

**CITY OF NORWALK
PUBLIC LIBRARY
BOARD OF DIRECTORS
REGULAR MEETING
SEPTEMBER 8, 2022**

ATTENDANCE: Moina Noor, President; Sharon Baanante; Alex Knopp; Patsy Brescia; Ralph Bloom; Janine Williams; Mary Mann; Laurel Peterson

STAFF: Sherelle Harris, Library Director

1. CALL TO ORDER

Ms. Noor called the meeting to order at 7:00. A quorum was present.

2. ACCEPTANCE OF MINUTES FROM JULY 14, 2022 REGULAR MEETING.

******Mr. Knopp moved to accept the minutes from the July 14, 2022 meeting with Ms. Baanante's change.**

******Ms. Brescia seconded the motion.**

******The motion passed with Ms. Peterson abstaining.**

3. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

4. PUBLIC PARTICIPATION

There was no public participation.

5. PRESIDENTS REPORT

A. Moment of silence for Doreen Jacius, East Granby's Library Director and her husband Thomas Jacius

The Board observed a moment of silence for Doreen Jacius, East Granby's Library Director and her husband Thomas Jacius.

B. Efficiency Report

Ms. Noor stated she was happy to take on the role of president of the Board of Directors and is confident that the committee will work well together and accomplish great things.

The board has not yet had a chance to address everything in the Efficiency Report..

The Study gives the committee a great opportunity to relook at the bylaws and its current structure. Ms. Noor will present a plan at next month's meeting as to how the committee will address the efficiency report and how the committee should move forward.

C. CT Grant -Community Investment Fund 2030

The city thought the Beldon renovation would be a good project for this fund. The fund has \$875 million to be distributed. Because of rising building costs, a proposal wasn't feasible for the first round of funding. A second round of funding is coming up, and Ms. Noor would like to get a new building plan together to apply for these funds.

Ms. Brescia feels it would be a good idea to have the board take a tour of Beldon to understand the parameters of the project.

Ms. Peterson asked if there was any feedback from the staff as to what they would like. Ms. Harris assured her that they had been consulted.

6. LIBRARY DIRECTOR'S REPORT

A. Staff updates: Branch Manager and PT Desktop Assistant

Ms. Harris is pleased to report that a new Branch Manager has been appointed, her name will be announced at the next meeting. A PT Desktop Technician has also been hired.

B. Evening and Sunday hours

The branch is open Tuesday evenings, and the main library is open on Thursdays. The goal is to extend the late hours from 7:00 to 8:00pm and add additional late days. The new hours will begin the week of October 17.

Sunday hours will begin that week as well.

Ms. Baanante asked for a list of the hours precovid and now for comparison. Ms. Harris will provide them.

Ms. Noor asked how the public would be notified. Ms. Harris plans to put it in the blast, send out a press release and put posters in the library at checkout points..

C. NPL as District A polling site for August Primary

Everything went very smoothly during the primary. They were very efficient. One hundred and fifty one people came and voted. There were no parking problems. Everything is set for November.

D. Update to museum passes and WIFI hotspot policies

Ms. Harris confirmed it is in violation of state statute to limit museum passes to Norwalk residents. The policy now states that passes are available to adults with library cards in the system.

******Ms. Baanante moved to accept the new WIFI hotspot and museum pass policy as written.**

******Ms. Brescia seconded the motion.**

******The motion passed unanimously.**

E. Library parking lot signage

The main library parking lot has added signage after a patron witnessed a near accident. Ms. Harris presented pictures of the new signage and arrows.

Mr. Knopp asked about parking enforcement on Mott Avenue during the Independent Authors event. He asked if the two hour limit could be waived during the event. Ms. Harris will look into it. Ms. Brescia suggested parking on the side.

F. COVID update Bullets

At the main branch, four staff members have had covid. They are all now back to work. Ms. Harris has forwarded the latest CDC guidelines for reporting and tracing cases to staff and the Board.

G. Booster clinic at NPL

The booster clinic will be in October. The clinic will be two weeks at Sono and two weeks at the main branch.

H. Technology updates

The kiosk arrived. The city has the laptops and they are being configured. Mr. Knopp made the point that the kiosks will add flexibility to the library spaces.

There is a delay in the technology upgrades in the community rooms. There is a shipping delay on one part, so they are currently looking for an alternative part.

I. Outdoor Furniture Report

There will be a report presented at the next meeting. Ms. Baanante asked if there was a floorplan for the outdoor space. Ms. Harris will look for one.

J. Backpack Giveaway

Over 250 people came for the back pack giveaway, so this was a successful event.

Attachments: Nancy on Norwalk article, Mayor's Summer Youth Employment Program at NPL Letter complimenting Colleen Hains' art classes at SoNo Library.

7. SoNo Library repurposing project: Silver Petrucelli furniture fabrics presentation

This discussion will be postponed until the September meeting.

8. OLD BUSINESS

There was no old business.

9. NEW BUSINESS

There was no new business.

10. ADJOURNMENT

****** Ms. Noor moved to adjourn the meeting.**

****** Ms. Brescia seconded the motion.**

******The motion passed unanimously.**

The meeting was adjourned at 8:00.

Respectfully submitted,

Amy Chapple
Telesco Secretarial Services

City of Norwalk
Public Library
Board of Directors Meeting
September 8, 2022