

CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
March 18, 2019

Attendance: Darren Oustafine, Chairman
Lewis Clark, Vice Chairman
John Flynn
Frederika Bikakis-Hajian
Vincenzo Capozzoli

Staff: Chris Torre, DPW Superintendent/ DPW Interim Director
Lisa Burns, DPW Principal Engineer
Ralph Kolb, DPW Senior Environmental Engineer

Others: Monty Sedlak, CH2MHill, OMI, Inc.
Kevin Dahl, CH2MHill, OMI, Inc.
Paola Malloy, CH2MHill, OMI, Inc.
Mark McCormick

****MR. FLYNN MOVED TO SUSPEND THE RULES TO TAKE THE AGENDA OUT OF ORDER.
** THE MOTION PASSED UNANIMOUSLY.**

9. CONTRACT OPERATIONS REPORT:

- a. OMI Monthly Operating Report – February 2019 (copies included)

Mr. Sedlak reported on the maintenance for February 2019 and said that 421 work orders have been completed with an ending backlog of 59 work orders. He said there were no violations for the month, and that they are continuing with the HANDS on line training and Category II Vibration Analyst training.

Mr. Sedlak reported on the pump stations and said that numerous upgrades were made to the Shady Beach and Westport Pump Stations. He reported on the collection system and said that there was a spill on February 14th at 261 Ely Avenue and that 4500 gallons had flowed from the manhole because the contractor pushed aggregate into the manhole structure, and that the line was cleaned and the manhole was repaired. He said that 63,000 gallons of sewage was transferred by truck to bypass the system during the cleaning and repairs. He said for the collection system the monthly rolling average for CCTV was 2.18 miles and for cleaning was 3.13 miles and they have focused on the older clay pipes that haven't been TV'd in over five years, sewer problem areas and the paving list.

- b. End of Term Equipment Replacement Status (copies included)

Mr. Kolb said there are 96 pieces of equipment that is being replaced at the Wastewater Treatment Plant and the Pump Stations, and that it has all been ordered and some is onsite and has been installed. He said that OMI is currently working on the primary sludge pumps and that two out of the five pumps have been installed. He discussed the cost report and said they are \$131,595 above the budget and are watching that closely, and if there are emergencies they are being addressed through the OMI contract for collections.

10. REPORTS:

- a. **FY 18/19 Revenues/Expenditures MUNIS Report (copy included)**

Mr. Kolb said that everything is tracking as expected. He also said that the Finance Department has sent out the invoice to the Town of Wilton for their sewer use fee but that the invoice has not yet been paid.

- b. **Discussion on EPA's AOC (copy included)**

Mr. Kolb said that on February 14, 2019 that EPA had send a letter out to the WPCA requesting additional information on the Outfall -001 Control Plan, and had requested an updated schedule be provided which staff is working on internally to respond to the letter.

- c. **Discussion on Wastewater Treatment System Operations, Maintenance and Management Services RFP**

Mr. Kolb said 3:00PM on March 15, 2019 was the deadline to receive RFP's for the contract operations for the Wastewater Treatment Plant. He said that four bids have been received from Jacobs, Suez, Inframark and Veolia, and that the boxes were opened today for the front end to documents and will be sent out to the sub-committee members, but the price will remain sealed. He said that Mr. Igneri has joined the sub-committee so there are three WPCA board members on the committee.

- d. **Discussion on WPCA Projects: (copy included)**

- 1) Marvin Beach PS, Westport PS, and Fort Point PS Rehabilitation

Mr. Kolb reported and said that the Marvin Beach Pump Station has been all but completed and will need to topsoil, seed and repair some of the damage that was caused during construction on the neighbor's property. He said the Westport Pump Station has just been started up a week ago and was focused on the wet well rehabilitation, and the pumps were updated. CH Nickerson is in the process of removing the bypass system. He said the next pump station they will be

moving to is the Fort Point Pump Station and the work is scheduled to begin next week, and he has met with Mr. Hughes and the bathroom will be closed for 9 days while the electrical work is performed.

Ms. Bikakis-Hajian joined the meeting at 5:45PM.

**1. PUBLIC HEARING ON THE PROPOSED SEER USE RATES TO BE EFFECTIVE JULY 1, 2019
(NOTICE INCLUDED)**

Mr. Oustafine opened the public hearing at 5:50PM.

No members of the public wished to speak.

**** MR. CAPOZZOLI MOVED TO CLOSE THE PUBLIC HEARING.
** THE MOTION PASSED UNANIMOUSLY.**

Mr. Oustafine closed the public hearing at 5:51PM.

2. CALL TO ORDER

Mr. Oustafine called the meeting to order at 5:52PM.

**3. APPROVE THE MINUTES FROM WPCA MEETING HELD ON FEBRUARY 19, 2019
(COPY INCLUDED)**

**** MR. CAPOZZOLI MOVED TO APPROVE AS AMENDED.
** THE MOTION PASSED UNANIMOUSLY.**

4. APPROVE THE SEWER USER RATES TO BE EFFECTIVE JULY 1, 2019

****MR. CLARK MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

5. APPROVE THE PROPOSED FY 2019-20 OPERATING BUDGET (COPY ATTACHED)

Mr. Kolb said that there have been no changes to the budget since it was presented last month.

**** MR. CAPOZZOLI MOVED TO APPROVE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

6. APPROVE THE PROPOSED FY 2019-20 CAPITAL BUDGET (COPY ATTACHED)

Mr. Kolb said that this is the proposed budget that has been presented to the board since December.

- ** MS. BIKAKIS-HAJIAN MOVED TO APPROVE ITEM.**
- ** THE MOTION PASSED UNANIMOUSLY.**

7. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AMENDMENT TO THE JANUARY 27, 2016 AGREEMENT WITH WRIGHT-PIERCE IN THE AMOUNT OF \$104,200 TO PROVIDE ADDITIONAL ON-CALL PROFESSIONAL ENGINEERING SERVICES IN ACCORDANCE WITH SCOPE OF SERVICES LETTER DATED MARCH 8, 2019. (COPY INCLUDED)

ACCOUNT NO. 09194062-5777-C0360

Mr. Kolb said that the majority of the scope of work is to replace the force main at the Keeler Brook Pump Station, and the project cost is estimated at \$1.9 million dollars, and is for the engineering services for that work. He said that engineering work for the Old Trolley Way Pump Station has also been added.

- ** MR. CAPOZZOLI MOVED TO APPROVE ITEM.**
- ** THE MOTION PASSED UNANIMOUSLY.**

8. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC. IN THE AMOUNT NOT TO EXCEED \$15,000 TO PROVIDE PROFESSIONAL SERVICES RELATED TO SANITARY SEWER BILLING IN ACCORDANCE WITH SCOPE OF SERVICES LETTER DATED MARCH 13, 2019 (COPY INCLUDED)

ACCOUNT NO. 224062-5298

Mr. Kolb said that Raftelis had previously helped to update the consumption based billing study and with the procurement of the Wastewater Treatment Plant he would like to bring them on to help with the sewer billing, and they will identify any potential inaccuracies and that the WPCA and/or City staff can review and correct. Ms. Burns said that the sewer bills go out on the tax bill and there have been so many changes in the Comptroller's Office and in the Finance Department who used to be heavily involved with sewer billing.

- ** MR. CAPOZZOLI MOVED TO APPROVE ITEM.**
- ** THE MOTION PASSED UNANIMOUSLY.**

- ** MR. CAPOZZOLI MOVED TO SUSPEND THE RULES TO TAKE THE AGENDA OUT OF ORDER.**
- ** THE MOTION PASSED UNANIMOUSLY.**

**11. EXECUTIVE SESSION TO DISCUSS ONGOING LITIGATION WITH FLOWSERVE
ABOUT MAIN LIFT PUMPS' FAILURE**

Executive session began at 6:00PM.
Executive session ended at 6:15PM.
There was no action taken.

**** MR. FLYNN MOVED TO ENTER INTO NEW BUSINESS.
** THE MOTION PASSED UNANIMOUSLY.**

**** MR. FLYNN MOVED TO APPROVE A NOT TO EXCEED AMOUNT OF \$7,500 FOR RAFELIS
FINANCIAL CONSULTANTS, INC. TO REVIEW THE FINANCIALS OF THE BIDDERS FINANCIAL
CAPABILITIES.**

Mr. Capozzoli left the meeting at 6:20PM.

10. REPORTS:

2) SCADA Upgrade Project

Mr. Kolb said that Aaron Associates and ARCADIS have been on site weekly and the new server and SCADA components have been installed. He said each week they continue to switch over to the new system and it should be switched over to the new SCADA system completely by June.

3) Outfall 002-1- Chlorination/ Dechlorination Improvements Project

Mr. Kolb said the project is at 90% and have just sent the drawings and bid specifications to DEEP for review and comment which is a requirement prior to going out to bid.

e. Sewer Use Appeals/Adjustments Update

1) Mr. Kolb said to date they have received an additional \$ 184,815.

f. Information Copies: None

12. ADJOURNMENT

**** MR. FLYNN MOVED TO ADJOURN
** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:25 PM.
Respectfully Submitted,
Dilene Byrd