

**RECREATION, PARKS & CULTURAL AFFAIRS COUNCIL
COMMITTEE
CITY HALL – ROOM 330
WEDNESDAY, JANUARY 20, 2010
7:00 PM**

I Roll Call

II Minutes of December 16, 2009

III Old Business

1. Approve the use of the Cranbury Park Gallaher Estate and immediate surrounding grounds by Shonna Butler for a Wedding Ceremony to take place Saturday, July 24, 2010 from 3:00 PM – 6:00 PM. Estimated attendance 100.
2. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the American Cancer Society for their Annual Relay for Life to take place Friday, June 18, 2010 through noon on Saturday, June 19, 2010 at Brien McMahon High School Casagrand Field. Estimated attendance 500.
3. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the Alzheimer's Association of CT for their Annual Memory Walk – Walk-A-Thon to take place at Calf Pasture Beach Sunday, October 3, 2010 from 7:00 AM – 2:00 PM. Estimated attendance 500+.
4. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the Connecticut Valley Region-Porche Club of America for their Annual Father's Day Concours to be held at Cranbury Park Sunday, June 20, 2010 from 7:00 AM – 2:00 PM. Estimated attendance 180.
5. Approve the use of the Cranbury Park Pavilion and immediate surrounding grounds by Suzanne Calnon for a picnic to be held Sunday, September 26, 2010 from 8:00 AM – 6:00 PM. Estimated attendance 200.
6. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the Animal Cancer Foundation for their Annual Smokey's Day to be held at Taylor Farm Sunday, October 3, 2010 from 7:00 AM – 6:00 PM. Estimated attendance 300.
7. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the Water Sports Center for an interscholastic rowing regatta to be held at Veteran's Park to be held Sunday, May 2, 2010 from 7:00 AM – 4:00 PM.

8. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the United Haitian American Society for the use of Veteran's Park for their Annual CT Haitian-American Day Celebration to be held Saturday, July 17, 2010 from 8:00 AM – 10:00 PM. Set-up and breakdown to be determined. Estimated attendance 3,500.
9. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the SBW Events Group for the use of Taylor Farm for Live Green Connecticut! to be held Saturday, September 18, 2010 and Sunday, September 19, 2010 from 8:00 AM – 6:00 PM both days. Set-up to take place Friday, September 17, 2010 at noon with breakdown Monday, September 20, 2010 by noon.

IV New Business

1. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the Round Hill Highland Games Inc. for the use of Cranbury Park for the 87th Annual Round Hill Highland Games to be held Saturday, July 3, 2010 from 6:00 AM – 9:00 PM. Set up Friday, July 2, 2010 8:00 AM with tear down Monday, July 5, 2010 by Noon. Estimated attendance 2,500.
2. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the Juvenile Diabetes Research Foundation for the use of Calf Pasture Beach for the "Walk to cure Diabetes" to be held Sunday, October 10, 2010 from 9:00 AM – 1:00 PM. Set up Saturday, October 9, 2010 at Noon with tear down Sunday, October 10, 2010 no later than 5:00 PM. Estimated attendance 1,100.
3. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the Town and Country Montessori School for the use of the Pavilion and Trails at Cranbury Park for the Daffodil Dash 5K Walk/Run to be held Sunday, April 11, 2010 from 7:30 AM – 12:30 PM. Estimated attendance 150.
4. Approve the use of the Grounds and Parking Area of Silvermine School by Club Connecticut, Jim Gerweck for a Road Race to be held Sunday, February 28, 2010 from 9:00 AM – 11:00 AM. Estimated attendance 125.
5. Authorize the Mayor, Richard A. Moccia to enter into an agreement with Tri-fitness for the use of Calf Pasture Beach for an All Women Triathlon to be held Saturday, August 28, 2010 from 6:30 AM – 9:30 AM. Set up to take place Friday, August 27, 2010 at Noon with tear down Saturday, August 28, 2010 at Noon. Estimated attendance 400-500.
6. Authorize the Mayor, Richard A. Moccia to enter into an agreement with the Norwalk Karting Association for the use of Calf Pasture Beach Parking Area for their Annual Spring and Fall 2010 Racing Season for the following dates:

Spring:	March 27, 2010
	April 3, 10, 17, 24, 2010
	May 1, 8(no Sunday), 16, 22(no Sunday), 2010
Fall:	September 18, 2010
	October 2, 9(no Sunday), 16, 23, 30, 2010
	November 6, 13, 20, 2010

Sunday racing makeup if available. Estimated attendance each race 250.

7. Authorize the Mayor, Richard A. Moccia to enter into an agreement with Stephen Siegel for the use of Cranbury Park for Brentapoloosa – A Music Festival Benefitting the Dana Farber Cancer Institute to be held Saturday, June 12, 2010 from 2:00 PM – 10:00 PM. Set up to take place Friday, June 11, 2010 at Noon with break down by Sunday, June 13, 2010 at Noon.
8. Coast Guard Auxiliary Lease – Authorize the Mayor, Richard A. Mocciae to execute an agreement with Flotilla 72 Corporation A/K/A United States Coast Guard Auxiliary for the use of the land surrounding the Coast Guard Auxiliary building at Calf Pasture Beach. Lease period shall be three years with 1 two year option. Lessee shall be responsible for its share of utility costs.
9. Sailing School Lease – Authorize the Mayor, Richard A. Moccia to execute an agreement with Norwalk Small Craft Safety Training Program Inc. d/b/a Norwalk Sailing School for the use of the land around the Norwalk Sailing School building at Calf Pasture Beach. Lease period shall be Three Years with 1 two year option. Lessee shall be responsible for its share of utility costs.
10. Authorize the Purchasing Agent to issue a purchase order as sole source supplier to Musco Lighting for a sum not to exceed \$46,224.00 for the supply of Tennis Lighting for Mathews Park Tennis Courts. Account #09106030-5777-C0132 and 09096030-5777-C0132.
11. Authorize the Purchasing Agent to issue a purchase order to Country Carpenters, Inc. for Bid #2912 Carriage House Fodor Farm for a sum not to exceed \$27, 310.90. Account #356074-5560. A State grant for Fodor Farm from Department of Environmental Protection.

V. Discussion

1. Master Plan Cranbury Park
2. Field Usage Presentation by: Ken Hughes, Parks Superintendent
Gerald Anastasia, Athletic Supervisor