

**BOARD OF ESTIMATE & TAXATION MEETING ACTIONS**

**JULY 2, 2007**

ATTENDANCE: Fred Wilms, Chairman; Mayor Richard Moccia; Stuart Wells, Leo Mellow, James Clark

STAFF: Thomas Hamilton, Director of Finance; Ossie Lewis, Manager of Budget and Systems; Mary Roman, City Clerk

OTHERS: Frank Favano, Police Department; Michael Mocciae, Director of Recreation and Parks; James Haselkamp, Director of Personnel; Assistant Fire Chief Lawrence Reilly

CALL TO ORDER

Mr. Wilms called the meeting to order at 7:30 p.m. Ms. Roman called the roll and announced there was a quorum present.

APPROVAL OF THE MINUTES OF THE JUNE 4, 2007 REGULAR MEETING

\*\* MR. WELLS MOVED TO APPROVE THE MINUTES OF THE JUNE 4, 2007 REGULAR MEETING AS SUBMITTED.

\*\* THE MOTION PASSED UNANIMOUSLY.

SECTION A

SPECIAL APPROPRIATIONS

\*\* MAYOR MOCCIA MOVED TO APPROVE THE FOLLOWING ITEM:

RESOLVED THAT A SUM NOT TO EXCEED \$35,000 BE AND THE SAME IS HERBY TRANSFERRED FROM CONTINGENCY TO THE PERSONNEL AND LABOR DEPARTMENT TO PAY FOR CONTRACT NEGOTIATIONS AND ARBITRATION. (ACCOUNT NO. 01-07000-5258)

Mr. Hamilton explained that these funds would be designated to cover the costs of arbitration for the Police and Fire Departments. Mr. Haselkamp came forward and explained to the group that he was fairly sure that the amount would cover the cost of the Fire Department negotiations and the arbitration fees but that a decision would not be announced until the middle of August. He also stated that the NASA contract had not been settled yet.

\*\* THE MOTION PASSED UNANIMOUSLY.

SECTION B

CITY OF NORWALK TRANSFERS 2006-07  
BOARD OF ESTIMATE AND TAXATION

\*\* MR WILMS MOVED THE FOLLOWING ITEMS:

FISCAL YEAR 2006-07:

YOUTH SERVICES

From

01-1100-5140

01-1100-5140

(Part-time Wages)

(Part-time Wages) To

01-1100-5120

01-1100-5130

(Overtime Wages)

(Temporary Wages) Amount

\$ 2,017

6.872

\$ 8,889

These transfers are required to cover year-end deficits.

TAX ASSESSOR

From

01-1320-5110

01-1320-5110

(Regular Wages)

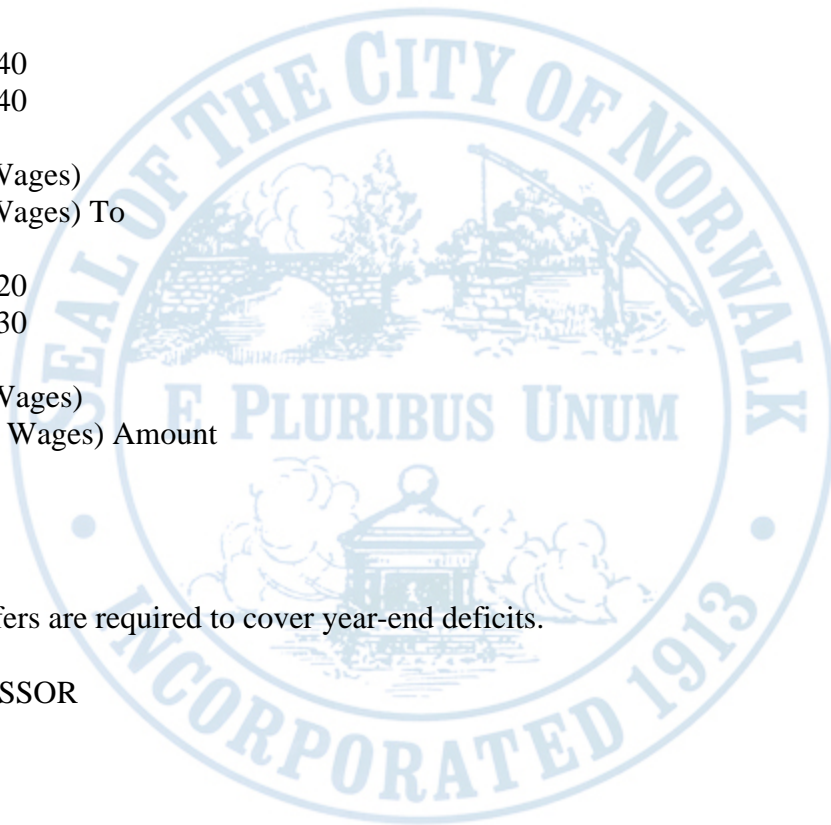
(Regular Wages) To

01-1320-5140

01-1320-5272

(Part-time Wages)

(Training & Education) Amount



\$ 11,834  
1,111  
\$ 12,945

These transfers are required to cover year-end deficits.

## TAX COLLECTOR

From

01-1330-5110  
01-1330-5110

(Regular Wages)  
(Regular Wages) To

01-1330-5120  
01-1320-5281

(Overtime Wages)  
(Mileage Reimbursement) Amount

\$ 7,854  
1,182  
\$ 9,036

These transfers are required to cover year-end deficits.

## FIRE DEPT.

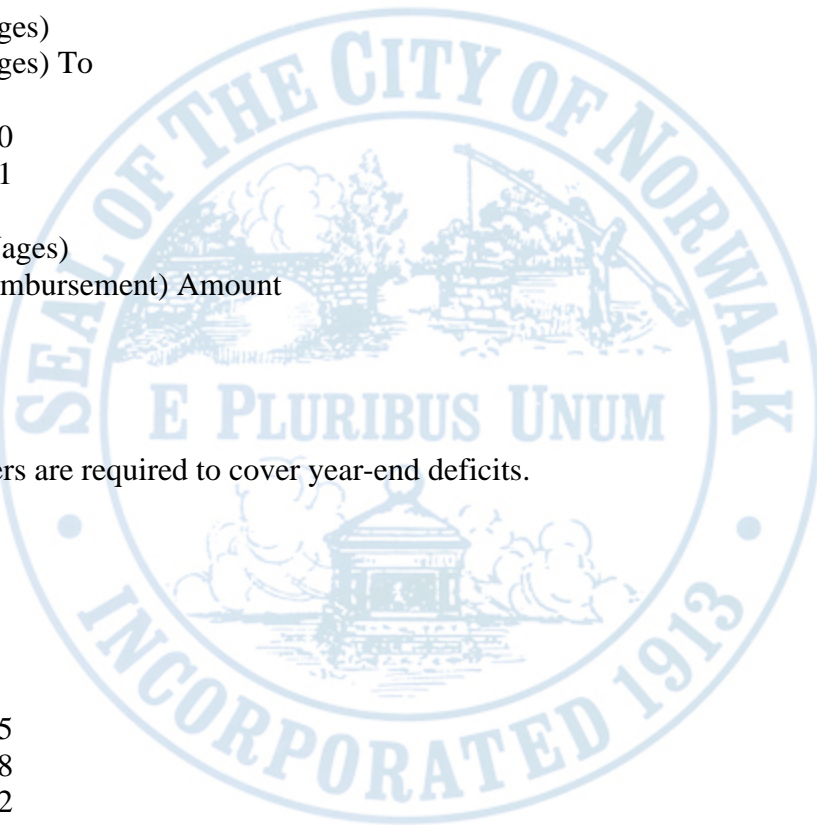
From

01-3140-5295  
01-3140-5298  
01-3140-5272

(Seminar & Conference Fees)  
(Other Contractual Services)  
(Training & Education) To

01-3140-5258  
01-3140-5258  
01-3140-5258

(Other Prof. Services)  
(Other Prof. Services)  
(Other Prof. Services) Amount



\$ 1,330  
9,638  
6,127  
\$ 17,095

This transfer is to pay Jacques Personnel for the Captain and Deputy Chief's written and oral portion of the Promotional Exams.

FIRE DEPT. Cont'd.

From

01-3120-5251  
01-3120-5235  
01-3140-5272

(Med. Dental, Veterinary)  
(Memberships & Dues)  
(Training & Education) To

01-3120-5751  
01-3120-5751  
01-3120-5751

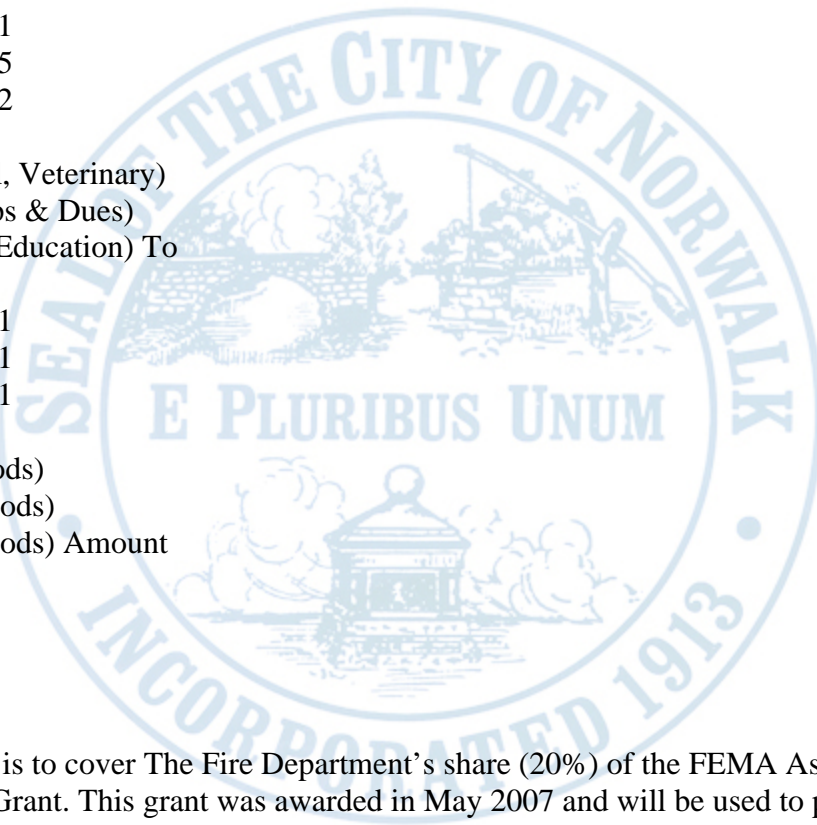
Sporting Goods)  
(Sporting Goods)  
(Sporting Goods) Amount

\$ 13,475  
958  
945  
\$ 15,378

This transfer is to cover The Fire Department's share (20%) of the FEMA Assistance to Firefighters Grant. This grant was awarded in May 2007 and will be used to purchase exercise equipment.

From

01-3120-5110  
01-3120-5110  
01-3120-5110  
01-3120-5110  
01-3120-5110  
01-3120-5110  
01-3120-5110



(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages) To

01-3110-5110  
01-3110-5121  
01-3110-5175  
01-3120-5120  
01-3130-5110  
01-3130-5120  
01-3140-5110

(Regular Wages)  
(Premium Wages)  
(Retro Wage Adjustments)  
(Overtime Wages)  
(Regular Wages)  
(Overtime Wages)  
(Regular Wages) Amount

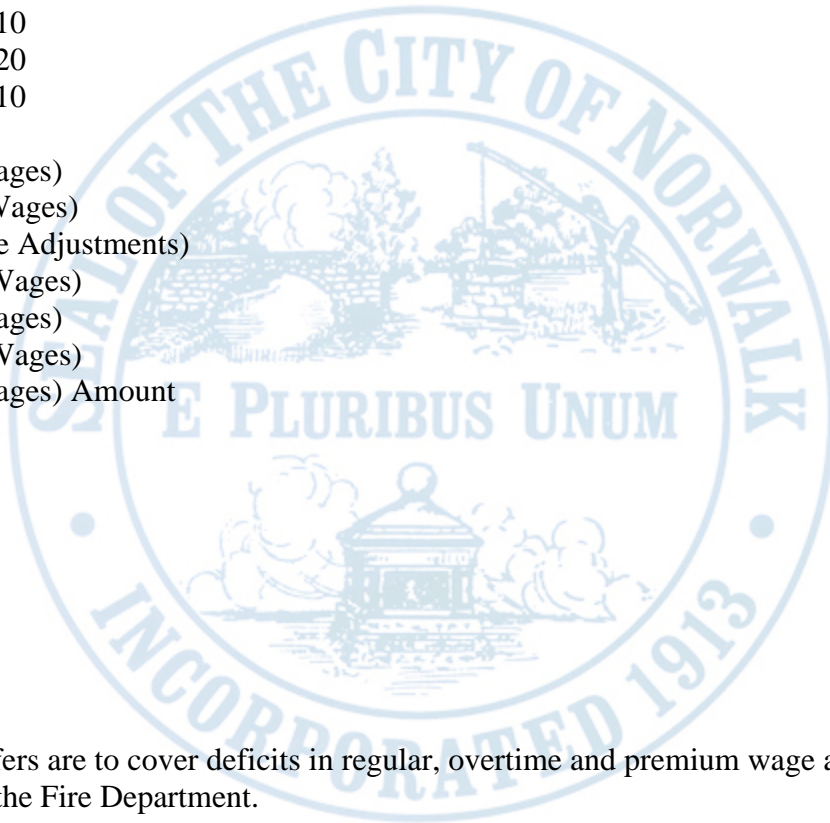
\$ 11,000  
7,154  
15,897  
116,669  
10,840  
5,511  
7,800  
\$ 174,871

These transfers are to cover deficits in regular, overtime and premium wage accounts throughout the Fire Department.

#### COMBINED DISPATCH

From

01-3610-5110  
01-3620-5110  
01-3610-5110



(Regular Wages)  
(Regular Wages)  
(Regular Wages) To

01-3620-5120  
01-3620-5120  
01-3620-5121

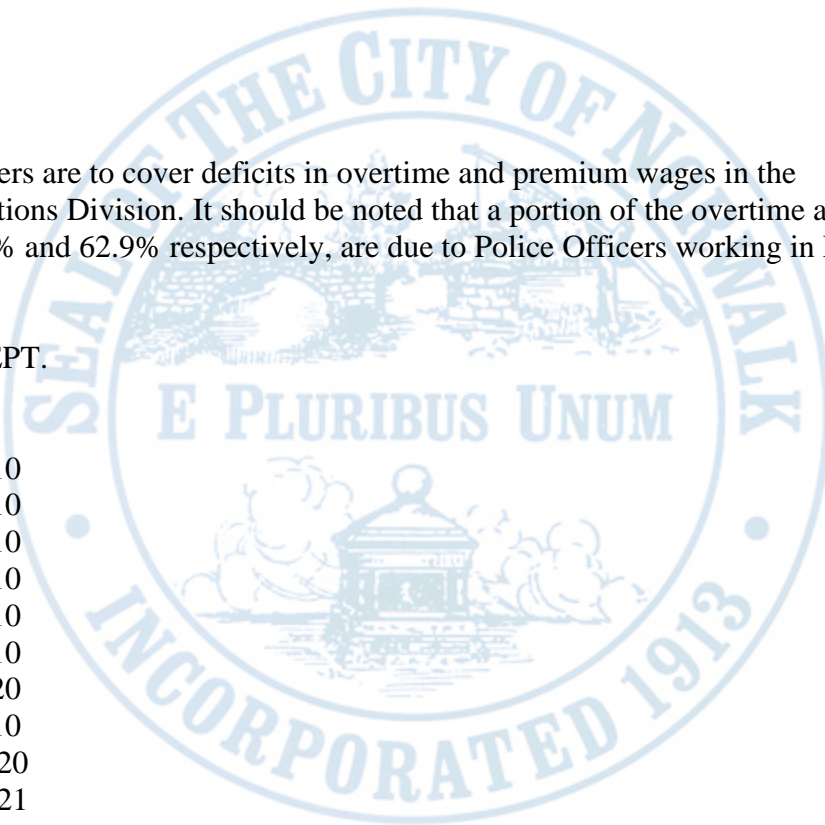
(Overtime Wages)  
(Overtime Wages)  
(Premium Wages) Amount

\$ 18,000  
150,000  
11,319  
\$ 179,319

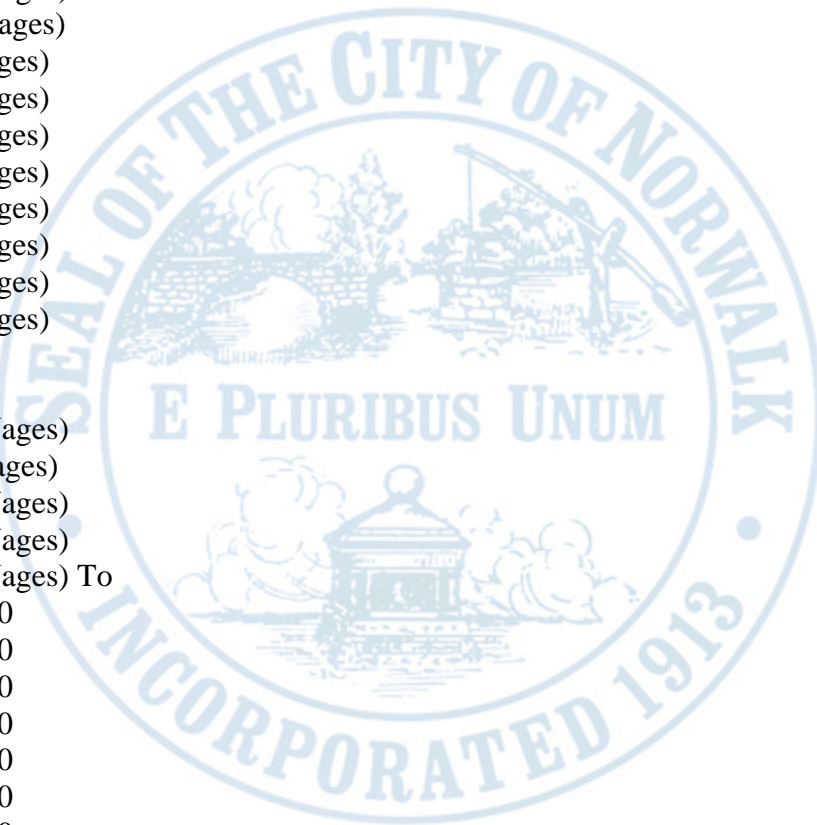
These transfers are to cover deficits in overtime and premium wages in the Communications Division. It should be noted that a portion of the overtime and premium deficits, 9.5% and 62.9% respectively, are due to Police Officers working in Dispatch.

POLICE DEPT.

From  
01-3010-5110  
01-3010-5110  
01-3023-5110  
01-3026-5110  
01-3035-5110  
01-3023-5110  
01-3024-5120  
01-3035-5110  
01-302A-5120  
01-302A-5121  
01-3035-5110  
01-3035-5110  
01-3035-5110  
01-3035-5110  
01-3035-5110  
01-3035-5110  
01-3035-5110  
01-3035-5110  
01-3035-5110  
01-3035-5150  
01-3026-5150  
01-3038-5120  
01-3042-5120



01-3042-5120  
01-3042-5120  
01-3042-5120  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Overtime Wages)  
(Regular Wages)  
(Overtime Wages)  
(Premium Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Regular Wages)  
(Longevity)  
(Longevity)  
(Overtime Wages)  
Overtime Wages)  
(Overtime Wages)  
(Overtime Wages)  
(Overtime Wages) To  
01-3021-5110  
01-3022-5120  
01-3022-5120  
01-3022-5120  
01-3022-5120  
01-3023-5120  
01-3024-5110  
01-3024-5110  
01-302A-5110  
01-302A-5110  
01-302A-5110  
01-302B-5110  
01-3030-5110  
01-3030-5120  
01-3035-5120  
01-3035-5121  
01-3036-5110  
01-3036-5120



01-3036-5120  
01-3036-5120  
01-3037-5110  
01-3037-5110  
01-3040-5120  
01-3053-5110  
01-3064-5120

(Regular Wages)

(Overtime Wages)

(Overtime Wages)

(Overtime Wages)

(Overtime Wages)

(Overtime Wages)

(Regular Wages)

(Regular Wages)

(Regular Wages)

(Regular Wages)

(Regular Wages)

(Regular Wages)

(Regular Wages)

(Overtime Wages)

(Overtime Wages)

(Premium Wages)

(Regular Wages)

(Overtime Wages)

(Overtime Wages)

(Overtime Wages)

(Regular Wages)

(Regular Wages)

(Overtime Wages)

(Regular Wages)

(Overtime Wages) Amount

\$ 27,538

26,000

21,000

161,500

38,500

14,500

11,000

81,000

4,194

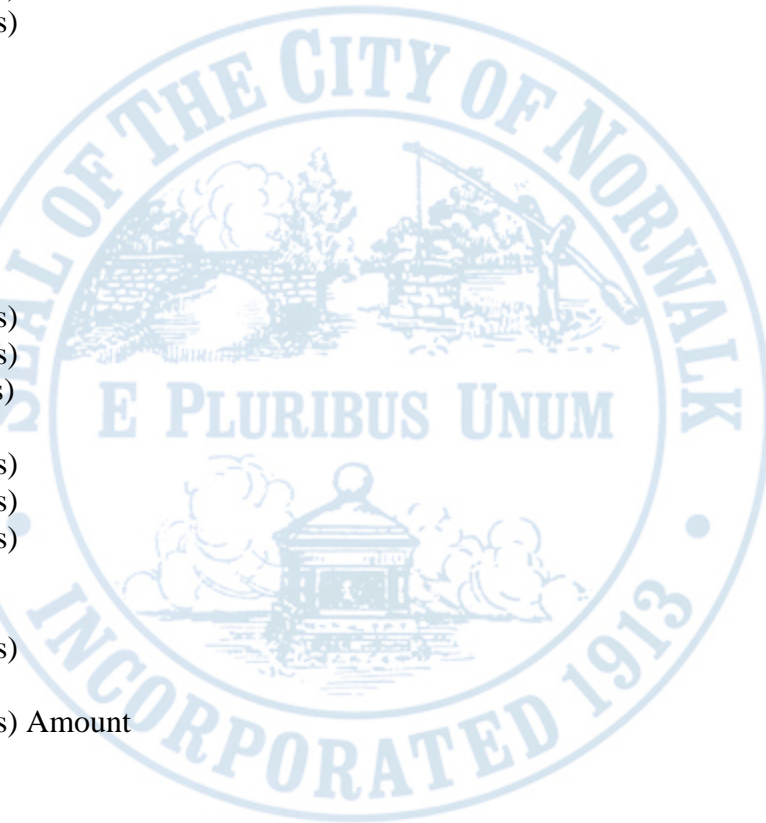
14,344

5,078

10,000

43,000

45,000





56,000  
9,088  
34,000  
20,000  
1,630  
1,015  
11,200  
20,500  
6,505  
41,200  
5,225  
\$ 709,017

These transfers are to cover deficits in various Regular, Overtime and Premium wage accounts. A special appropriation was approved in March and these transfers are moving the money into the correct accounts.

**PUBLIC WORKS DEPT.**

From

01-4010-5221

(Printing & Duplication) To

01-4010-5237

(Advertising) Amount

\$ 8,000

The projected shortfall in this account is a result of adding and adjusting a non-budgeted account for legal and special department advertising.

From

01-4025-5110

01-4025-5110

01-4025-5120

01-4025-5110

(Regular Wages)

(Regular Wages)

(Overtime Wages)

(Regular Wages) To

01-4021-5120  
01-4027-5120  
01-4028-5110  
01-4028-5120

(Overtime Wages)  
(Overtime Wages)  
(Regular Wages)  
(Regular Wages) Amount

\$ 12,000  
7,000  
106,000  
6,000  
\$ 131,000

The projected shortfalls in these accounts are in the Operations Division and reflect actual distributed labor of those field tasks. The shortfalls also take into account the recent 2405 Bargaining Union contract settlement.

PUBLIC WORKS Cont'd.

From

01-4025-5110

(Regular Wages) To

01-4030-5110

(Regular Wages) Amount

\$ 21,000

The Projected shortfall is due to the recent 2405 Bargaining Union contract settlement.

Finance recommends approval.

From

01-4025-5110

(Regular Wages) To

01-4042-5120

(Overtime Wages) Amount

\$ 7,000

This projected shortfall is to cover overtime wages for the Weighmasters at the Transfer Station while covering leave of absences.

From

01-4042-5299

(Disposal Services) To

01-4031-5296

(Security Systems) Amount

\$ 7,500

This projected shortfall is to cover off/extra duty police officers required for traffic control during construction projects.

From

01-4075-5244

(Natural Gas) To

01-4075-5241

(Electricity) Amount

\$ 46,200 This transfer is to cover a projected shortfall in the electric usage account for the City Hall building.

RECREATION AND PARKS:

From

01-6010-5296

01-6010-5296

01-6031-5130

01-6024-5140

01-6022-5130

(Security Systems)

(Security Systems)

(Temporary Wages)

(Part-time Wages)  
(Temporary Wages) To

01-6010-5120  
01-6023-5120  
01-6031-5120  
01-6033-5130  
01-6034-5130

(Overtime Wages)  
(Overtime Wages)  
(Overtime Wages)  
(Temporary Wages)  
(Temporary Wages) Amount

\$ 5,508  
5,417  
24,000  
51,888  
19,607  
\$106,420

These transfers are to cover shortfalls in overtime and temporary wages throughout the Recreation and Parks Department.

RECREATION AND PARKS cont'd.

From

01-6024-5130  
01-6031-5130

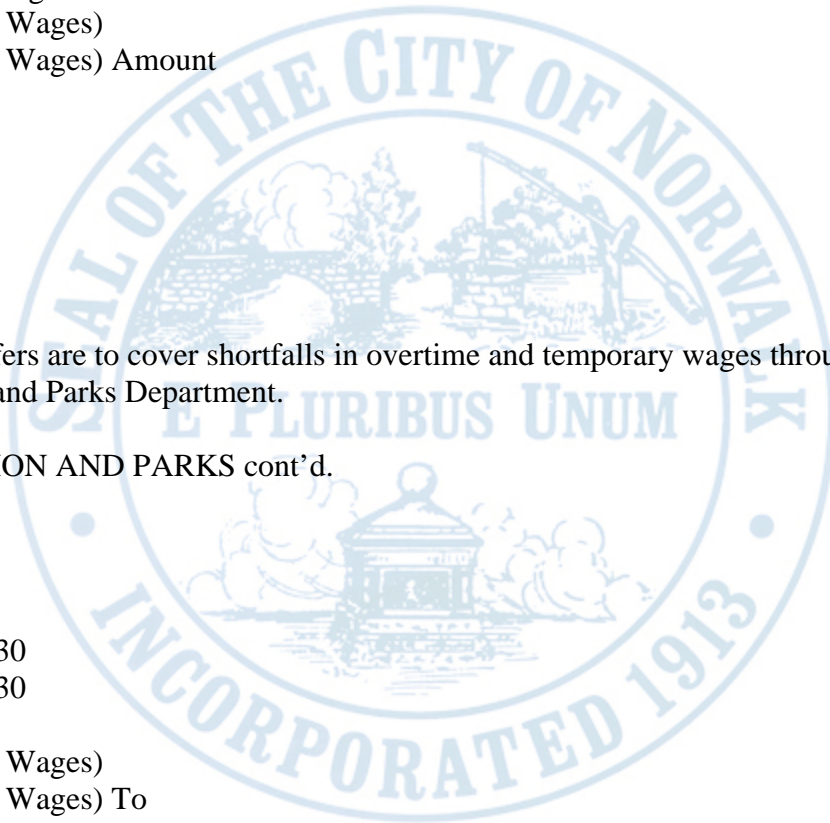
(Temporary Wages)  
(Temporary Wages) To

01-6022-5258  
01-6022-5258

(Other Prof. Services)  
(Other Prof. Services) Amount

\$ 22,000  
9,000  
\$ 31,000

This transfer is to cover a deficit in Other Professional Services. The Recreation and Parks Department hired consultant to determine the viability of community support for an



amphitheatre in Veteran's Park and identify potential fund raising for the completion of a study and the project. This deficit is for funds already paid to the consultant.

From

01-6042-5244  
01-6010-5311  
01-6022-5325  
01-6025-5130

(Water)  
(Office Supplies)  
(Recreation Supplies)  
(Temporary Wages) To

01-6023-5325  
01-6023-5325  
01-6023-5325  
01-6023-5325

(Recreation Supplies)  
(Recreation Supplies)  
(Recreation Supplies)  
(Recreation Supplies) Amount

\$ 4,000  
580  
539  
500  
\$ 5,619

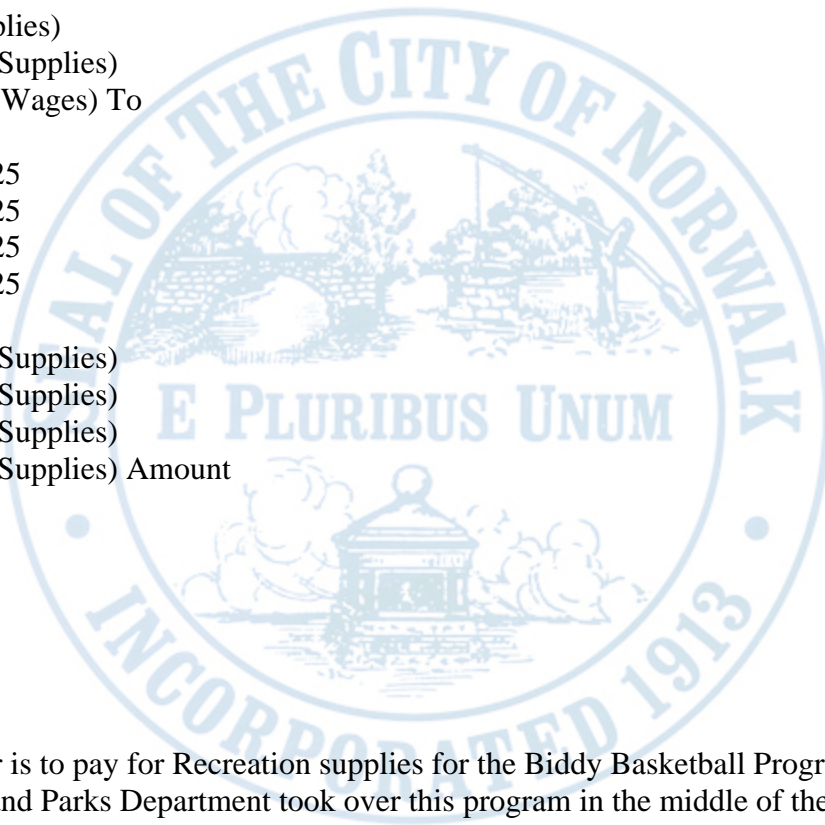
This transfer is to pay for Recreation supplies for the Bidy Basketball Program. The Recreation and Parks Department took over this program in the middle of the year so there was no original budget, but any additional costs incurred are covered through the \$49,000 in revenue the program generated.

## LIBRARY

From

01-6200-5110  
01-6200-5140

(Regular Wages)  
(Part-time Wages) To



01-6200-5120  
01-6200-5130

(Overtime Wages)  
(Temporary Wages) Amount

\$ 30,859  
49,217  
\$ 80,076

These transfers are to cover year-end deficits.

The Mayor asked for confirmation that the funds for these transfers had already been allocated. Mr. Hamilton assured him that they had.

Mr. Wells asked about the designation of "Sporting Goods" for the Fire Department. Mr. Hamilton explained that this actually referred to exercise equipment. Mr. Wells stated that he had no problem with exercise equipment for the fire fighters.

**\*\* THE MOTION TO APPROVE THE TRANSFER ITEMS LISTED ABOVE  
PASSED UNANIMOUSLY.**

Mr. Hamilton said that the Finance Department was not yet finished with the year end clean-up of accounts. He stated that the Police Department settlement will come before the Board for appropriation in the near future.

Mr. Hamilton informed the Board that while he does not have the final projections for the final numbers, he feels that the City will end up with a balanced budget for 06-07.

Mayor Moccia thanked Mr. Hamilton and the others for all their hard work on the budget and stated that this hard work was reflected in the City's bond rating.

Mr. Hamilton informed the Board that there will be a special meeting on July 9, 2007 to appropriate the Board of Education funding from the State. The Mayor said that he had spoken with Dr. Corda earlier in the day and that they had discussed this issue.

Mr. Wilms asked Mr. Hamilton about the spreadsheets included in the information packets. Mr. Hamilton explained that it was for the Board's information.

**ADJOURNMENT**

**\*\* MAYOR MOCCIA MOVED TO ADJOURN.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Sharon L. Soltes  
Telesco Secretarial Service

