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**BOARD OF ETHICS
FEBRUARY 25, 2021
BY VIDEO CONFERENCE/TELECONFERENCE**

ATTENDANCE: Michael Church, Chair; Tony Lopez; Haroldo Williams; Nora Niedzielski-Eichner; Lori Torrano (7:30 p.m.)

STAFF: Brian Candela, Corporation Counsel

ROLL CALL

Mr. Church called the meeting to order at 7:05 p.m. and called the Roll as indicated above.

NEW INTRODUCTION

There were no new introductions this evening.

PUBLIC PARTICIPATION

No members of the public wished to speak.

ACCEPTANCE OF MINUTES

January 28, 2021

- ** MR. LOPEZ MOVED TO APPROVE THE MINUTES AS PRESENTED**
- ** MR. WILLIAMS SECONDED**
- ** MOTION PASSED UNANIMOUSLY**

OLD BUSINESS

The Board members reviewed the draft Citizen's Guide and discussed recommended changes proposed by Ms. Murphy.

Ms. Torrano joined the meeting at 7:30 p.m.

The Board discussed the format of the Guide. They also discussed adding hyperlinks to the various Codes in the Guide.

Mr. Williams said that at some point, they should discuss how they are going to communicate the presence of the Guide and the Code. Mr. Candela said he reached out to the Board of Education to let them know the Code of Ethics applies to the Board of Education people.

Ms. Torrano asked if other cities make their employees acknowledge that they read and understand their Code of Ethics. Mr. Candela said he can inquire.

Mr. Williams said that in most corporate environments there is supposed to be a process in place to communicate to all employees about their Code of Ethics. He added that even elected officials, once they are sworn in, should be given a copy of the Code of Ethics.

Ms. Torrano said there should be some level of training for the employees.

NEW BUSINESS

The Board did not discuss new business this evening.

EXECUTIVE SESSION

The Board did not go into Executive Session this evening.

ADJOURNMENT

- ** MR. LOPEZ MOVED TO ADJOURN**
- ** MS. NIEDZIELSKI-EICHNER SECONDED**
- ** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:19 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services