

SPECIAL MEETING AGENDA

DATE: Thursday, September 1, 2022
TIME: 5:00 PM
PLACE: **By Video Conference and Teleconference**

To facilitate access, members of the public may join a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Dilene Byrd at dbyrd@norwalkct.org to provide written public comment prior to a meeting.

1. Call to Order
2. Approve the minutes from WPCA Meeting held on July 18, 2022. (copy included)
3. Executive Session to discuss Draft Collection System Master Plan Update.
4. Adjournment

Next WPCA Meeting: Monday, September 19, 2022, 5:30 PM
By Video Conference and Teleconference

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**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY VIA ZOOM VIRTUAL
VIDEOCONFERENCE AND TELECONFERENCE
REGULAR MEETING
July 18, 2022**

Attendance: Darren Oustafine, Chairman
John Igneri, Vice Chairman
Barbara Smyth
John Bove
Chris Mannella
Edwin Camacho
Neil Konstantin

Staff: Anthony Carr, Chief of Operations and Public Works
Vanessa Valadares, DPW Principal Engineer
Chris Torre, DPW Superintendent of Operations

Others: John Marcin, Project Manager, Veolia
Matthew Brown, Asst. Project Manager, Veolia
Vanessa McPherson, ARCADIS

1. CALL TO ORDER

Mr. Oustafine called the meeting to order at 5:30PM.

**2. APPROVE THE MINUTES FROM WPCA MEETING HELD ON JUNE 21, 2022
(COPY INCLUDED)**

**** MR. IGNERI MOVED TO APPROVE THE MINUTES AS AMENDED.
** THE MOTION PASSED UNANIMOUSLY.**

**3. AUTHORIZE THE CHIEF OF OPERATIONS AND PUBLIC WORKS TO ISSUE
ORDERS ON CONTRACT WITH COLONNA CONCRETE & ASPHALT PAVING
LLC FOR THE PROJECT DRG2021-1 DREAMY HOLLOW/BETTS BROOK AREA
DRAINAGE, SANITARY SEWER & WATER MAIN IMPROVEMENTS PROJECT
FOR AN AMOUNT NOT TO EXCEED \$1,500,000.00 (COPY INCLUDED)**

ACCOUNT NO. 09204062-5777-C0361 AND 09224062-5777-C0361

Mr. Carr said the Dreamy Hollow drainage project has been on the books for decades and thanks to DPW engineering staff, WPCA staff and the consultant they have been able to facilitate a solution to mitigate the flooding conditions in the friendly pond area. This particular change order is for \$1.5 million dollars and is due to the construction of approximately 300' of additional 8" sanitary sewer on the south side of Saddle Road. The original design that went out to bid had the north side of Saddle Road sanitary sewer between numbers seven and fifteen but the south side of the street was not originally proposed as part of the original bid documents, but at the time of bidding and contract procurement they did not have the additional geotechnical information or subsurface information on the soil types in the ground that would be below the sanitary sewer on the north side, and after further investigation because of the condition and direction on the pitch of the pipe thought it was prudent at this time to request the change order to install the sanitary sewer on the south side. He said the 1.5-million-dollar request includes the installation of the sanitary sewer on the south side as well as the pilings on the north side as well as the south side and to restore the right of way to preexisting conditions.

Ms. Smyth said she has spoken to a lot of homeowners on Saddle Road last summer and she is in full support of this change order. Mr. Ignneri said he is also in total support of the change order.

**** MS. SMYTH MOVED TO APPROVE THE ITEM.
** THE MOTION PASSED UNANIMOUSLY.**

4. BE IT RESOLVED THAT IT IS IN THE BEST INTERESTS OF THE WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK TO ENTER INTO CONTRACTS WITH THE DEPARTMENT OF ENERGY & ENVIRONMENTAL PROTECTION FOR WPCF FACILITIES PLAN UPDATE. IN FURTHERANCE OF THIS RESOLUTION, DARREN OUSTAFINE, THE CHAIRMAN IS DULY AUTHORIZED TO ENTER INTO AND SIGN SAID CONTRACTS ON BEHALF OF THE WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK. THE CHAIRMAN IS FURTHER AUTHORIZED TO PROVIDE SUCH ADDITIONAL INFORMATION AND EXECUTE SUCH OTHER DOCUMENTS AS MAY BE REQUIRED BY THE STATE OR FEDERAL GOVERNMENT IN CONNECTION WITH SAID CONTRACTS AND TO EXECUTE ANY AMENDMENTS, RESCISSIONS, AND REVISIONS THERETO.

Mr. Carr said the WPCA staff in consultation with ARCADIS submitted a proposal from ARCADIS to the CT DEEP for review to determine based on the proposal what cost would be eligible for Clean Water Funds to update the wastewater treatment plant and the CTDEEP has determined that if and when the plan is approved that the costs are eligible for reimbursement.

Ms. McPherson said the actual application package has not yet been submitted and this resolution and supplemental documents will be part of the application once it has been compiled.

Ms. McPherson said the last facility plan was done in 2009 and are still within the allowable planning period for the last version of the facility plan that was issued, but there has been an update to the permit that the wastewater treatment plant operates under so part of ARCADIS's scope will be to review that for the next 20 years and what the planning period for the wastewater treatment plant will be going forward and will focus on the aeration tanks, wet weather treatment and the final settling tanks.

**** MR. BOVE MOVED TO APPROVE THE ITEM.**

**** THE MOTION PASSED UNANIMOUSLY.**

5. AUTHORIZE THE TRANSFER OF BALANCES IN THE FOLLOWING ACCOUNTS SET ASIDE IN FISCAL YEAR 2021-22 TO FISCAL YEAR 2022-23 TO BE USED FOR THE SAME PURPOSE THE FUNDS WERE INTENDED FOR.

<u>Account No.</u>	<u>Amount</u>	<u>Vendor</u>
224062-5258	\$2,562,123.84	Veolia
224062-5298	\$10,637.50	Snyder Group

Mr. Carr said this request is to cover the expenses of ongoing work on the WPCA website with the Snyder Group and for Veolia.

**** MR. IGNERI MOVED TO APPROVE THE ITEM.**

**** THE MOTION PASSED UNANIMOUSLY.**

6. CONTRACT OPERATIONS REPORT:

- a. Veolia Monthly Operating Report – June 2022 (copy included)

Mr. Marcin reported and said that the Veolia collections system team completed over 2.9 miles of TV inspections along with cleaning of over 1.9 miles of sewer lines and seven manhole inspections. The team also spent time cleaning over 0.7 miles of hot spots.

Mr. Marcin said there was a failure of the Westport pump station force main that occurred on June 15th at the bottom of Strawberry Hill Avenue and the staff from Veolia, the city along with the subcontractors worked in coordination to identify and complete the repairs and the repairs were completed and the road was opened by 5:00AM the next morning. He said there have been no problems since the repair. Ms. Smyth said she received a complaint regarding how long the sewer repair on Strawberry Hill Avenue was taking and asked Mr. Marcin to explain how fast the work on the sanitary sewer was done. Mr. Marcin said the report of the failure had come in at the end of the workday and they immediately mobilized their teams and were able to identify that it was a force main leak and mobilized the contractors and were able to find and repair the failure and restore the pumping service before midnight and the road was open before 5:00AM the next day and was a great coordinated effort. Mr. Carr said that Burns Construction is working for the gas company and is performing work in the area.

Mr. Marcin said the wastewater treatment plant was in compliance with all permit limits for the month of June and the nitrogen was at 518 lbs per day which continued to lower the annual average down to 567 lbs per day.

- b. Orchard Street Sanitary Sewer Improvements Update

Mr. Marcin said the Orchard Street sanitary sewer improvements project will be scheduled for August.

- c. Major Repair or Replacement / Out of Scope Items: None

7. Reports:

- a. FY 21/22 Revenues/ Expenditures MUNIS Report (copy included)

There was no discussion.

- b. Discussion on WPCA Projects:

- 1) WPCF Facility Plan Update- Engineering Task Order 10:

- a. CT DEEP July 11, 2022, letter (copy included)
- b. Signed Task Order 10 (copy included)
- c. WPCA May 19, 2022, letter (copy included)

Mr. Carr said as part of the consent order they are required to submit an updated facility plan which staff had been working on prior to the consent order. Ms. McPherson said they will focus on the three areas that she had mentioned earlier as well as future flows and loads. She also said they will work with P&Z to make sure they understand what the capacity of the plant is and what the future development plans are but the good news is that the state has approved the scope of work, and have deemed the costs to be eligible for Clean Water Funds and will be eligible for 55% grant as a planning study and ARCADIS will be putting together the Clean Water Fund application with the resolution that was approved tonight.

2) WWTP- Aeration Tanks Electrical Infrastructure Improvements

Ms. McPherson said this is an active construction project and is bringing all of the electrical and control conduit and cable that serves the instrumentation in those tanks up above the operating platform which will be great for resiliency and maintenance of the conduit and cable and to also be able to run additional conduit as needed for future process improvements at the aeration tanks. She said the project is going very well and the communication with the contractor and staff has been excellent and is on schedule and on budget.

3) Consent Order:

a. 2022 Annual Progress Report (copy included)

Mr. Carr said the goal is to provide a comprehensive master plan which is currently in draft form and under review by the WPCA's outside legal counsel and the first draft is off to a healthy comprehensive start

b. Collection System Master Plan Update (copy included)

Mr. Carr said that Brown and Caldwell have been making good progress and have almost mapped the entire system which will determine the current condition of the sanitary sewers and look at future scenarios for planning purposed.

c. Sewer Use Bill Appeals/Adjustments Update

1) Appeal status

Mr. Carr said the appeals to date are \$23,700 and noted that there were 227 multi-unit residential parcels that were billed too high which was due to a software glitch but has been corrected and the new bills have been issued

d. Information Copies: None

8. ADJOURNMENT

**** MR. IGNERI MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:18PM.

Respectfully submitted,

Dilene Byrd