

**CITY OF NORWALK
PUBLIC LIBRARY BOARD OF DIRECTORS
REGULAR MEETING
FEBRUARY 24, 2018**

ATTENDANCE: Alex Knopp, Chair; Ralph Bloom, Taber Hamilton, Mary Mann, Moina Noor, Jannie Williams, Patsy Brescia

LIBRARY STAFF: Christine Bradley, Director; Sherelle Harris, Asst. Director

CALL TO ORDER

Mr. Knopp called to order at 9:10 am. There was a quorum present.

ADDITIONS TO AGENDA

There were no additions to the agenda at this time.

PUBLIC COMMENT

No members of the public were in attendance.

PRESIDENT'S REPORT

The Board discussed the new parking lot. Ms. Noor asked if the library staff and board would see the plans, and if there is a timeline for completion of improvements to the lot. Mr. Knopp said that he would ask the Parking Authority for a timetable and ask them to come to a Library board meeting to discuss. Mr. Knopp said that parking tickets will be validated inside the library for library patrons. Ms. Williams said that with all of the technology available, we should be able to use scanners to validate patron parking.

Mr. Knopp said that the library asked for one sixth of the cost of the option agreement to be included each year in the capital budget. Finance disagreed, however, and put the total amount in at the end of the sixth year.

Spring vacation for Norwalk Public schools is April 9-13. The second Thursday in April is April 12. The Board may therefore decide at the March 8 meeting to reschedule the April meeting.

OLD BUSINESS

Ms. Noor, Ms. Mann, and Ms Harris all agree that we should establish an advisory group for Literacy Volunteers, which is now funded in NPL's Operating Budget.

NEW BUSINESS

There was a discussion about the Pop-Up Library requested in the 2018-19 Capital Budget. Staff will develop a report about possible stops and activities for the Pop-Up.

There was also a discussion about Library board members getting library email addresses as the Common Council and BOE get city email addresses.

Ms. Mann outlined a problem that a board member can have when using personal email for official business.

NPL's Operating Budget was not cut by Finance. It now moves on to the BET.

Mr. Knopp said that he may have to ask Board members to show up to support the library's budget.

Ms. Harris gave a report on programs at the SoNo branch Library, including Homework Help, M in STEM, Girls Who Code, and STEM camp.

Ms. Brescia suggested we have a letter in *The Hour* about our new parking situation.

Ms. Bradley reported that Passport revenue will be increasing beyond current projections in 2018-19.

Mr. Bloom gave an update on the Friends of the Library. He said that the buying power of Norwalk's HS libraries is zilch. NPL should consider donating some books to the school libraries. Mr. Knopp said that we should invite the BOE to discuss this. It is a perfect thing to build on the collaboration we have already started with the Tier 3 intervention program.

ADJOURNMENT.

**** MR. BLOOM MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 9:40 a.m.

Respectfully submitted,

Christine Bradley, Library Director