

CITY OF NORWALK PERSONNEL COMMITTEE MINUTES

JULY 28, 2004

ATTENDANCE: Doug Sutton, Chairman; Betsy Bain; Fred Bondi

STAFF: Sara LeTourneau

OTHERS: Hal Alvord, Director of Public Works

CALL TO ORDER

Mr. Sutton called the meeting to order at 8:07.

REVIEW/APPROVAL OF MINUTES
FROM MAY 5, 2004 MEETING

The following changes were made:

Page 2: Third sentence: Replace with: The other 20% comes from the redevelopment agency.

Page 2: Fourth sentence: Replace sold with solid.

**** MS. BAIN MOVED TO APPROVE THE MINUTES WITH THE ADDED CORRECTIONS.**

**** THE MOTION PASSED UNANIMOUSLY.**

DISCUSSION OFFICIAL NOTIFICATION CHANGE OF MEETING DATES
(SEE ATTACHED LETTER)

The Chairman called attention to a new schedule of meeting dates for the Personnel Committee of the Common Council and asked if there were any questions to it. There were no questions asked pertaining to the new meeting schedule.

INFORMATION/POSSIBLE DISCUSSION OF UNFUNDED POSITIONS FROM
2002-2004

Ms. LaTourneau reported that she did have some information to distribute to the Committee however, she asked for additional clarification and if there was

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something in particular that Mr. McQuaid was requesting. Ms. Bain recommended that this item be tabled until the next meeting when more members were present. Ms. Bain also asked that Ms. LaTourneau obtain clarification from Mr. McQuaid and then distribute the information to the Committee before the next meeting.

**** MR. BONDI MOVED TO TABLE THE DISCUSSION OF UNFUNDED POSITIONS FROM 2002-2004 UNTIL THE NEXT MEETING.**

**** MOTION APPROVED UNANIMOUSLY.**

PROPOSAL FOR AGREEMENT WITH 2405 ON PARKING ENFORCEMENT OFFICERS

Ms. LeTourneau distributed an agreement that she stated had come out of discussions that the Public Works Department has had with the union regarding the most efficient use of resources in the Public Works Department.

Mr. Hal Alvord, Director of Public Works, stated that the Public Works Department needed additional Maintainer positions to do the work that needs to be done and that the union agreed to the principal. Ms. LeTourneau reported that the proposal calls for eliminating one Parking Enforcement Officer salary position from the Parking Authority through attrition and adding one new Maintainer I position to the Department of Public Works. Ms. LeTourneau stated that it would be trading one for one. Ms. Bain asked if the Parking enforcement budget would go down and Mr. Alvord stated that it would. Ms. Bain questioned if this would make a position in a category more useful to the City and Mr. Alvord replied that it would.

Ms. LeTourneau stated that this was being brought to the Committee because it was a proposal for an agreement for the elimination and establishment of positions and it should have Common Council's authorization and be an agenda item on their next month's meeting.

Ms. Bain stated that she had a problem voting on this at this time because the other three members of the Committee were not present to discuss it and she did not have prior knowledge of this agreement.

The Chairman asked what the timeframe was of the agreement. Mr. Alvord responded that he had a person ready to make an offer to for a Maintainer position.

Ms. Bain stated that she had no objection to the proposal but was concerned about the process, however she had no objection to the Chair moving the item to

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Common Council without a vote from the Committee. Mr. Bondi concurred that he would allow the Chairman the option to move the item to Common Council.

**** MR. SUTTON MOVED TO EXERCISE HIS AUTHORITY AS CHAIRMAN OF THE PERSONNEL COMMITTEE AND THAT THE PROPOSAL FOR AGREEMENT WITH 2405 ON PARKING ENFORCEMENT OFFICERS WILL BE BROUGHT FORWARD TO THE FLOOR OF COMMON COUNCIL.**

OLD BUSINESS/AFFAIRS

There was no Old Business discussed.

NEW BUSINESS/AFFAIRS

A. Pension Plan

B. Benefit Administration

C. Collective Bargaining

**** MS. BAIN MOVED TO TABLE NEW BUSINESS ITEMS DUE THERE BEING ONLY A FEW MEMBERS OF THE COMMITTEE PRESENT.**

**** MOTION PASSED UNANIMOUSLY.**

ANY NEGOTIATION UPDATE

**** MR. BONDI MOVED TO GO INTO EXECUTIVE SESSION AT 8:35 P.M. FOR THE PURPOSE OF DISCUSSING NEGOTIATIONS.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** MS. BAIN MOVED TO COME OUT OF EXECUTIVE SESSION AT 8:55 P.M.**

**** MOTION PASSED UNANIMOUSLY.**

The Chairman reported that no action was taken in Executive Session.

The meeting was adjourned at 8:56pm.

Respectfully submitted,

Donna DeVito
Telesco Secretarial Services