



**Norwalk Board of Health  
March 27, 2018  
8:30 AM  
Library  
Monthly Meeting  
Minutes**

Call to order at 8:39 AM Present:

**Board of Health** –Kenneth Lalime, RPH (phone), Theresa Quell, PhD, RN, Norman Weinberger, MD, Vincent Amoruccio, MA

**Staff** – Tom Closter, Environmental Director, Deanna D’Amore, Director of Health, Megan DiMeglio Project Coordinator, Darleen Hoffler, Clinical Supervisor

**Approval of the February 27, 2017 meeting minutes** – Dr. Quell moved and Dr. Weinberger seconded a motion to approve the minutes. The minutes passed unanimously.

**2017 Year in Review**

Ms. DiMeglio presented the roles and responsibilities of the Board of Health based on authorities granted within the City of Norwalk Code of Ordinances. She then reviewed the actions taken, policies set, and the issues and topics discussed by the Board of Health in 2017. She concluded by asking Board members about topic areas and issues they would like to have increased communication on over the next year. Mr. Lalime said that he would like to have a presentation on organizing larger scale delivery systems, such as the State Innovation Model (SIM) project. He said there are opportunities for health departments to take leadership roles and can connect us to people to come give a presentation on these types of opportunities. Dr. Quell suggested information on the number of hours volunteers and interns spend at the health department to demonstrate their contributions.

**Proposed Fracking Waste Ordinance**

Ms. D’Amore presented the Proposed Fracking Waste Ordinance to the Board. Ms. D’Amore explained fracking waste and the potential hazards to the Norwalk community. Ms. D’Amore stated that the Ordinance Committee of the Common Council has been working on this ordinance, and they are looking to determine who should be responsible for enforcement. They have suggested the Director of Health as an option. Ms. D’Amore has been asked to provide comments to the Ordinance Committee related to enforcement. The public hearing on the ordinance will be held on April 18, 2018.

### **Fee Setting Process**

Ms. D'Amore stated that once a year the Business Manager and Environmental Director review the cost to provide environmental services and propose updated fees according to the cost. Mr. Closter reviewed the new FDA food code and the changes that would affect the class structure of establishments. Mr. Closter reviewed the current Food Establishment License fee structure and the changes in revenue if the current structure was used for the new classifications. He explained that the Environmental division cannot accurately estimate the time it would take to provide the inspections for these establishments under the FDA food code because the state has not provided the regulations yet. Ms. D'Amore asked the Board their thoughts on waiting until the fall to set the new environmental fees. The Board members agreed that waiting will give time to gather the accurate information to set fees.

### **Community Health Updates**

- Data Haven will once again conduct the telephone Wellbeing Survey across the State. Norwalk Health Department, Western Connecticut Health Network, Fairfield Community Foundation, and the United Way gave additional funds to survey additional people in Norwalk.
- Ms. D'Amore will serve on the advisory committee for the Western Connecticut Health Network Accountable Health Communities Program. Ms. D'Amore will give more updates in the months to follow.
- Dr. Katherine Michael has started in a new position, Medical Director of Community Health, for the Western Connecticut Health Network. Ms. D'Amore and Ms. Argondezzi have been meeting with her once a month to continue our collaboration and community health improvement implementation work.

### **Personnel Updates**

Ms. D'Amore gave a personnel update:

- Valerie Valerio, part-time APRN, left in February 2018.
- Catalina Mosquera started in January 2018 as the part-time IAP Outreach Worker.

### **Operating and Capital Budgets**

Ms. D'Amore provided an update on the operating and capital budget requests and recommendations.

### **Other Business**

- Ms. Hoffler requested the need of a back-up physician for when Dr. Reed is unavailable. Dr. Weinberger offered to cover.
- Ms. D'Amore informed the Board that the CT Department of Public Health will be making emergency department data on suspected drug overdoses available to Directors of Health.
- Ms. D'Amore told the Board of the upcoming 2-day training on Medical Countermeasures: Points of Dispensing (POD), Planning, and Response that will be happening March 28 and 29, 2018. Norwalk Health Department staff and the Emergency Response Team will be attending.

Adjourn at 9:24 AM