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**CITY OF NORWALK
COMMISSION ON THE STATUS OF WOMEN
NOVEMBER 15, 2021
VIA TELECONFERENCE**

ATTENDANCE: Chantal Coffy; Claudia Wermer Conner;
Anna Keegan; Shannon O'Toole Giandurco; Jasmine Prezzie;
Sarah Rendon Garcia; Kristina Testa-Buzzee; Ivonne Zucco;
Iliana Zuniga

STAFF: Maria Escalara, Director of Human Services

I. CALL MEETING TO ORDER

Ms. Escalara opened the meeting at 7:06 p.m. and welcomed everyone to their first meeting.

II. INTRODUCTIONS

Commission members introduced themselves.

Ms. Escalara announced that she accepted a new position in Bridgeport and this was her first and last meeting.

III. NEW BUSINESS

a. Officer Structure and Responsibilities - Discussion and vote

Ms. Escalara opened the floor for discussion. The Commissioners discussed appointing a Chair or a Chair and Vice Chair.

**** MS. KEEGAN MOVED TO APPOINT A CHAIR AND A VICE CHAIR
** MOTION PASSED UNANIMOUSLY**

b. Present Nominations for Officers (Voting item)

**** MS. O'TOOLE GIANDURCO MOVED TO APPOINT MS. KEEGAN AS
CHAIR AND MS. CONNOR AS VICE CHAIR
** MOTION PASSED UNANIMOUSLY**

Ms. Escalara turned the meeting over to Ms. Keegan.

c. Confirm Meeting Dates

The Commissioners discussed the proposed meeting dates. The Commissioners also discussed the options of continuing to meet virtually, meeting in person or allowing the option to attend virtually. It was noted, that meeting virtually, is a good step for women. Following the discussion, the Commissioners decided to continue to meet virtually.

**** MS. ZUNIGA MOVED TO MEET VIRTUALLY ON THE THIRD
MONDAY OF EACH MONTH
** MOTION PASSED UNANIMOUSLY**

The December and January meetings were cancelled, and the next meeting will take place on the third Monday in February.

A discussion took place about meeting procedures. Photos and resumes of Commissioners will be compiled along with a meeting "cheat sheet". Ms. Keegan will provide Commissioners with a link to the City of Norwalk's website.

**** MS. CONNER MOVED TO SUSPEND THE RULES TO ADD AN ITEM
TO THE AGENDA
** MOTION PASSED UNANIMOUSLY**

**** MS. CONNOR MOVED TO CREATE A BY LAW COMMITTEE
** MOTION PASSED UNANIMOUSLY**

Ms. Keegan, Ms. Connor, Ms. Coffey and Ms. O'Toole Giandurco agreed to be on the Committee. Ms. Keegan will reach out to Ms. Baanante to find out if she would like to serve on this Committee.

**** MS. CONNOR MOVED TO APPOINT MS. KEEGAN, MS. CONNOR, MS. COFFEY AND MS. O'TOOLE GIANDURCO TO THE BY LAW COMMITTEE AND MS. BAANANTE PENDING HER RESPONSE
** MOTION PASSED UNANIMOUSLY**

d. Review Ordinance

Ms. Escalara shared her screen showing the Ordinance. The Commissioners discussed the Ordinance and how to make this Commission more inclusive. The Commissioners discussed changing the Ordinance. Ms. O'Toole Giandurco described the process to revise an Ordinance and suggested their focus should be on the existing Ordinance. Ms. Escalara added that any changes to the Ordinance have to be submitted to the Mayor and the Common Council for approval.

Ms. Keegan invited Commissioners to e-mail her with specific agenda items. She said a meeting will be held after Thanksgiving to set up the By – Law Committee.

There was no further business, and the meeting was unanimously adjourned at 8:01 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services