

**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
SPECIAL MEETING
June 24, 2010**

Attendance: Darren Oustafine Chairman
Lewis Clark, Vice Chairman
Mayor Moccia
Laurel Lindstrom
Andrew Conroy

Staff: Lisa Burns, DPW Operations Manager
Ralph Kolb, DPW Wastewater Systems Manager

Others: Ben Mosher, Camp Dresser & McKee, Inc

1. CALL TO ORDER

Chairman Oustafine called the meeting to order at 2:05PM

**2. APPROVE THE MINUTES FROM WPCA MEETING HELD ON MAY 17, 2010.
(COPY INCLUDED)**

**** MR. CONROY MOVED TO APPROVE THE MINUTES
** ONE ABSTENTION- MS. LINDSTROM
** MOTION PASSED**

3. ELECTION OF OFFICERS AND SECRETARY

**** MAYOR MOCCIA MOVED TO NOMINATE MR. OUSTAFINE AS CHAIRMAN
** MOTION PASSED UNANIMOUSLY**

**** MR. OUSTAFINE MOVED TO NOMINATE MR. CLARK AS VICE CHAIRMAN
** MOTION PASSED UNANIMOUSLY**

**** MR. OUSTAFINE MOVED TO NOMINATE DILENE BYRD AS SECRETARY
** MOTION PASSED UNANIMOUSLY**

4. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AGREEMENT WITH CAMP DRESSER & MCKEE, INC. FOR PROFESSIONAL SERVICES RELATED TO THE NORWALK WATER POLLUTION CONTROL FACILITY PHASE II TREATMENT DESIGN (LOW LEVEL NITROGEN REMOVAL AND CSO/WET WEATHER TREATMENT) FOR A SUM NOT TO EXCEED \$5,281,000 IN ACCORDANCE WITH PROPOSAL DATED JUNE 17, 2010. (COPY INCLUDED)

ACCOUNT NOS. 09064062-5777-C0359, 09064062-5777-C0378, 09074062-5777-C0359, 09074062-5777-C0378, 09074062-5777-C0398, 09094062-5777-C0398, AND 09094062-5777-C0445

Ms. Burns said that a request for proposal had gone out for phase II of the Wastewater Treatment Plant upgrade and that four firms were interviewed. She said that the recommendation to the Board from the selection panel was to retain Camp Dresser & McKee, Inc. for phase II services. She said that staff has received a scope from Camp Dresser & McKee, Inc. in early June and have negotiated the scope fee and are recommending the revised scope that was handed out at Monday night's Board meeting. She said that there was no change in the fee but there was some change in the scope language that staff wanted to clarify. She said that this project will be eligible for Clean Water Funding, and an early task at the 10% design will be to run the numbers from both the capital costs and the O&M costs and at that point make a go or no go decision if the project will fit into the financial model of the WPCA. Mayor Moccia asked who the other three firms where that interviewed. Ms. Burns said Hazen and Sawyer, CH2MHill, and Malcolm Pirnie. Ms. Lindstrom said that on the attachment it does not state who drafted the scope of work and who the scope of work was drafted for. Ms. Burns said that Camp Dresser and McKee, Inc. had drafted the scope of work for the City of Norwalk. Ms. Lindstrom asked how many more phases are anticipated for the Wastewater Treatment Plant upgrade. Ms. Burns said that there is a potential for Phase III for solids handling and alternative disinfection. Ms. Lindstrom asked if Mr. Hamilton had any comments. Ms. Burns said that at the last WPCA meeting that he had asked if there is an authorization to spend the money in the accounts presented and that he had sent her an e-mail the following day stating that he had checked with Fred Gildea and that there is an authorization in place.

**** MAYOR MOCCIA MOVED TO APPROVE THE ITEM TO AMEND THE ITEM AS PER ATTACHMENT ITEM 4 ATTACHMENT A AND ATTACHMENT B AND BACK UP MATERIAL.**

**** MOTION PASSED UNANIMOUSLY**

5. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AGREEMENT WITH MALCOLM PIRNIE FOR PROFESSIONAL SERVICES RELATED TO THE ELY AVENUE SEWER STUDY FOR A SUM NOT TO EXCEED \$48,000 IN ACCORDANCE WITH PROPOSAL DATED JUNE 16, 2010. (COPY INCLUDED)

ACCOUNT NOS. 09034060-5777-C0213, 09064062-5777-C0359, 09094062-5777-C0361, AND 09104062-5777-C0363

Mr. Kolb said that some of the field work has been done and this will cover that as well as the smoke testing that needs to be done. Mayor Moccia said that work is now being done in preparation to pave Martin Luther King Drive and asked if this work will be done prior to paving. Mr. Kolb said that staff has evaluated and decided that going down Martin Luther King Drive is not feasible and that it will not be impacted.

**** MAYOR MOCCIA MOVED TO APPROVE THE ITEM
** MOTION PASSED UNANIMOUSLY**

6. BE IT RESOLVED THAT IT IS IN THE BEST INTERESTS OF THE WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK TO ENTER INTO CONTRACTS WITH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE REGIONAL FATS, OILS, AND GREASE (FOG) COLLECTION FACILITY STUDY. IN FURTHERANCE OF THIS RESOLUTION, DARREN OUSTAFINE THE CHAIRMAN IS DULY AUTHORIZED TO ENTER INTO AND SIGN SAID CONTRACTS ON BEHALF OF THE WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK. THE CHAIRMAN IS FURTHER AUTHORIZED TO PROVIDE SUCH ADDITIONAL INFORMATION AND EXECUTE SUCH OTHER DOCUMENTS AS MAY BE REQUIRED BY THE STATE OR FEDERAL GOVERNMENT IN CONNECTION WITH SAID CONTRACTS AND TO EXECUTE ANY AMENDMENTS, RESCISSIONS, AND REVISIONS THERETO.

Mr. Conroy said that in a prior discussion Mayor Moccia had asked if this turns out not to be in the best interest of the WPCA to proceed that there is no obligation to do this even if the funds are accepted and asked if that is correct. Ms. Burns said "yes" and that this is just for the study and not for construction.

Mayor Moccia asked what the appeal status currently is. Mr. Kolb said that the adjustments to date are \$150,343.00

**** MS. LINDSTROM MOVED TO APPROVE THE ITEM
** MOTION PASSED UNANIMOUSLY**