

**CITY OF NORWALK  
BOARD OF ESTIMATE & TAXATION  
REGULAR MEETING  
SEPTEMBER 3, 2019**

ATTENDANCE: Edwin Camacho, Chair; Troy Jellerette; Artie Kassimis; James Page

STAFF: Henry Dachowitz, CFO; Angela Fogel; Director Management and Budgets; Donna King, City Clerk; Stuart Wells, Registrar of Voters

Mr. Camacho called the meeting to order at 6:31 p.m. Ms. King called the Roll and a Quorum was present.

**1. APPROVAL OF MINUTES**

August 5, 2019 – Regular Meeting

**\*\* MR. JELLERETTE MOVED TO ACCEPT THE MINUTES AS PRESENTED  
\*\* MOTION PASSED UNANIMOUSLY**

**2. SPECIAL OPERATING APPROPRIATIONS Agenda (Section A)**

**\*\* MR. KASSIMIS MOVED THE FOLLOWING RESOLUTION:**

**RESOLVED, THAT A SUM NOT TO EXCEED \$6,900 BE AND THE SAME IS HEREBY TRANSFERRED FROM CONTINGENCY TO THE REGISTRAR OF VOTERS TO COVER THE PURCHASE OF LAPTOPS TO COMPLY WITH THE STATE ELECTION DAY REQUIREMENTS (ACCOUNT #01-12-10-5741)**

Mr. Wells explained the request.

**\*\* MOTION PASSED UNANIMOUSLY**

**\*\* MR. KASSIMIS MOVED THE FOLLOWING RESOLUTION:**

**RESOLVED, THAT A SUM NOT TO EXCEED \$7,881 BE AND THE SAME IS HEREBY TRANSFERRED FROM INCREASED REVENUES TO THE CONSERVATION DEPARTMENT TO COVER WORK RELATED TO WETLAND PERMIT #S09-353. ACCOUNT #01-37-40-4462 & #01-37-40-5254**

**\*\* MOTION PASSED UNANIMOUSLY**

### 3. TRANSFER AGENDA (Section B)

Mr. Dachowitz provided a summary of the transfer requests. He said that what he is trying to do is have accountability with the department heads. He added that he is not going to unilaterally approve or cut a budget. He said that he wants department heads to make meaningful decisions and be cautious about adding new staff. He said he is working with IT to get more efficiencies from MUNIS.

Mr. Camacho commented that it seems that in the years they go into the fund balance, the budget have been more conservative and the outcome for the City has been better.

Mr. Dachowitz said he wants to run the budget as efficiently as possible and with as low a tax burden as possible. The AAA rating is not in jeopardy by using rainy day funds.

Mr. Dachowitz reviewed the forecasted vs. the revised budget. He said that the indication is that a recession is on the horizon and that is what a rainy-day fund is for. He said the City is in a good position to withstand a recession. He said that he wants to look at the budget on a monthly basis.

**\*\* MR. PAGE MOVED TO APPROVE THE TRANSFERS AS PRESENTED  
\*\* MOTION PASSED UNANIMOUSLY**

### 4. OTHER BUSINESS (Section C)

No other business was discussed this evening.

### 5. ADDITIONAL INFORMATION (Section D)

Special Appropriation

Status of Contingency

Financial report

Oak Hills Financial Status – July 2019

Year-to-date Capital Budget Report – FY 2019-20

Year-to-date Operating Expenditure Report –FY 2019-20

Year-to-date Operating Revenue Report – FY 2019-20

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Year-to-date BOE Operating Expenditure Report – FY 2019-20

Tax Collector’s Narrative – July 2019

Tax Collector’s Report – July 2019 (Advance Collections)

Tax Collector’s Report – July 2019 (Tax Collection)

Salary accounts

Police – FY 2019-20

Fire – FY 2019-20

Public Works – FY 2019-20

**\*\* MR. KASSIMIS MOVED TO ADJOURN**

**\*\* MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:06 p.m.

Respectfully submitted,

Rosemarie Lombardi  
Telesco Secretarial Services