

**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
JUNE 21, 2010**

Attendance: Darren Oustafine, Chairman
Lewis Clark, Vice Chairman
Fred Wilms

Staff: Hal Alvord, DPW Public Works Director
Lisa Burns, DPW Operations Manager
Ralph Kolb, DPW Wastewater Systems Manager
Tom Hamilton, Finance Director

Others: Rick La Voie, CH2MHILL, OMI
Tim Dupuis, Camp Dresser & McKee, Inc.

1. CALL TO ORDER

Chairman Oustafine called the meeting to order at 5:35PM

2. APPROVE MINUTES FROM WPCA MEETING HELD ON MAY 17, 2010. (COPY INCLUDED)

Tabled due to a lack of a quorum.

3. ELECTION OF OFFICERS AND SECRETARY

Tabled due to a lack of a quorum.

4. AUTHORIZE THE CHAIRMAN OR THE VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AGREEMENT WITH CAMP DRESSER & MCKEE, INC. FOR PROFESSIONAL SERVICES RELATED TO THE NORWALK WATER POLLUTION CONTROL FACILITY PHASE II TREATMENT DESIGN (LOW LEVEL NITROGEN REMOVAL AND CSOWET WEATHER TREATMENT) FOR A SUM NOT TO EXCEED \$5, 281.000 IN ACCORDANCE WITH PROPOSAL DATED JUNE 17, 2010. (COPY INCLUDED)

ACCOUNT NOS. 09064062-5777-C0359, 09064062-5777-C0378, 09074062-5777-C0359,
09074062-5777-C0378, 09074062-5777-C0398, 09094062-5777-C0398,
and 09094062-5777-C0445

Tabled due to a lack of a quorum.

5. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXEXUTE AN AGREEMENT WITH MALCOLM PIRNIE FOR PROFESSIONAL SERVICES RELATED TO THE ELY AVE SEWER STUDY FOR A SUM NOT TO EXCEED \$48,000 IN ACCORDANCE WITH PROPOSAL DATED JUNE 16, 2010.
(COPY INCLUDED)

ACCOUNT NOS. 09034060-5777-C0213, 09064062-5777-C0359, 09094062-5777-C0361,
and 09104062-5777-C0363

Tabled due to a lack of a quorum.

6. BE IT RESOLVED THAT IT IS IN THE BEST INTERESTS OF THE WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK TO ENTER INTO CONTRACTS WITH THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE REGIONAL FATS, OILS, AND GREASE (FOG) COLLECTION FACILITY STUDY. IN FURTHERANCE OF THIS RESOLUTION, DARREN OUSTAFINE THE CHAIRMAN IS DULY AUTHORIZED TO ENTER INTO AND SIGN SAID CONTRACTS ON BEHALF OF THE WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK. THE CHAIRMAN IS FURTHER AUTHORIZED TO PROVIDE SUCH ADDITIONAL INFORMATION AND EXECUTE SUCH OTHER DOCUMENTS AS MAY BE REQUIRED BY THE STATE OR FEDERAL GOVERNMENT IN CONNECTION WITH SAID CONTRACTS AND TO EXECUTE ANY AMENDMENTS, RESCISSIONS, AND REVISIONS THERETO.

Tabled due to a lack of a quorum.

7. REPORTS

a. FY 09/10 Revenues/Expenditures Report (MUNIS Report Included)

Ms. Burns said that the revenues and expenditures are tracking the same as reported in previous months and she is not expecting anything out of the ordinary to occur between now and the end of the year. She said that staff is projecting an addition to the fund balance at the conclusion of this fiscal year.

b. Revised FY 10/11 Sewer Use Fee Billing Report (resulting from declining water consumption)

Budget Revenue:	\$12,471,655	
Actual Billed:	\$11,970,937	
	(500,718)	Projected Shortfall

Ms. Burns said to spite the rate increase this year there will be a shortfall in the budgeted revenue. She said that there is a 7% to 8% decline in water consumption from last year, and it is consistent with both the First Taxing District and SNEW. Mr. Wilms asked what the reason is for the decline. Ms. Burns said that she has contacted both water companies and they said it is due to a wet year and the economy. She said that this will have no impact on the ability to do business next year because approximately \$1 million dollars has been put into the fund balance for the debt service coming due on phase I or phase II of the capital improvement program. She said that if the Board decides to approve the scope of work for Phase II design of the upgrade to the Wastewater Treatment Plant, at the 10% completion point staff will be

working to get a true projected cost and at that point make a go or no go decision on if the project will advance further than that.

c. Treated Solids Loss Update- June 17, 2010 (memo included)

Ms. Burns said that there have been some treatment plant instabilities which have resulted in a solids excursion on June 17, 2010. Mr. Kolb said that the sludge blankets in the four FST tanks had been high for approximately one month, and that OMI had to take one of the tanks down for maintenance. He said that when they did that treated solids were lost from the three tanks that were active, and that there was some visible scum and solids along the river bank. He said that all the regulatory agencies were contacted. He said that today the blankets are now down between 4 and 7 feet, and that the effluent quality has improved. He said that OMI has a contractor coming tomorrow to perform some repairs.

d .WWTP Phase I Upgrade Project Update (report attached)

Mr. Kolb gave a report status of the Wastewater Treatment Plant upgrade. Ms. Burns said that there are some issues related to the piles and that they are not testing in accordance with the specification. She said she is hoping that they will be resolved shortly but it is having some what of an impact on the schedule.

e. Sewer Use Bill Appeals/Adjustments Update

1. Appeal Status

Mr. Kolb said that the adjustments to date are \$150,343.

f. Information Copies

1. OMI Monthly Operating Report- May 2010 (copy included)

Mr. Kolb said that the rehabilitation of the Fort Point Pump Station has been completed. He said that the Sammis Street pump station had three pumps that needed to be rehabilitated and that has also been completed. He said that nitrogen fell into band "D". Mr. Wilms asked if nitrogen credits will be received this year. Mr. Kolb said "yes" but they it will be minimal.

2. Contract Year 11-Draft CPI Adjustment (copy included)

Mr. Kolb said that he is in agreement with the 2.0% increase for CPI.

8. ADJOURNMENT

**** MR. CLARK MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:24PM

Respectfully Submitted,

Dilene Byrd