

**ALL COMMON COUNCIL ACTIONS TAKEN AT THIS MEETING TO APPROVE EXPENDITURES AND CONTRACTS OR TO ACCEPT BIDS AND OTHER PROPOSALS REQUIRING THE EXPENDITURE OF CITY FUNDS ARE SUBJECT TO THE AVAILABILITY OF FUNDS**

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at

[norwalkct.org/meetings](http://norwalkct.org/meetings)



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Donna King at [dking@norwalkct.org](mailto:dking@norwalkct.org) to provide written public comment prior to the meeting.

## **AGENDA**

I. **ROLL CALL** 14, Mr. Burnett absent

II. **ACCEPTANCE OF MINUTES**

Regular Meeting: October 27, 2020

**APPROVED**

III. **PUBLIC PARTICIPATION** 2

IV. **MAYOR**

A. **RESIGNATIONS AND APPOINTMENTS**

**RESIGNATIONS:**

**APPOINTMENTS:**

**REAPPOINTMENTS:**

**MAYOR'S REMARKS:** The Town Clerk's Office and the Tax Collector's Office at City Hall are currently closed due to COVID 19. Staff continue to provide services by working remotely. City Hall continues to be open to

the public by appointment only. On November 11, 2020, a brief ceremony will be held at Veterans Park in honor of Veterans Day. There will be no event inside City Hall due to Phase 2.1 capacity restrictions. The City of Norwalk was one of 17 municipalities that qualified in the Fall of 2020 to receive a Bronze certification from Sustainable CT. The Mayor thanked the city employees for their hard work in making Norwalk the City that it is. COVID 19 testing is available in Norwalk. The testing site locations are announced in the Mayor's Daily Briefings. The Mayor along with some Council Members passed out about 1,200 turkeys at Veterans Park. He thanked the Council Members who helped with the distribution of food to address food insecurity.

**V. COUNCIL PRESIDENT**

**A. GENERAL COUNCIL BUSINESS:**

1. Election of the Common Council President: Mr. Sacchinelli was elected as Council President. Mr. Kydes was announced as Majority leader and Mr. Keegan as Minority Leader. **APPROVED**

- B. CONSENT CALENDAR:** VII.A.1, VII.A.2, VII.B.2a, VII.B.2b, VII.B.2c, VII.B.3a, VII.B.3b, VII.B.3c, VII.B.4a, VII.B.4b, VII.B.4c, VII.B.5a, VII.B.5b, VII.B.5c, VII.B.6a, VII.B.6b, VII.B.6c, VII.B.7a, VII.B.7b, VII.B.7c, VII.B.8a, VII.B.8b, VII.B.8c, VII.B.9a, VII.B.9b, VII.B.9c, VII.B.10a, VII.B.10b, VII.B.10c, VII.B.11a, VII.B.11b, VII.B.11c, VII.B.13, VII.B.14, VII.B.15, VII.B.16, VII.C.1, VII.D.1, VII.E.2

**VI. REPORTS: DEPARTMENTS, BOARDS AND COMMISSIONS**

**A. CORPORATION COUNSEL**

**VII. COMMON COUNCIL COMMITTEES**

**A. PUBLIC WORKS COMMITTEE**

1. Technical Correction of the Common Council Action of October 13, 2020, Item VII.A.7 to add accounts designated for State Project 102-360 Traffic Signal Upgrade and Installation of Dynamic Message Signs.

Account No. 09 21 4120 5777 C0232 **APPROVED**

2. Technical Correction of the Common Council Action of March 12, 2019, Item VII.C.4 to add accounts designated for Project PM2019-1 Pavement Management Program.

Account No. 09 20 4021 5777 C0503  
09 21 4021 5777 C0503 **APPROVED**

**B. LAND USE AND BUILDING MANAGEMENT COMMITTEE**

1. Approve to dedicate a portion of the first floor corridor between the Veterans Hall of Honor and the Community Room in memory of Ms. Anita Behnken as a long-serving member of the Norwalk Symphony, her dedication to music and to the City of Norwalk's music community. **APPROVED**

- 2a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Silvermine Elementary School, Asbestos Abatement Project. **APPROVED**
- 2b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Silvermine Elementary School, Asbestos Abatement project. **APPROVED**
- 2c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Silvermine Elementary School, Asbestos Abatement project. **APPROVED**
- 3a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Nathan Hale Middle School Underground Storage Tank Removal Project. **APPROVED**
- 3b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Nathan Hale Middle School Underground Storage Tank Removal Project. **APPROVED**
- 3c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Nathan Hale Middle School Underground Oil Tank Removal Project. **APPROVED**
- 4a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Kendall Elementary School Underground Storage Tank Removal Project. **APPROVED**
- 4b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Kendall Elementary School Underground Storage Tank Removal Project. **APPROVED**
- 4c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Kendall Elementary School Underground Oil Tank Removal Project.” **APPROVED**
- 5a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Roton Middle School Underground Storage Tank Replacement Project. **APPROVED**
- 5b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Roton Middle School Underground Storage Tank Replacement Project. **APPROVED**

- 5c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Roton Middle School Underground Storage Tank Replacement Project. **APPROVED**
- 6a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Fox Run Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 6b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Fox Run Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 6c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Fox Run Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 7a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Naramake Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 7b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Naramake Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 7c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Naramake Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 8a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Rowayton Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 8b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Rowayton Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 8c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Rowayton Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 9a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Silvermine Elementary School Underground Storage Tank Replacement Project. **APPROVED**

- 9b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Silvermine Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 9c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Silvermine Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 10a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Tracy Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 10b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Tracy Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 10c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Tracy Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 11a. RESOLVED, that the Norwalk Land Use & Building Management Committee is hereby established as the building committee with regard to the Wolfpit Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 11b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Wolfpit Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 11c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Wolfpit Elementary School Underground Storage Tank Replacement Project. **APPROVED**
- 12a. RESOLVED, that the Land Use and Building Management Committee of the Norwalk Common Council is hereby established as the Building Committee with regard to the New Norwalk High School, new school construction project. **APPROVED**
- 12b. RESOLVED, that the Norwalk Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the New Norwalk High School, new school construction project. **APPROVED**
- 12c. RESOLVED, that the City of Norwalk Common Council authorizes the City of Norwalk Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the New Norwalk High School project, new school construction project. **APPROVED**

13. Authorize the Mayor, Harry W. Rilling, to execute an agreement with Newfield Construction, Inc. as the Construction Manager (CM) for the Cranbury Elementary School – New Construction Project. Terms of the agreement shall include the following:

- a. Pre-Construction Phase Services (including reimbursable allowance) \$76,000.00
- b. CM Fees (percentage of total trade bids) 1.12%
- c. CM Contingency (% of total trade bids) 1.50%

Following the bidding process, final contract (GMP) will be submitted to the Common Council for approval. Acct. #09215010 5777 C0786 **AUTHORIZED**

14. Authorize the Mayor, Harry W. Rilling, to execute an agreement with A.V. Tuchy, Inc. as the Construction Manager (CM) for the Naramake Elementary School – Kitchen addition and Interior Renovation Project. Terms of the agreement shall include the following:

- Pre-Construction Phase Services (including reimbursable allowance) for \$10,000,
- CM Fees (% of total trade bids) at 4.00%,
- CM Contingency (% of total trade bids) at 5.00%
- General Conditions costs for \$156,975.00 (to be finalized during execution of GMP Amendment).

Following the bidding process, final contract amount (GMP) will be submitted to the Common Council for approval. Acct. #09215010 5777 C0788 **AUTHORIZED**

15. Authorized the Mayor, Harry W. Rilling, to execute an interim License Agreement with The Riverbrook Regional Young Men’s Christian Association, Inc. (YMCA) for the occupancy of portions of 98 South Main Street building in order to provide needed community service programs. Agreement period shall be from January 1, 2021 to June 30, 2021. Terms of the Agreement shall be as set forth in Alan Lo’s memo dated October 29, 2020. **AUTHORIZED**

16. Authorize the Mayor, Harry W. Rilling, to execute a contract with Guardian Service Industries Inc. to provide Building Management Services (including management, engineering and janitorial services) for various municipal facilities from January 1, 2021 to June 30, 2026 (base period) with two additional 1-year renewal options. Annual fee shall be as follows for a total not to exceed:

Jan 1, 2021- Jun 30, 2021 (6 mo) \$ 944,093.61  
Jul 1, 2021 – Jun 30, 2022 \$ 1,929,843.73  
Jul 1, 2022 – Jun 30, 2023 \$ 1,984,170.83  
Jul 1, 2023 – Jun 30, 2024 \$ 2,042,014.56  
Jul 1, 2024 – Jun 30, 2025 \$ 2,106,849.46

Jul 1, 2025 – Jun 30, 2026 \$ 2,170,956.58  
Jul 1, 2026 – Jun 30, 2027 (option) \$ 2,238,065.44  
Jul 1, 2027 – Jun 30, 2028 (option) \$ 2,307,215.14

Funds are available from various operating budget accounts.

**AUTHORIZED**

**C. RECREATION, PARKS AND CULTURAL AFFAIRS COMMITTEE**

1. Authorize the Mayor, Harry W. Rilling, to enter into an agreement with Gill & Gill Architects, LLC (Sole Source) for the repair of Exterior Doors and Window Flashings in the Gallaher Mansion at Cranbury Park for an amount not to exceed \$26,160.00. Account #0921-6030-5777-C0366 **AUTHORIZED**

**D. FINANCE AND CLAIMS COMMITTEE**

1. Authorize the Chief Financial Officer to execute an up-to forty-eight (48) month agreement with the qualified low-bidder(s) for Project #4074: Electricity Generation Supply Service for City locations. **AUTHORIZED**

**E. PLANNING COMMITTEE**

1. Authorize the Mayor, Harry W. Rilling to enter a contract with Dorenburg Kallenbach Advertising to provide Tourism and Branding Marketing Services in a sum not to exceed \$100,000. ACCOUNT #09 21 3780 5777 C0780 **AUTHORIZED**
2. Approve the amendments to the 2020-2024 Consolidated Plan and PY 46 Annual Action Plan and authorize the Mayor, Harry W. Rilling, to execute any and all documents associated with its submission to HUD. **APPROVED**

**VIII. RESOLUTIONS FROM COMMON COUNCIL**

**IX. MOTIONS POSTPONED TO A SPECIFIC DATE**

**X. SUSPENSION OF RULES**

**XI. ADJOURNMENT**      8:19 PM