

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE
COMMISSIONER LARRY L. BENTLEY

FIRE COMMISSION
AGENDA

Tuesday, January 18, 2022 @ 03:00pm

Zoom/Tele Conference Meeting

1. CALL TO ORDER

ACCEPTANCE OF THE MINUTES

a. Regular Meeting on November 16, 2021

2. ACTION ITEMS

There are no items

3. FIRE CHIEF'S REPORT

a. Budget Report

4. ASSISTANT FIRE CHIEF OF ADMINISTRATION

a. ESO RMS Software Upgrade

- o Contract accepted.
- o Awaiting scheduling from ESO to begin the data migration process.

b. Station Alerting System Upgrade

- o PURVIS is awaiting a contract.
- o Currently scheduling a meeting with PURVIS, Paul Zito (City communications upgrade consultant), and the State of Connecticut to develop an installation plan.

c. Citywide Communications Upgrade

- o All licenses have been secured and a portable radio template is being built.
- o Planning installation of new mobile radios in all apparatus.

- d. Dispatch
 - o Drafting new dispatch and response procedures.
 - o Meeting with Lt Blake and AC McCabe to discuss the proposed changes.
 - o Sitting on this month's interviews for hiring new dispatchers.
- e. Fitness Equipment Grant
 - o The fitness equipment was delivered on 01/11/2022 and is in service.
- f. Buildings
 - o Station 1 Update
 - Currently working with the contractors to finalize the scope of work.
 - The contractor is finalizing approval of upgrades with the bonding company.
 - o Security Camera Project
 - Cameras have been installed in all stations and are in operation.

5. ASSISTANT FIRE CHIEF OF OPERATIONS

- a. Background checks, NFPA physicals, and psychological assessments of six new recruits are in progress and will be completed by the start of the February CT Fire Academy
- b. Working with Canfield Island Association and engineers to monitor bridge repairs and weight restrictions for emergency response
- c. Worked with Training Officer and Protective Equipment Officer on training firefighters on new life safety systems
- d. 2023 Capital and Operating Budget Preparation and Review
- e. Ongoing Review of Standard Operating Procedures

6. FIRE MARSHAL'S REPORT

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

7. EMERGENCY MANAGEMENT

- a. Emergency Management Update

8. TRAINING'S DIVISION REPORT

- a. Rescuing a Victim off a Flat Roof (see attached pics)
- b. New Recruit Pump Training
- c. Bailout Refresher/New System Training (see attached pics)
- d. Department Physicals (completed)
- e. FDC/Hi-Rise Pack Refresher Training (see attached pic)
- f. Cancer Prevention Class
- g. EMS Recertification (January Class)

9. LOCAL 830 REPORT

There are no items

10. OLD BUSINESS

There are no items

11. NEW BUSINESS

There are no items

12. CORRESPONDENCE

- a. "Thank you" Letter attached
- b. Retirement letters attached

13. PERSONNEL

- a. Announced Retirement:
 - o Firefighter Mark Melnychuk
 - o Fire Inspector Edgar Lopez

14. ADJOURNMENT

Respectfully Submitted,

Gino Gatto

Gino Gatto
Fire Chief