



**ARTS COMMISSION
REGULAR MEETING
TUESDAY, DECEMBER 1, 2020 – 6:00 - 7:00 PM
AGENDA**

To allow public access, anyone may access a meeting by telephone or Zoom. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Sabrina Church at malvarado@norwalkct.org to provide written public comment prior to the meeting.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC PARTICIPATION**
- IV. ADMINISTRATION**
 - a. Approve the minutes of the November 10, 2020 regular meeting.
- V. COMMITTEE/STAFF UPDATES**
 - a. Budget Committee Update
 - i. Finance update – Nori Grudin
 - b. Communications Committee Update
 - i. Social Media update – Michelle Rakowsky & Marc Alan
 - c. Infrastructure Committee Update
 - i. MLK update – Sabrina Church and Janet Evelyn

VI. NEW BUSINESS

- a. Approve a change of installation for the Washington Street Barriers to be executed in December.

VII. OLD BUSINESS

VIII. ADJOURNMENT

**CITY OF NORWALK
ARTS COMMISSION
NOVEMBER 10, 2020
VIA ZOOM**

ATTENDANCE: Marc Alan, Chair; Robert Abriola, Janet Evelyn, Nori Grudin, Melissa Matuska, Matthew O’Callaghan, Peter Smyth and Emerson Straniti

ABSENT: Brian Kaspr, Kadeem Roberts and Helen Roman

STAFF: Sabrina Church, Director of Business Development and Tourism

OTHERS: Julio Prada

CALL TO ORDER

Mr. Alan called the meeting to order at 6:04p.m.

ROLL CALL

Mr. Alan called the Roll as indicated above.

PUBLIC COMMENT

There was no Public Comment.

ADMINISTRATION

- a) **Approve the minutes of the October 6, 2020 regular meeting**

****MR. STRANITI MADE A MOTION TO APPROVE THE OCTOBER 6, 2020 MINUTES**

****MR. ABRIOLA SECONDED THE MOTION**

****MOTION PASSED UNANIMIOUSLY**

COMMITTEE/STAFF UPDATES

- a) **Budget Committee Update**
 - i) **Finance Update – Nori Grudin**

Ms. Grudin reported on the financials. She reported they are in good position and there is currently enough funds to cover Michelle and Telesco. She stated the accounts to be rolled over are higher than usual. But does not know the exact amounts.

ii) 2021-2022 Budget Season – Sabrina Church

Ms. Church discussed the 2021-2022 budget. There are currently three capital projects, which include: Art & Public Places (MLK), Washington Street barriers and public art inventory in the five year fiscal plan. The public art inventory will be brought forward.

Currently in the 2020-2021 budget is \$10,500 operating. Capital reserves \$100,000 Art & Public places, \$50,000 Washington Street barriers and \$6,000 Public Art Inventory. The capital reserves will be available July 1, 2021. The \$50,000 will continue to roll over.

There is no social media budget yet. We do have professional services of \$2,450.00 for Michelle, They do have the funds to cover.

b) Communications Committee Update

i) Social Media Update – Michelle Rakowsky & Marc alan

There was no meeting. Plan to grow social media if they get additional funds. They want to reach more people, especially during COVID.

c) Infrastructure Committee Update

Emerson wants to head this up. There will be discussion offline.

i) Walkbridge Art Project – Marc Alan

They are deferring this until next month.

ii) MLK project timeline – Sabrina Church and Janet Evelyn

The committee of Mark, Brian, Bob, Kasper, Janet and Kadeem did meet with Sabrina to get a timeline down to spend the money. They are trying to determine where to focus the efforts. They got three quotes for the budget of \$50,000.00. They want oe curator to run the whole thing. They don't want too many voices, they want it structured.

Mr. Parda joined the conversation saying they need to create a portfolio of where to go. To create a living breathing document.

NEW BUSINESS

a) Proposed collaboration between Arts Commission and SONO Collection for a guided tour of their murals and internal art collection

There is high end art in the mall. New murals are currently going up. They want to do a virtual tour on social media.

b) William D. Peters Art park

This is on West Avenue near the Lockwood Matthews Mansion. There were two statues, now empty pedestals. Looking to find art to go in there. The city maintains and a proposal will be drafted.

c) Dancing girl statue donation

This is a Sam Haag piece. Working out the details to acquire. Through approval donations are needed for the Public Art policy.

d) Approve Julio Pardo as the curator for the MLK Art Initiative project in an amount not to exceed \$7,5000

The committee would like Julio for the project. He has done work in Norwalk. He will create a portfolio of a living and breathing document of the vision.

****MS. MATUSKA MADE A MOTION TO HIRE MR. PARDO WITH A CONSULTANT FEE OF 15% OF THE PROJECT**

**** MR. ABRIOLA SECONDED THE MOTION**

**** THE MOTION PASSED UNANIMIOUSLY**

OLD BUSINESS

There was no old business.

ADJOURNMENT

****MR. STRANITI MADE A MOTION TO ADJOURN**

****MS. MATUSKA SECONDED THE MOTION**

****MOTION PASSED UNANIMIOUSLY**

The meeting adjourned at 7:09pm.

Respectfully submitted,

Raeann Bromark
Telesco Secretarial Services