

**CITY OF NORWALK
BOARD OF POLICE COMMISSIONERS
REGULAR MEETING
JANUARY 22, 2018**

ATTENDANCE: Mayor Harry Rilling, Commissioner Fran Collier-Clemmons,
Commissioner Charles Yost.

STAFF: Police Chief Thomas Kulhawik, Deputy Chief Susan Zecca

OTHERS: Off. Brian Hamm

CALL TO ORDER.

Mayor Rilling called the meeting to order at 4:43 p.m. A quorum was present.

APPROVE OF THE MINUTES.

December 18, 2017

There were no copies of the minutes included in the information packet.

**** COMMISSIONER YOST MOVED TO TABLE THE MINUTES OF
DECEMBER 18, 2017.**

**** THE MOTION PASSED UNANIMOUSLY.**

PUBLIC COMMENT.

There was no one present who wished to comment at this time.

RECOGNITION

DECEMBER OFFICERS OF THE MONTH – OFF. BRIAN HAMM

Chief Kulhawik gave a brief outline of the incident involving gunshots in the Webster Street Parking Lot at 3:00 a.m. in the morning. Mayor Rilling thanked Officer Hamm for his excellent observation skills. Commissioners Collier-Clemmons and Yost also expressed their appreciation.

OPERATIONS

Deputy Chief Susan Zecca

Deputy Chief Zecca presented her report.

Detective Division Statistics

Deputy Chief Zecca indicated the bar chart for the Detective Bureau showing the arrest figures showing the comparison of arrests between 2016 and 2017. The Departments closure rate is one of the best in the State. The reorganization of the bureau has helped a great deal.

Commissioner Yost asked why the Commission had not seen this type of data before. Chief Kulhawik said that back in July the Department was looking at how they could present some of statistics for the Mayor's Dashboard. Chief Kulhawik said that he created the bar chart from that information and thought the Commissioners would like to see the results.

Selective Enforcement Report

The numbers for the selective enforcements has dropped a bit but the overall figures are strong.

Patrol Staffing

Chief Kulhawik explained that they had combined Community Service with Community Policing and have a motorcycle officer who is very pro-active.

ADMINISTRATION REPORT **Deputy Chief Ashley Gonzalez**

December Training Report

Dept Chief Gonzales presented his report on training.

Chief Kulhawik added that they had just scheduled a training session on Feb 7th for the staff supervisors on Community Policing. One of the presenters will be Professor McCabe, a former NYPD inspector, who will speak about the program in NYC. The other speaker will be the former Newtown Police Chief who was involved during the Sandy Hook shootings.

PERSONNEL MATTERS.

Degree Stipend (Bachelor of Science) – Officer Kennedy Clavier-Obina
Degree Stipend (Bachelor of Science) – Officer Christopher Kassimis
Degree Stipend (Bachelor of Science) – Officer Ralph Devito

Chief Kulhawik explained that they had been informed that the newly hired officers were not receiving their degree stipends and after having verified this, the administration was correcting the oversight.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE FOLLOWING DEGREE STIPENDS:**

**DEGREE STIPEND (BACHELOR OF SCIENCE) – OFFICER KENNEDY
CLAVIER-OBINA**

**DEGREE STIPEND (BACHELOR OF SCIENCE) – OFFICER
CHRISTOPHER KASSIMIS**

**DEGREE STIPEND (BACHELOR OF SCIENCE) – OFFICER RALPH
DEVITO**

**** THE MOTION PASSED UNANIMOUSLY.**

Degree Stipend (Bachelor of Art) – Officer Stephanie Howard

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO AMEND THE AGENDA TO CORRECT THE DEGREE STIPEND FOR OFFICER STEPHANIE HOWARD FROM BACHELOR OF ART TO MASTERS OF ART.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE MASTERS OF ART DEGREE STIPEND FOR OFFICER STEPHANIE HOWARD.**

**** THE MOTION PASSED UNANIMOUSLY.**

Tuition Reimbursement – Sergeant Jared Zwicker

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE TUITION REIMBURSEMENT OF \$826.25 FOR SERGEANT JARED ZWICKER FOR THE “PROGRAM DEVELOPMENT” COURSE AT JOHN JAY COLLEGE OF CRIMINAL JUSTICE.**

**** THE MOTION PASSED UNANIMOUSLY.**

Tuition Reimbursement – Sergeant David Orr

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO APPROVE THE TUITION REIMBURSEMENT OF \$2,610 FOR SERGEANT DAVID ORR FOR A COURSE IN MENTAL HEALTH & THE CJ SYSTEM” AND A COURSE IN “SPECIAL TOPICS IN POLICING” AT SACRED HEART UNIVERSITY.**

**** THE MOTION PASSED UNANIMOUSLY.**

2017 Sick Time Attendance.

Chief Kulhawik presented his report to the Commissioners.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO AMEND THE AGENDA TO ADD AN ITEM CONCERNING THE POLICE DEPARTMENT COMMUNITY ROOM.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chief Kulhawik explained that there was a nearby condo association that had requested the use of the Community Room for their annual meeting. Last year, the Commission waived the rental fee for this non-profit group, but required them to have insurance. Discussion followed about the use of the room by non-profits and whether the rental fee should be waived.

**** COMMISSIONER YOST MOVED TO APPROVE TO DECIDE THE NON-PROFIT RENTAL FEE FOR THE COMMUNITY ROOM ON A CASE BY CASE BASIS, BUT STILL REQUIRE THE INSURANCE COVERAGE.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT.

**** COMMISSIONER COLLIER-CLEMMONS MOVED TO ADJOURN.**

**** COMMISSIONER YOST SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 5:20 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services