

**CITY OF NORWALK
PUBLIC LIBRARY BOARD OF DIRECTORS MEETING
APRIL 11, 2019**

ATTENDANCE: Alex Knopp, Chairman; Mary Mann; Ralph Bloom; Taber Hamilton;
Thomas Cullen; Janine Williams; Moina Noor (arrived at 7:15PM)

LIBRARY STAFF: Christine Bradley, Director; Sherelle Harris, Asst. Library Director

1. CALL TO ORDER

Mr. Knopp called the meeting to order at 7:20 p.m. and noted that members were in attendance as listed above and there was a quorum present.

2. ADDITIONS TO AGENDA

There were no additions to the agenda.

3. PUBLIC COMMENTS

No members of the public were in attendance.

4. APPROVAL OF MINUTES OF MARCH 14, 2019

- ** MS. MANN MOVED TO APPROVE THE MINUTES.**
- ** MR. BLOOM SECONDED THE MOTION.**
- ** THE MOTION PASSED UNANIMOUSLY.**

5. PRESIDENT'S REPORT.

A. Update on discussions with CPTA

Mr. Knopp provided an update and said the discussions with CTPA are in progress.

B. Update on discussions with Discovery Museum

Mr. Knopp said provided an update on the discussions with the Discovery Museum.

C. Update on Capital Budget process

Mr. Knopp said that the capital budget was approved by the Common Council. He said that the Common Council had reappointed himself, Mr. Bloom and Mr. McClain and there were also very nice comments made to Mr. Bloom and the library projects.

D. Building Management Monthly Report

There was no report given.

E. Second Taxing District re-appointment

Mr. Knopp said that the Second Taxing District voted to reappoint Ms. Mann and Ms. Williams and he congratulated them on another term.

F. "In Praise of Public Libraries"

There was no discussion.

G. Discussion of State Library Construction grant

There was no discussion.

6. ADMINISTRATION REPORT

Ms. Bradley

A. Statistics July 1, 2018-February, 2019

There was no discussion.

Ms. Bradley said that she has updated the list of Board members contact information and asked that if anyone had any further changes to contact her.

Mr. Knopp asked for a status update of the Pop-Up Library. Ms. Bradley said it is good and that it should be delivered by the end of April and that is coming in far under budget.

Mr. Knopp asked for a status update on the Blue Teapot Café' Ms. Bradley said that they had just gotten approval for a sign, and the construction firm is working with the Building Management Department and that she plans on opening after the book sale.

Ms. Harris said that they have received \$25,000 from the proceeds from the Mayors Ball for the Literacy Volunteers Department.

7. OLD BUSINESS

There was no old business discussed this evening.

8. NEW BUSINESS

There was no new business discussed this evening.

9. ADJOURNMENT OF DIRECTORS MEETING

**** MR. CULLEN MOVED TO ADJOURN THE MEETING.
** MS. MANN SECONDED THE MOTION.
** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Dilene Byrd
Telesco Secretarial Services

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