

**CITY OF NORWALK
BOARD OF ETHICS
REGULAR MEETING
OCTOBER 29, 2021**

ATTENDANCE: Michael Church, Chairman; Tony Lopez; Kara A.T. Murphy, Esq.;
Miklos Koleszar, Esq.; Haroldo Williams

OTHERS: Brian Candela, Esq, Assistant Corporation Counsel

CALL TO ORDER:

Mr. Church called the meeting to order at 7:___ p.m.

ROLL CALL:

Mr. Church called the roll. A quorum was present.

As a reporter was not present, Mr. Church and Mr. Candela requested that Ms. Murphy take minutes of the meeting.

NEW INTRODUCTION:

There were no new introductions to be made.

PUBLIC PARTICIPATION:

There were members of the public present.

ACCEPTANCE OF MINUTES:

* September 23, 2021

Mr. Koleszar noted the following corrections to the minutes of September 23, 2021:

1. On Page 2, "Old Business", regarding the discussion of a revision to Page 3, Paragraph 1 of the Citizen's Guide, "provide" in the 4th line of block quote should be "provides" and the block quote should be corrected to read:

THE CITY OF NORWALK BOARD OF ETHICS IS AN INDEPENDENT COMMISSION CHARGED WITH ADMINISTERING AND ENFORCING THE CITY OF NORWALK'S ETHICS COMPLAINT PROCESS. THIS GUIDE PROVIDES GENERAL INFORMATION TO THE PUBLIC AND TO THE CITY OF NORWALK EMPLOYEES, AND OFFICERS, BOTH APPOINTED AND ELECTED. IF THERE IS ANY CONFLICT OR DISCREPANCY BETWEEN THIS GUIDE AND CHAPTER 32, CHAPTER 32 GOVERNS.

2. On Page 2, “Old Business” regarding the discussion of a revision to Paragraph 3, Line 3 of the Citizen’s Guide, “LAS” in the 2nd line of the block quote should be “LAW” and the block quote should be corrected to read:

THIS GUIDE PROVIDES GENERAL INFORMATION ONLY. THE DESCRIPTION OF THE LAW AND THE CODE ARE NOT INTENDED TO BE EXHAUSTIVE. A COMPLETE COPY OF THE CODE OF ETHICS AND THE CITIZEN’S GUIDE ARE AVAILABLE ON THE CITY’S WEBSITE AT WWW.NORWALKCT.ORG. IF THERE IS ANY CONFLICT OR DISCREPANCY BETWEEN THIS GUIDE AND CHAPTER 32, CHAPTER 32 GOVERNS.

3. On Page 3, “Old Business” regarding Mr. Lopez’ Motion to Approve the revision to the Introduction to the Citizen’s Guide, “provide” in the 4th line of the block quote should be “provides” and the block quote should be corrected to read:

THE CITY OF NORWALK BOARD OF ETHICS IS AN INDEPENDENT COMMISSION CHARGED WITH ADMINISTERING AND ENFORCING THE CITY OF NORWALK’S ETHICS COMPLAINT PROCESS. THIS GUIDE PROVIDES GENERAL INFORMATION TO THE PUBLIC AND TO THE CITY OF NORWALK EMPLOYEES, AND OFFICERS, BOTH APPOINTED AND ELECTED.

MS. MURPHY MOVED TO APPROVE THE MINUTES OF SEPTEMBER 23, 2021, AS AMENDED. MR. LOPEZ SECONDED. MOTION APPROVED. MR. KOLESZAR ABSTAINED.

OLD BUSINESS:

Mr. Church opened the discussion regarding the next steps for the Board of Ethics with regard to notifying the public, City officials and employees about the updated Code of Ethics and Citizen’s Guide. The Chair noted that there should be a clear plan of notification through proper channels and a plan for implementation and education. A lengthy discussion ensued with Mr. Lopez, Mr. Williams, Mr. Koleszar, and Ms. Murphy providing input regarding the process for notification. After a discussion, the consensus of all members was that Mr. Church and Mr. Candela will meet to determine the appropriate parties within the City to approach to discuss the process of implementation for an education program and the technological issues, if any, with regard to creating a user-friendly education program.

As is typical for the Board of Ethics, there will be no meeting in November. The December meeting typically would be scheduled for December 23rd. After Mr. Church and Mr. Candela meet to discuss the next steps regarding the appropriate parties to meet to discuss implementation, Mr. Candela and/or Mr. Church will contact all members to determine whether a regular or special meeting of the Board is appropriate in December 2021. Otherwise, the next meeting will be in January 2022.

NEW BUSINESS:

No new business was discussed.

EXECUTIVE SESSION:

There was no need for an Executive Session.

ADJOURNMENT:

ATTY KOLESZAR MOVED TO ADJOURN.

MR. WILLIAMS SECONDED.

THE MOTION PASSED UNANIMOUSLY.

The Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Kara A.T. Murphy, Esq.

Member, Board of Ethics

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