

**CITY OF NORWALK  
ARTS COMMISSION  
JUNE 1, 2021  
VIA ZOOM**

**ATTENDANCE:** Marc Alan, Chair; Robert Abriola, Nori Grudin, Brian Kaspr, Jolie Leung (6:05pm), Elizabeth Tardif, Kadeem Roberts, Steven Rust, Melissa Matuska

**ABSENT:** Matthew O'Callaghan

**STAFF:** Sabrina Church, Director of Business Development and Tourism

**OTHERS:**

**CALL TO ORDER**

Mr. Alan called the meeting to order at 6:03p.m.

**ROLL CALL**

Mr. Alan called the Roll as indicated above. Mr. Alan introduced Elizabeth Tardif and she gave a brief summary of her background.

**PUBLIC COMMENT**

There was no Public Comment.

**ADMINISTRATION**

**a) Approve the minutes of the May 4, 2021 regular meeting**

**\*\*MR. ABRIOLO MADE A MOTION TO APPROVE THE APRIL 6, 2021 MINUTES**

**\*\*MR. KASPR SECONDED THE MOTION**

**\*\*MOTION PASSED (8 IN FAVOR, 0 AGAINST, 1 ABSTENSION (E. TARDIF))**

**COMMITTEE/STAFF UPDATES**

**a) Budget Committee Update**

**i) Finance Update – Nori Grudin & Sabrina Church**

**1. Current Budget**  
**2. FY22 Budget - Operating**

Ms. Grudin reported on the financials. She briefly discussed the budget and said the bills are now beginning to roll in on the Washington Street barrier project. They currently have \$4,000.

**b) Communications Committee Update**

**i) Social Media Update – Michelle Rakowsky & Marc Alan**

Mr. Alan presented on this. There is really nothing to report. There has been no new social media promotions. The commission is currently out of money until the next fiscal year. He would like the Commission to continue to support art on social media, as it is very vibrant. Post on Facebook and Instagram, all members have access.

**c) Infrastructure Committee Update**

**i) MLK Update – Janet Evelyn & Julio Pardo**

Mr. Kaspr had no update for the Commission.

They then began to talk about the different committees they have. The Commission now has an official set of Bylaws, approved by the Common Council, which is now a basis for the Commission to grow and set official guidelines to follow.

**NEW BUSINESS**

**a) Amending the mission of the Arts Commission to include an Equity Statement**

There was discussion about equity and they feel it should be incorporated into the Commission's mission statement. They will look at other City's policies and other practices and draft something up for review by the Commission.

**b) Creating (3) banners + (1) step and repeat for the Arts Commission to use at events in 2021/22 plus miscellaneous printing (creating a pamphlet and/or sticker, some item to be handed out at events), funding to come out of next FY budget.**

The Commission is looking to get banners and printing materials for use at events. Next month they will have pricing and can be approved in July. They would like to spread the message. Looking to develop a new arts commission logo.

**OLD BUSINESS**

**a) NICE Festival**

The Commission decided they just can't blindly sponsor any event. They aren't going to sponsor, but they do want a booth to spread the presence of the Arts Commission at the NICE Festival.

**\*\*MR. KASPR MADE A MOTION TO APPROVE \$333.33 FOR NICE FESTIVAL BOOTH**

**\*\*MR. RUST SECONDED THE MOTION  
\*\*MOTION PASSED UNANIMOUSLY**

**b) Make Music Day**

The commission has no funding to participate this year.

**c) Art ManiFESTation**

The commission is going to get a booth for this event. They will also be looking into getting a reusable, branded, tent for upcoming events.

**\*\*MR. RUST MADE A MOTION TO TABLE THE DISCUSSION TO NEXT MONTH  
\*\*MR. ROBERTS SECONDED THE MOTION  
\*\*MOTION PASSED UNANIMOUSLY**

**ADJOURNMENT**

**\*\*MS. TARDIF MADE A MOTION TO ADJOURN  
\*\*MS. GRUDIN SECONDED THE MOTION  
\*\*MOTION PASSED UNANIMIOUSLY**

The meeting adjourned at 7:30pm.

Respectfully submitted,

R. Bromark  
Telesco Secretarial Services