO LATER THAN NOON ON SUNDAY, SEPTEMBER 30, 2018. ESTIMATED ATTENDANCE 35,000.**

Mr. Mike Reilly was present and said this is their 41<sup>st</sup> event. He asked if the City would waive the show mobile fee as well as the three-day rental fee. Mr. Corsello said he was not comfortable acting on this request because it was not on the agenda. Mr. Hughes said he would add the request to the next Committee meeting agenda.

**\*\* MOTION PASSED UNANIMOUSLY**

Mr. Corsello asked Mr. Reilly to attend the January 23<sup>rd</sup> meeting of the Common Council.

**\*\* MR. KYDES MOVED TO APPROVE THE FOLLOWING ITEM:**

Mr. Emmerson Straniti was present. He described the event and said there will be food trucks, but no alcohol.

**7. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH THE LOCKWOOD-MATHEWS MANSION MUSEUM FOR THEIR USE OF MATHEWS PARK FOR THEIR OLD-FASHIONED FLEA MARKET TO BE HELD ON SUNDAY, SEPTEMBER 16, 2018 FROM 10:00 AM – 5:00 PM. SET UP TO TAKE PLACE AT 7:00 AM ON SUNDAY, SEPTEMBER 16, 2018 WITH TEAR DOWN NO LATER THAN 8:00 PM ON SUNDAY, SEPTEMBER 16, 2018. ESTIMATED ATTENDANCE 3,000.**

**\*\* MOTION PASSED UNANIMOUSLY**

Mr. Corsello asked Mr. Straniti to attend the January 23<sup>rd</sup> meeting of the Common Council.

**\*\* MS. SMYTH MOVED TO APPROVE THE FOLLOWING ITEM:**

**8. APPROVE THE USE OF CALF PASTURE BEACH BY MOUNTAIN WORKSHOP FOR THEIR TEAM BUILDING DAY TO BE HELD ON THURSDAY, MAY 31, 2018 FROM 9:00 AM – 3:30 PM. SET UP TO**

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**BEGIN AT 7:00 AM ON THURSDAY, MAY 31, 2018 WITH TEAR DOWN  
NO LATER THAN 6:00 PM ON THURSDAY, MAY 31, 2018.  
ESTIMATED ATTENDANCE 350.**

Mr. Kent Tullo was present and said he has been running this program for area middle school students at Calf Pasture Beach for about 20 years. He added that he tried to get Norwalk schools to participate, they it did not happen. He described the activities.

Ms. Smyth asked about the cost per student. Mr. Tullo said the cost is between \$25 - \$45 per student; however, for inner city students, the cost is in the lower range. He noted they are a for-profit organization. Ms. Smyth offered to contact some people. Mr. Tullo said he would be amenable to providing a further discount for Norwalk students since this event would be taking place at a Norwalk location.

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. HEMPSTEAD MOVED TO APPROVE THE FOLLOWING ITEM:**

**9. APPROVE THE USE OF THE CITY OF NORWALK VISITOR DOCKS FOR A COLLABORATIVE PILOT PROGRAM FOR THE SUMMER OF 2018 BETWEEN THE UNITED STATES DEPARTMENT OF THE INTERIOR FISH AND WILDLIFE SERVICE AND THE NORWALK RECREATION AND PARKS DEPARTMENT. THE (USFWS) WOULD BE ALLOWED TO KEEP THEIR MANNED VESSEL AT THE DOCKS IN ONE OF THE AREAS NOT USED BY ANYONE DUE TO THE DRAFT IN RETURN FOR:**

**ALLOW ISLAND KEEPERS TO BETTER SERVE VISITORS AND PROVIDE ENHANCED PUBLIC ACCESS TO ISLANDS THAT ARE PART OF THE MCKINNEY NATIONAL WILDLIFE REFUGE. PROVIDE 2 FULLY TRAINED STAFF IN BOATING SAFETY, OPERATIONS, FIRST AID AND CPR AS WELL AS VISITORS SERVICES. EXTRA WATCH OF CITY PROPERTY AFTER NORMAL WORKING HOURS. COLLABORATIVE EDUCATION PROGRAMS INCLUDING CITY ISLAND CLEAN-UP AND SITE PROJECTS. DAYS OF OPERATION MAY 1 – NOVEMBER 1, 2018**

Mr. Richard Potvin was present and described the operation. He said this is their second year requesting to keep their research vessel at Veteran's Park. He said the vessel is staffed 24/7 and they do not take up any spaces that could be rented.

Mr. Hughes said it was a benefit last year and there were no problems.

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. TSIRANIDES MOVED THE FOLLOWING ITEMS:**

**10. A) AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE AN AGREEMENT WITH CLASSIC TURF COMPANY LLC FOR THE SPRINGWOOD ELY PARK TENNIS COURTS DEVELOPMENT**

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**PROJECT FOR A TOTAL NOT TO EXCEED \$950,000. ACCT. # 0917/186030 5777 C0321, 09175010 5777 C0585 AND \$300,000 FROM NORWALK GRASSROOTS TENNIS AND EDUCATION (ACCT. # TO BE DETERMINED)**

**B) AUTHORIZE THE OFFICE OF BUILDING MANAGEMENT TO ISSUE CHANGE ORDERS ON CONTRACT FOR A TOTAL NOT TO EXCEED \$95,000. ACCT. # 09186030 5777 C0321, 09176030 5777 C0364, 09175010 5777 C0585 AND \$50,000 FROM NORWALK GRASSROOTS TENNIS AND EDUCATION (ACCT. # TO BE DETERMINED)**

Mr. Lo reviewed the project. They are leveraging private sector funds to build the tennis courts. They tested the area and hit boulders, but did not hit ledge.

Ms. Smyth said she met a lot of kids who benefited from this program.

**\*\* MOTION PASSED UNANIMOUSLY**

Mr. Corsello asked the representatives to attend the January 23<sup>rd</sup> meeting of the Common Council.

**\*\* MR. KYDES MOVED TO SUSPEND THE RULES TO ADD TWO ITEMS TO THE AGENDA**

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. YERINIDIS MOVED TO APPROVE THE USE OF CALF PASTURE BEACH BY MOUNTAIN WORKSHOP FOR THEIR TEAM BUILDING DAY TO BE HELD ON MONDAY, SEPTEMBER 17, 2018 FROM 9:00 A.M. – 3:30 P.M. SET UP TO BEGIN AT 7:00 A.M. ON MONDAY, SEPTEMBER 17, 2018 WITH TEAR DOWN NO LATER THAN 4:30 P.M. ON MONDAY, SEPTEMBER 17, 2018. RAIN DATE OF TUESDAY, SEPTEMBER 18, 2018. ESTIMATED ATTENDANCE 300**

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. TSIRANIDES MOVED TO AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO TESCA FORD FOR THE PURCHASE OF A 2018 FORD TRANSIT VAN FOR A SUM NOT TO EXCEED \$34,570.00. ACCOUNT # 0918-6030-5777-C0486**

Mr. Hughes explained that this is part of the vehicle replacement program.

**\*\* MOTION PASSED UNANIMOUSLY**

## V. Discussion

### 1. Policy & Procedure for Public Art, Memorials and Monuments in City Parks.

Mr. Corsello explained that he would like to have an official policy, with the backing of the Ordinance Committee regarding public art, memorials and monuments in City parks. He recommended that a week prior to the next Committee meeting, Committee members submit their suggestions for a policy to Mr. Hughes and those suggestions could be reviewed by the Legal Department. He would then reach out to the Chair of the Ordinance Committee.

Mr. Hempstead suggested looking at federal park standards. Mr. Kydes said he would like to know what process was used in the past. Mr. Hempstead said there really was no process in place. He suggested looking at the Ordinance for naming streets. He said there should be an application process with policy criteria.

**\*\* MR. YERINIDIS MOVED TO ADJOURN  
\*\* MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:39 p.m.

Respectfully submitted,

Rosemarie Lombardi  
Telesco Secretarial Services