

**CITY OF NORWALK
NORWALK ARTS COMMISSION
REGULAR MEETING
FEBRUARY 5, 2019**

ATTENDANCE: Melissa Matuska, Acting Chair; Marc Alan, Sharon Baanante, Jennifer Bangser, Janet Evelyn, Nori Grudin, Melissa Slattery Emerson Straniti, Susan Wallerstein, Chris Yerinides

ABSENT: Danielle Vinci

OTHERS: Judith Bacal; Chris Bradley, Norwalk Public Library

CALL TO ORDER AND WELCOME

Ms. Matuska, the Acting Chair, called the meeting to order at 6:30 p.m. A quorum was present.

DECEMBER MINUTES

There were no copies of the December minutes available.

JANUARY MINUTES

The following corrections were noted:

Page 1, under **CALL TO ORDER, WELCOME, INTRODUCTIONS & PUBLIC COMMENT**; paragraph 1, line 1: please change the following from: A quorum was present.” To “A quorum was not present.”

Page 1, under **Vice-Chair’s** report, paragraph 2, line 1: please change the following from: “Ms. Wallerstein term ending and” to “Ms. Wallerstein’s term is ending and”

Page 2, under **Traffic Graphic Mayor’s Gallery Update**, paragraph 1, line 6, please Change the following from: “the Curator’s Application Form” to “the Request for Services Document”.

Page 2, under **Ralph Sloan Gallery**, line 2: please change the following from:

“the Children’s Art Show, she’s asked to add some value, to go above and beyond to make it special, in the past, after the art show, some pieces had to go to some Gallery, at this time Ms. Matuska would like that the Children’s pieces be hung”

To: “the Ralph Sloan Student Arts Award Show, she’s asked to add some value, to go above and beyond to make it special. In the past, after the art show, some pieces had to go to the BOE’s Gallery. At this time Ms. Matuska would like that the children’s pieces be hung”

Page 2, under **Ralph Sloan Gallery**, line 6: please change “for \$400,00 to have this work done” to “for \$400.00 to have this work done”

Page 3, under **Collaboration Committee, People’s Gallery**, line 1: please change “on mirrors” to “on murals”

Page 3, under **Infrastructure Committee**: paragraph 2, line 1 and line 2: please change all references to “mirrors” to “murals”

Page 3, under **NEW BUSINESS**, paragraph 1, line 1: please change “decorate Sloan Gallery office” to “an office”.

- ** MS. WALLERSTEIN MOVED TO APPROVE THE MINUTES OF JANUARY 8, 2019 MINUTES AS CORRECTED.**
- ** MS. GRUDIN SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

TRAFFIC GRAPHIC APPLICATION

There was a brief discussion about the Traffic Graphic Application details.

- ** MS. BANGSER MOVED TO APPROVE THE TRAFFIC GRAPHIC APPLICATION AS SUBMITTED.**
- ** MR. YERINIDES SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

SLOAN GALLERY HOURLY RATE.

There was a discussion about possibly changing the charges for the Sloan Gallery from \$400 to \$35.00 an hour.

Ms. Slattery gave an brief overview of how the show is put together and the effort involved.

Ms. Wallerstein then gave a summary of how the amount of \$35.00 an hour was originally determined. She said that what started as a Mayor's Gallery Exhibit expanded to curating the entire third floor, and curating the Ralph Sloan Student Arts Award Show. Ms. Wallerstein said that there was a Memo of Understanding that had been drafted.

Ms. Matuska said that this proposal was only for this year and explained that it was only for the Ralph Sloan Student Arts Award Show. Ms. Wallerstein reminded everyone that there have been changes in the Superintendent's Office this project had been left with Ms. Diane Albano. Ms. Matuska said that this item would be tabled and the Commission was looking for a volunteer to work with Ms. Albano.

Redevelopment is not contributing to the \$500 Ottocast split.

The Redevelopment Agency has decided not to contribute \$500 to the Ottocast project. Ms. Matuska asked if the Committee was willing to pick up the cost. Ms. Wallerstein said that this was just the legacy for this year. Discussion followed.

Ms. Grudin said that she would like to have the analytics available at the next meeting.

**** MS. WALLERSTEIN MOVED TO APPROVE THE ALLOCATION OF \$500 FOR THE REDEVELOPMENT'S PORTION OF THE OTTOCAST SPLIT.**

**** MS. BANGSER SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

PEOPLE'S GALLERY MATERIAL BUDGET

Ms. Bacal said that she had given the budget to Mr. Alan but added that the Gallery had not really been budgeted for previously. She said that she had just done estimated and that it was a large room. Ms. Bacal said that she had emailed the figures to everyone.

Ms. Wallerstein listed a number of known expenses, such as the secretarial services, food for events, and an allocation for events that may come up during the year.

Ms. Bacal suggested that the budget be tabled so that everyone will have the chance to review it.

**** MS. WALLERSTEIN MOVED TO TABLE THE BUDGET.**

**** MS. GRUDIN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Ms. Wallerstein said that it would be important to go out and recruit new Commission members. The Arts Commission has always had a lot of influence as to who is on the Commission. Ms. Matuska said that it is very important to have six members present at a meeting in order to have quorum.

Ms. Wallerstein pointed out that it would be important to support Ms. Matuska who is Vice Chair and Mark has agreed to informally co-chair until June. Ms. Matuska said that they had asked the Nominating Committee to create a slate of candidates.

ADJOURNMENT.

**** MR. YERINIDES MOVED TO ADJOURN.**

**** MR. ALAN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY,**

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

S. L. Soltes

Telesco Secretarial Services