

CITY OF NORWALK  
WATER POLLUTION CONTROL AUTHORITY  
February 18, 2020

Attendance: Darren Oustafine, Chairman  
Lewis Clark, Vice Chairman  
Vincenzo Capozzoli  
John Igneri  
George Tsirinides

Staff: Anthony Carr, Chief of Operations and Public Works  
Chris Torre, DPW Superintendent  
Ralph Kolb, WPCA Senior Environmental Engineer

Others: Paola Molloy, CH2MHill, OMI, Inc.  
Kevin Dahl, CH2MHill, OMI, INC.  
Marty Powell, CH2MHill, OMI. Inc.  
John Marcin, Suez Water Environmental Inc.

**1. CALL TO ORDER**

Mr. Oustafine called the meeting to order at 5:30PM.

**2. APPROVE THE MINUTES FROM WPCA MEETING HELD ON DECEMBER 16, 2019  
(COPY INCLUDED)**

**\*\* MR. CAPOZZOLI MOVED TO APPROVE THE MINUTES OF DECEMBER 16 2019 AS  
SUBMITTED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**3. SCHEDULE PUBLIC HEARING FOR PROPOSED FY 2020-21 SEWER USE RATES  
ON MARCH 16, 2020 AT 5:30PM. (DRAFT NOTICE INCLUDED)**

Mr. Kolb said the rate increase is approximately 2% over the current rate.

**\*\* MR. IGNERI MOVED TO APPROVE SCHEDULING A PUBLIC HEARING FOR THE  
PROPOSED FY 2020-21 SEWER USE RATES ON MARCH 16, 2020 AT 5:30PM.**

**4. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO ISSUE ORDERS ON CONTRACT TO GREEN MOUNTAIN PIPELINE SERVICES, LLC. FOR THE SANITARY SEWER IMPROVEMENTS PROJECT (PROJECT: WPCA 2018-2) FOR AN AMOUNT NOT TO EXCEED \$500,000 (COPY INCLUDED).**

**ACCOUNT NOS. 09194062-5777-C0361**

Mr. Kolb said there is a current contract with Green Mountain Pipeline Services to provide sanitary sewer rehabilitation consisting of both lining and excavation. He said staff has been working with Jacobs Engineering and would like to add 69 segments to the contract and presented photos of the current condition of the pipe. Mr. Oustafine asked what the amount of the original contract was. Mr. Kolb said \$3 million dollars.

**\*\* MR. CAPOZZOLI MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**5. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN TO RETAIN VERRILL DANA, LLP TO PROVIDE LEGAL SERVICES RELATED TO THE RELOCATION AND DECOMMISSIONING OF THE KEELER BROOK PUMP STATION IN ACCORDANCE WITH ENGAGEMENT LETTER DATED FEBRUARY 10, 2020 (COPY INCLUDED)**

Mr. Kolb said the Keeler Brook Pump Station is at 100% design and they are looking to relocate the pump station within an Eversource easement on Connecticut Avenue. He said that staff has been working with City Council but one of their staff has recently left who was working on the project and are requesting to retain Verrill Dana to bring in additional legal services. He said the pump station will be relocated to be outside of the flood way so that electrical controls won't be impacted during a flooding event. Mr. Carr said after the last phone conversation there are a few tasks that need to be figured out and Eversource has to work internally and will regroup on February 28, 2020 at 10:00AM to discuss the progress that has been made and Verrill Dana has the specialty in the area on environmental law. Mr. Oustafine asked if there is a not to exceed amount on the proposed engagement letter. Mr. Ralph not at this point but he does not think it will be over \$50,000.

**\*\*MR.IGNERI MOVED TO APPROVE THE ITEM.  
\*\* THE MOTION PASSED UNANIMOUSLY**

**6. CONTRACT OPERATIONS REPORT**

- a. Introduction of Marty Powell as Assistant Project Manager

Ms. Dahl introduced Marty Powell as the Assistant Project Manager and said that he has been with Jacobs the last four years and has been in the water/wastewater

business for 14 years, and has agreed to assist Ms. Molloy with the closeout of the contract.

b. OMI Monthly Operating Report – January 2020 (copies included)

Ms. Molloy reported on the maintenance for the month of January and said of note they are continue with the efforts for the ETER and replaced the anaerobic mixer #3 mixer, installed the gravity thickener torque boxes. There were 642 total work orders for the month and have completed 444 ending with a backlog of 198, and there were no permit or performance guarantee violations for the month. She said along with the City of Norwalk they had participated in the NASSCO certification training.

Ms. Molloy reported on the collections system and said they replaced the #2 impeller at the Strathmore Lane pump station, and calibrated the Fort Point flow meter. There was also a sump pump control panel installed at the Woodward Avenue pump station. There was a spill of 100 gallons on January 15, 2020, due to septic hauler error and the city has worked with them to put the septage hauler on notice. There was an overflow of 100 gallons on February 27, 2020 due to roots and grease blockage. Nitrogen performance was in band “D”.

Ms. Molloy said that the rolling monthly average for CCTV was 1.57 miles and for cleaning as 5.22 miles. She reported on the major repair and replacement projects and said on note there was a point repair done at Winfield Court; a manhole repair on North Water Street; and repair of a line and reconnection of laterals at Shorefront Park.

c. CTDEEP site inspection-January 2020

Ms. Molloy said that there was a regularity inspection held on January 30<sup>th</sup> and January 31<sup>st</sup> by the DEEP and did not find any major issue and they will be providing an official report and they will be able to respond to it if necessary.

d. Interstate Environmental Commission Sampling Report (copy included)

Ms. Molloy said each year the Interstate Environmental Commission comes to test the effluent and they had found no issues with the discharge.

e. End of Term Equipment Replacement Status (copies included)

Ms. Molly reported and said the submersible pumps and gravity thickener drivers were installed in January.

## **7. REPORTS:**

### **a. FY 19/20 Revenues/Expenditures MUNIS Report (copy included)**

Mr. Kolb said that everything is tracking as expected.

### **b. Draft FY 20/21 Capital and Operating Budgets (copies included)**

Mr. Kolb said that \$3 million dollars has been requested in the capital budget for pump grade upgrade and replacement projects, and \$750,000 for Wastewater Treatment Plant rehabilitation and improvements. He said Clean Water Funds has been requested for part of the \$750,000 to update the facilities plan and if received will be 55% grant.

Mr. Kolb reported on the draft revenues in the operating budget for fiscal year 20/21 and said of note the sewer use charges have increased by 2%, additional revenues all remain about the same however, staff are anticipating receiving nitrogen credits for 2019. He reported on the expenses and said the salaries do include the new Wastewater Systems Manager position. He said that O&M fee for SUEZ is higher however, it includes the base service fee plus a 10% contingency for contract components along with \$438,000 for capital cost recovery repayment, which includes bio-solids dewatering along with collection system equipment that will be purchased. The 10% contingency is for any major collection system issues that may occur plus any capital items over \$10,000 at the Wastewater Treatment Plant. He said they will be putting just over \$4.1 million dollars into the fund balance for the replacement reserve to be used to offset rates in the future and capital improvement projects because instead of bonding the WPCA will be spending cash.

### **c. Wastewater Systems Manager Position**

Mr. Kolb said that nine applications were received and two had met the qualifications by Personnel and both candidates will be interviewed.

### **d. Discussion on EPA's AOC (letter included)**

Mr. Kolb said that a letter was received dated February 25, 2020, from the EPA identifying items on the CMOM annual report and they have requested more detail on several items and resubmitted within 30 days.

### **e. Discussion on WPCA Products:**

#### **1) Sanitary Sewer System Rehabilitation- Various Locations**

Mr. Kolb said that Green Mountain will be back working in early March to begin televising areas for future lining along with establishing a plan for smoke testing along Wall Street and Smith Street.

#### **2) Outfall 002-1- Chlorination/Dechlorination**

Mr. Kolb said CH Nickerson is on sight and that work is going forward and is scheduled to be completed by August, 2020.

- 3) Keeler Brook, Five Mile, and Old Trolley Way PS Rehabilitation

Mr. Kolb said the design is at 100% and once they have the easement from Eversource will relinquish the old easement in order to go out to bid with the project.

**f. Sewer Use Bill Appeals/Adjustments Update**

- 1) Appeal status

Mr. Kolb said the adjustments to date are \$107,768.

**g. Information Copies:**

- 1) WPCA Contact List (copy included)

There was no discussion.

- 2) 2019 CSO Report (copies included)

Mr. Kolb said that a copy was submitted to the State CSO Coordinator and the EPA.

- 3) Town of Wilton Sewer Bill FY 19/20 (copy included)

Mr. Kolb said the bill was submitted to the Town of Wilton on February 13, 2020.

**8. EXECUTIVE SESSION TO DISCUSS WASTEWATER TREATMENT SYSTEM SERVICE AGREEMENT EXIT.**

**\*\* MR.IGNERI MOVED TO ENTER INTO EXECUTIVE SESSION.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

Executive session began at 6:10PM  
Executive session ended at  
There were no motions made or actions taken.

**9. ADJOURNMENT**

**\*\* MR. CLARK MOVED TO ADJOURN  
\*\* MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:35PM.

Respectfully Submitted,  
Dilene Byrd