



**PARKING AUTHORITY  
SPECIAL MEETING  
JANUARY 9, 2019**

**ATTENDANCE:**

Richard Brescia, Chairman  
Eric Rains  
Jud Aley  
Tom Vetter

**ABSENT:**

Michael Harden, Vice Chairman

**STAFF:**

Kathryn Hebert, Director of Transportation, Mobility and Parking  
Dilene Byrd, Secretary

**OTHERS:**

Stathis Manousos, LAZ Parking  
Rocky Legesse, LAZ Parking  
Rita Azrelyant

**CALL TO ORDER**

Mr. Brescia called the meeting to order at 5:36PM.

**DISCUSSION**

A. FY 2020 Operating Budget

Mr. Brescia started the meeting by saying that the Parking Authority will be proactive in helping the community by installing the meters on Wall Street which the business community is in favor

of, and will also be investigating the installation of back in angled parking. He said the Parking Authority will need to determine what the budgetary impact will be, but it will primarily be a plus on the revenue side and the only cost will be for the painting. He said the approval of the plan will be discussed at the next regular Parking Authority meeting. Mr. Rains asked how it is known that the \$79,201 will be enough to cover the cost. Ms. Hebert said the cost will need to be determined but the \$79,201 will be budgeted as an estimated cost to be used towards the cost of the angled parking, streetscape and safety improvements. Mr. Rains asked if the installation of the meters is a separate budget line. Ms. Hebert said "yes" and that capital funds were approved a few years ago to include paystations or multi-space meters in the budget, and \$250,000 was approved a few years ago and \$300,000 was approved last year to replace and upgrade the other paystations and some of those funds will be used to install multi space meters in the Wall Street area and upgrading all of the other paystations. Mr. Brescia suggested that one of the other things they may consider installing is Wayfinding signs which can also be part of those funds. Mr. Aley said that the recommendation is to have the parking until 6:00PM and he suggests that the hours of operation go until 9:00PM to be consistent with South Norwalk. Mr. Brescia agreed. Mr. Aley suggested if the back in angled parking does get approved that it would be beneficial to have a landscape architect look at the plan.

Ms. Hebert circulated the draft operating budget that Mr. Brescia had submitted as well as the staff recommended budget. Mr. Brescia said that the Parking Authority has been operating under the philosophy that there should be a fund balance with at least three months of operating costs and the \$1.7 million audited amount is just about that number. Mr. Brescia discussed the rate schedule and said at Webster Lot there is a flat entry rate of \$3.00 after 6:00PM and asked what the perimeters of that are. Mr. Legesse said the rate is in effect from 6:00PM to 6:00AM the following day. Mr. Aley asked if the same applies to the \$2.00 rate at the Maritime Garage. Mr. Legesse said no that is until 8:00AM the following day. Mr. Rains said that the impact of the mall construction workers also needs to be taken into consideration and the work schedule verified.

Mr. Brescia said that Mr. Aley is recommending that the permit fee at the South Norwalk Railroad Station be increased and said that it was increased this year and he does not think that it should be increased again next year.

Mr. Brescia said he is recommending reducing the transient rate to .25 cents per hour 24/7 at the Yankee Doodle Garage with no evening rate to try and get people to park in the garage rather than the street and that the parking rate in the garage should be less than parking on the street or in the parking lots. He also recommended reducing the monthly permits to \$25/month. He said based on his recommendation the revenue would increase by approximately \$120,000 in Wall Street area, the only area in the city that the Parking Authority has responsibility for that operates with a budget shortfall. There was discussion regarding the permit for the stored vehicles and it was decided that it be referred to as an unregistered vehicle storage fee rather than a permit.

Mr. Rains asked if the courtesy card program will be expanded to Wall Street once the meters are installed. Mr. Brescia said "yes" and that he program will be evaluated in five months to determine if it will continue at the same level and that the area will be expanded on but the number of courtesy cards that will be given out will not increase so there will be no cost impact to the budget.

Mr. Brescia said that Mr. Rains had suggested that the Parking Authority develop a strategic plan and he agrees. He asked that the Parking Authority begin to think about where they would like to be and what they should be involved with over the next three years to discuss at a future meeting.

**ADJOURNMENT**

**\*\* MR. VETTER MOVED TO ADJOURN  
\*\* MR. RAINS SECONDED THE MOTION.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:10PM.

Respectfully submitted,  
Dilene Byrd