

**CITY OF NORWALK  
RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL  
REGULAR MEETING  
May 9, 2018**

ATTENDANCE: Michael Corsello, Chair; Barbara Smyth; Chris Yerinides;  
George Tsiranides; Doug Hempstead

STAFF: Ken Hughes, Acting Director

OTHERS: Lauren Shrage; John Seferian; Emily Bryan; Mohammed  
Khan; Mike D'Antonio; Don Capone

**I. ROLL CALL**

Mr. Corsello called the meeting to order at 7:07PM and stated that a quorum was present.

**II. MINUTES OF APRIL 11, 2018.**

**\*\* MR. HEMPSTEAD MOVED TO APPROVE THE MINUTES.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**III PUBLIC PARTICIPATION**

There were no members of the public who wished to participate this evening.

**IV. OLD BUSINESS**

- 1. TECHNICAL CORRECTION OF COMMON COUNCIL ACTION ON  
MARCH 27, 2018 ITEM, VII B 1 TO REVISE SET UP DATE AND TIME**

**ORIGINAL SATURDAY, JUNE 2, 2018 AT 9:00AM. NEW ACTION TO  
READ AS FOLLOWS:**

**AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN  
AGREEMENT WITH NINETY 9 BOTTLES FOR THE USE OF OYSTER  
SHELL PARK FOR THE NINETY 9 BOTTLES CRAFT BEER FESTIVAL  
TO BE HELD SATURDAY, JUNE 2, 2018 FROM 2:00PM-5:00PM. SET  
UP TO TAKE PLACE FRIDAY, JUNE 1, 2018 AT 2:00PM. WITH TEAR  
DOWN NO LATER THAN SATURDAY, JUNE 2, 2018 AT 10:00PM.  
ESTIMATED ATTENDANCE 1,200.**

**\*\* MR. YERINDES MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**2. TECHNICAL CORRECTION OF COMMON COUNCIL ACTION ON APRIL  
24, 2018 ITEM VII B 2A AND 2B TO INCLUDE A RAIN DATE. NEW  
ACTION TO READ AS FOLLOWS:**

**A) AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN  
AGREEMENT WITH THE EXCHANGE CLUB FOR NORWALK FOR  
THEIR USE OF TAYLOR FARM FOR THE GATEWAY ANTIQUE AUTO  
SHOW TO BE HELD SUNDAY, APRIL 29, 2018 FROM 8:00AM-5:00PM  
WITH A RAIN DATE OF SUNDAY, MAY 6, 2018. SET UP TO BEGIN  
SUNDAY, APRIL 29, 2018 AT 6:00AM WITH TEAR DOWN NO LATER  
THAN 7:00PM ON SUNDAY, APRIL 29, 2018.**

**B) APPROVE THE USE OF THE SHOW MOBILE BY THE EXCHANGE CLUB  
OF NORWALK FO RUSE AT TAYLOR FARM ON SUNDAY, APRIL 29,  
2018 FROM 8:00AM-5:00PM WITH A RAIN DATE OF SUNDAY, MAY  
6, 2018**

Mr. Corsello said that when the Exchange Club's application was approved there was no rain date included in the action item on the agenda but was included in the backup so technically it was not approved. He said that there was a lot of discussion with the Corporation Counsels office and they had determined because the Common Council had an opportunity to review the backup prior to voting on it which included the rain dates, they would allow the event to take place but have requested that the committee retroactively approve the rain date.

**\*\* MS. SMYTH MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* MR. HEMPSTEAD MOVED TO SUSPEND THE RULES AND ADD ITEM 8 TO THE AGENDA.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**2. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN AGREEMENT WITH LIGHT FOR KARA FOR THEIR USE OF CALF PASTURE BEACH FOR THE LIGHT FOR KARA 5K TO BE HELD SATURDAY OCTOBER 13, 2018 FROM 8:00AM-12:00 NOON WITH SET UP TO TAKE PLACE AT 7:00AM AND TEAR DOWN NO LATER THAN 1:00PM ON SATURDAY, OCTOBER 13, 2018. ESTIMATED ATTENDANCE 300.**

Mr. Tsiranides arrived at 7:15PM.

Ms. Shrage gave a brief overview of the event.

Mr. Corsello asked the representative to stay in contact with the Parks and Recreation office.

**\*MR. YERINIDES MOVED TO AMEND THE ITEM TO CHANGE THE SET UP TO TAKE PLACE AT 6:30AM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**3. APPROVE THE USE OF VETERANS PARK BY SIDE BY SIDE SCHOOL FOR THEIR FIELD DAY TO BE HELD FRIDAY, JUNE 1, 2018 FROM 9:30AM-3:00PM WITH SET UP TO TAKE PLACE AT 7:30AM AND**

**TEAR DOWN NO LATER THAN 4:00PM ON FRIDAY, JUNE 1, 2018.**  
**RAIN DATE, FRIDAY, JUNE 15, 2018. ESTIMATED ATTENDANCE 200-**  
**250**

Mr. Seferian gave a brief overview of the event and said that it is held each year.

**\*\* MR. HEMPSTEAD MOVED TO APPROVE THE ITEM.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**4. APPROVE THE USE OF OLD SCHOOL FIELD BY SHAKESPEARE ON**  
**THE SOUND FOR PARKING UP TO 75 CARS FOR THEIR**  
**SHAKESBEER-FUNDRAISER TO BE HELD ON SATURDAY, JUNE 2,**  
**2018 FROM 5:00PM-10:00PM.**

**\*\* MS. SMYTH MOVED TO APPROVE THE ITEM.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**5. APPROVE THE USE OF OLD SCHOOL FIELD BY SHAKESPEARE ON**  
**THE SOUND FOR PARKING UP TO 75 CARS FOR THEIR**  
**SHAKESPEARE FESTIVAL MIDSUMMER NIGHT'S DREAM EVENT OT**  
**BE HELD THURSDAY, JUNE 14, 2018 THROUGH SUNDAY, JULY 1,**  
**208 FROM 6:00PM-10:30PM ON TUESDAY'S-SUNDAY'S WITH SET**  
**UP TO BEGIN AT 4:00PM ON MONDAY JUNE 4, 2018.**

**\*MR. HEMPSTEAD MOVED TO AMEND THE ITEM TO CHANGE THE SET UP  
DATE TO THURSDAY, JUNE 14, 2018.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked Ms. Bryan to stay in contact with the Parks and Recreation office.

**6. APPROVE THE USE OF CRANBURY PARK PAVILION AND IMMEDIATE**  
**SURROUNDING GROUNDS BY PROBASHI TANGAILBASHI USA INC.**  
**FOR A PICNIC TO BE HELD ON SUNDAY, JULY 22, 2018 FROM**  
**9:00AM-8:00PM. ESTIMATED ATTENDANCE 250.**

**\*\* MR. HEMPSTEAD MOVED TO TABLE THE ITEM  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**7. AUTHORIZE THE MAYOR, HARRY W. RILLING TO ENTER INTO AN  
AGREEMENT WITH STEW LEONARD'S FOR THE USE OF ANDREW'S  
PARKING AREA TO SERVICE THEIR EMPLOYEES DURING BUSY  
STORE DATES.**

**2018:            JUNE 30  
                    JULY 1, 2, 3  
                    NOVEMBER 20, 21  
                    DECEMBER 1, 2, 8, 9, 22, 23, 24**

**2019:            APRIL 19, 20  
                    MAY 11, 12  
                    MAY 25, 26, 27**

**\*\* MR. HEMPSTEAD RECUSED HIMSELF AND LEFT THE MEETING.**

Mr. D'Antonio gave a brief overview and said this is done each year. Ms. Smyth asked if the employees are shuttled to and from the parking area. Mr. D'Antonio said "yes".

**\*\* MR. TSIRANIDES MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Hempstead re-joined the meeting.

**8. APPROVE THE USE OF CALF PASTURE BEACH BY LIGHTFOOT  
RUNNING CLUB FOR THE MOTHER'S DAY 10K RACE TO BE HELD ON  
SUNDAY, MAY 13, 2018 FROM 8:00AM-10:00PM. SET UP TO BEGIN AT  
6:30AM ON SUNDAY, MAY 13, 2018 WITH TEAR DOWN NO LATER THAN  
10:30AM ON SUNDAY MAY 13, 2018. RAIN DATE OF TUESDAY,  
SEPTEMBER 18, 2018 ESTIMATED ATTENDANCE 325.**

Mr. Corsello asked why the application was put in so late. Mr. Capone said in the past the Parks and Recreation was a sponsor and sub-contracted Lightfoot

Running Club and they would submit the paperwork, and when the requirements changed Lightfoot Running Club was not made aware of it.

**\*\* MR. YERINIDES MOVED TO AMEND THE ITEM TO CHANGE THE END TIME FROM 10:00PM TO 10:00 AM AND TO REMOVE THE RAIN DATE.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**6. APPROVE THE USE OF CRANBURY PARK PAVILION AND IMMEDIATE SURROUNDING GROUNDS BY PROBASHI TANGAILBASHI USA INC. FOR A PICNIC TO BE HELD ON SUNDAY, JULY 22, 2018 FROM 9:00AM-8:00PM. ESTIMATED ATTENDANCE 250.**

**\*\* MR. HEMPSTEAD MOVED TO REMOVE THE ITEM FROM BEING TABLED.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Khan gave an overview of the event and said that they are a non-profit organization and are a community based organization. He said that they hold a picnic every year and were looking for a new location. Mr. Corsello asked what other locations the event has been held. The representative said Westchester County, Rockland County and it was once held at Sherwood Island Park. Mr. Corsello asked if some of the community members reside in or around Norwalk. The representative said some live in Connecticut. Mr. Hempstead asked with an event of this size how the event will be protected from people using the park. Mr. Hughes said there has never been an issue with park users intermingling with events and that there is staff onsite that will be monitor.

**\*\* MR. HEMPSTEAD MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Mr. Corsello asked the representative to stay in contact with the Parks and Recreation office.

**V. DISCUSSION**

**1. FACILITIES RENTAL APPLICATION FORM SUBMITTAL TIMING**

Mr. Hughes said there have been a lot of questions and process issues on how we do events, and the city has become extremely busy with events and he is working with the legal department to streamline the process and he will report back to the committee with some recommendations. Mr. Hempstead asked if there is an ability to do the applications online. Mr. Hughes said that is one of the things they are looking at. Mr. Hempstead asked if there is a master calendar of all the events. Mr. Hughes said "yes" and there is a master calendar for each site. Mr. Hempstead requested that Mr. Hughes share that with the committee. Mr. Corsello asked Mr. Hughes if he receives any complaints from residents wanting to use a park and it is booked with an event. Mr. Hughes it's more of an issue at the beach than at Cranbury Park There was discussion ensued regarding the current rates and it was decided that Mr. Hughes will send the committee members the current fees, and see what other surrounding communities are charging for their facilities and include it as a discussion item at the next meeting.

## **VI. EXECUTIVE SESSION**

### **1. PERSONNEL MATTER**

**\*MR. YERINIDES MOVED TO ENTER INTO EXECUTIVE SESSION.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

Executive session began at 7:55PM.

Executive session ended at 8:40PM

There were no motions made and no action was taken.

## **ADJOURNMENT**

**\*\* MR. YERINIDES MOVED TO ADJOURN.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:40PM.

Respectfully submitted,  
Dilene Byrd  
Telesco Secretarial Services