

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE
COMMISSIONER LARRY L. BENTLEY

FIRE COMMISSION
AGENDA

Tuesday, February 15, 2022 @ 03:00pm

Zoom/Tele Conference Meeting

1. CALL TO ORDER

ACCEPTANCE OF THE MINUTES

a. Regular Meeting on November 16, 2021

2. ACTION ITEMS

There are no items

3. FIRE CHIEF'S REPORT

a. Budget Report

4. ASSISTANT FIRE CHIEF OF ADMINISTRATION

- a. ESO RMS Software Upgrade
 - o Currently working with City IT and ESO to migrate all Fire Department data.
- b. Station Alerting System Upgrade
 - o PURVIS is awaiting a contract.
 - o Approval from the State of Connecticut has been obtained.
- c. Citywide Communications Upgrade
 - o All licenses have been secured and a portable radio template is being built.
 - o Planning installation of new mobile radios in all apparatus.

- d. Dispatch
 - o Met with Lt Blake to discuss procedure changes. Drafting new dispatch and response procedures.
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- e. Fitness Equipment Grant
 - o The fitness equipment was delivered on 01/11/2022 and is in service.
- f. Buildings
 - o Station 1 Update
 - Currently working with the contractors to finalize the scope of work.
 - The contractor is finalizing approval of upgrades with the bonding company.
 - o Security Camera Project
 - Cameras have been installed in all stations and are in operation.

5. ASSISTANT FIRE CHIEF OF OPERATIONS

- a. Updated Pre-Incident Plan and Response SOP for King Industries
- b. Worked with IT to Move Existing Pre-Incident Plans to OneDrive for iPad Access in Apparatus
- c. Continued Realignment of Personnel in Preparation for the Next Class of Firefighters and DROP Pension Retirements at End of the Year.
- d. Ongoing Review of Standard Operating Procedures with Emphasis on Active Shooter Response.
- e. 2023 Capital and Operating Budget Preparation and Review

6. FIRE MARSHAL'S REPORT

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

7. EMERGENCY MANAGEMENT

- a. Emergency Management Update

8. TRAINING'S DIVISION REPORT

- a. Rescuing a Victim off a Flat Roof (see attached pictures)
- b. New Recruit Pump Training
- c. Bailout Refresher/New System Training (see attached pictures)
- d. Department Physicals (completed)
- e. FDC/Hi-Rise Pack Refresher Training (see attached pictures)
- f. Cancer Prevention Class
- g. EMS Recertification (January Class)
- h. Forcible Entry Training
- I. New Recruit Orientation and CFA Start.
- J. Department Training Hours for 2021.

9. LOCAL 830 REPORT

There are no items

10. OLD BUSINESS

There are no items

11. NEW BUSINESS

There are no items

12. CORRESPONDENCE

- a. "Thank you" Letters attached
- b. Retirement letters attached

13. PERSONNEL

- a. Announced Retirement:
 - o Fire Inspector Edgar Lopez
 - o Firefighter Mark Melnychuk
 - o Firefighter Michael Fratello (DROP Pension)
 - o Results of Fire Inspector Exam
- b. Executive Session:
 - o Discussion on Vacancies

14. ADJOURNMENT

Respectfully Submitted,

Gino Gatto

Gino Gatto
Fire Chief