

**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
October 19, 2009**

Attendance: Darren Oustafine, Chairman
Lewis Clark, Vice Chairman
Mayor Moccia
Faye Bowman
Laurel Lindstrom
Frederika Bikakis-Hajian
Fred Wilms

Staff: Hal Alvord, DPW Public Works Director
Lisa Burns, DPW Operations Manager
Ralph Kolb, DPW Wastewater Systems Manager
Tom Hamilton, Finance Director

Others: Rick Lavoie, CH2MHill, OMI
John Braccio, Wright Pierce

1. CALL TO ORDER

Chairman Oustafine called the meeting to order at 5:30PM

2. APPROVAL OF THE MINUTES FROM WPCA MEETING HELD ON SEPTEMBER 21, 2009

**** MS. LINDSTROM MOVED TO APPROVE THE MINUTES
** MOTION PASSED
** ONE ABSTENSION- MAYOR MOCCIA**

3. AUTHORIZE THE CHAIRMAN OR THE VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AMENDMENT TO THE DECEMBER 5, 2006 AGREEMENT WITH WRIGHT- PIERCE IN THE AMOUNT OF \$40,500 TO PROVIDE PROFESSIONAL SERVICES RELATED TO CONTROL ROOM AND ADMINISTRATION BUILDING SCADA UPGRADE IN ACCORDANCE WITH A LETTER PROPOSAL DATED OCTOBER 15, 2009. (REPRESENTATIVE FROM WRIGHT-PIERCE TO ATTEND, COPY INCLUDED)
ACCOUNT NOS. 0906-4062-5777-C0363 AND 0907-5777-C0363

Mr. Kolb said that the phase I upgrade of the Wastewater Treatment Plant upgrade would eliminate the existing control room and would need to be relocated. Ms. Burns said that Wright Pierce had completed a SCADA master plan and this is one of the things that was identified in the study that will be implemented. Mr. Clark asked where the new control room will be located. Mr. Kolb said in the primary control building. Mr. Braccio gave an overview of the SCADA upgrade and identified 4 elements to be upgraded as part of this proposal. Ms. Burns said that if the city's IT Department is able to obtain better pricing on a new computer than Wright Pierce it will be purchased through the IT Department and deducted from the scope. Mr. Hamilton asked if this has gone to the IT Committee. Ms. Burns said "no" and that the IT Department does not support this system. Mr. Hamilton asked who supports the system. Ms. Burns said OMI, Inc.

does as part of their contract. Mayor Moccia asked if there will be a black out period during the conversion. Mr. Braccio said not for an extended amount of time. After further discussion it was decided that staff advise and coordinate with the IT Department. Ms. Lindstrom asked how much the additional costs will be that are not included in the scope of work. Mr. Kolb said that the biggest additional work will be the electrician and that OMI, Inc has an electrician on staff.

**** MS. BIKAKIS-HAJIAN MOVED TO APPROVE THE ITEM**

**** MOTION PASSED UNANIMOUSLY**

4. AUTHORIZE THE CHAIRMAN OR THE VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY EXECUTE AN AMENDMENT TO THE AUGUST 14, 2006 AGREEMENT WITH CONESTOGA-ROVERS & ASSOCIATES IN THE AMOUNT OF \$46,000 TO PROVIDE ADDITIONAL ENVIRONMENTAL PROFESSIONAL SERVICES FOR GROUNDWATER SAMPLING AT THE KEELER BROOK, FIVE MILE, AND OLD TROLLEY WAY PUMP STATIONS IN ACCORDANCE WITH A SCOPE OF WORK DATED OCTOBER 8, 2009 (COPY INCLUDED)

ACCOUNT NO 0906-4062-5777-C0360

Mr. Kolb said that Conestoga- Rovers & Associates has been the licensed environmental professional firm that has been overseeing the removal of underground storage tanks at six pump station locations. He said that three of the pump stations still need to be monitored for activity because there is still contamination in the ground. He said it is the recommendation of Conestoga- Rovers & Associates to sample twice a year at each of the pump stations. Ms. Lindstrom asked if staff thought there will be any additional amendments needed. Mr. Kolb said only if the contamination increases over the next couple of years would it be needed. Ms. Bowman arrived at 5:55PM

**** MR. WILMS MOVED TO APPROVE THE ITEM**

**** MOTION PASSED UNANIMOUSLY**

5. APPROVE THE DIRECTOR OF PUBLIC WORK'S RECOMMENDATION FOR A NITROGEN CREDIT SHARING OF 25 PERCENT FOR 10% FOR 10 MONTHS TO OMI, INC. IN THE AMOUNT OF \$35,587.50 (COPY INCLUDED)

ACCOUNT NO 224062-5258

Mr. Kolb said out of the past 12 months OMI, Inc. has operated in Band "D" for 10 months which is in the exceeded performance range and for 2 months were in Band "A" which is in the expected operating range. He said that based on discussions with staff it was agreed for 10 of the 12 months OMI, Inc. exceeded performance for nitrogen removal. Ms. Burns said that OMI, Inc. requested the full amount of \$42,705 and staff is being consistent on how this has been recommended to the Board in previous years and said the Board can consider doing the amendment for the full 25% if they so desire.

Mayor Moccia left at 6:00PM

**** MR. CLARK MOVED TO APPROVE THE ITEM**

**** MOTION PASSED UNANIMOUSLY**

6. REPORTS

- a. FY 09/10 Revenues/Expenditures Report (MUNIS report included)
No discussion
- b. WWTP Phase I Upgrade Project Update
Mr. Kolb said that the groundbreaking ceremony was held last week and that everything went well.
- c. Norwalk River Interceptor Project Update
Mr. Kolb said that pipe jacking has been completed and they will now begin grouting the void. He said within the next couple of weeks the lining work will be finished and that a meeting will be held to discuss pricing. Ms. Burns said at this time staff has nothing further to report on the cost of the additional effort. Mr. Wilms asked if there is a risk of something like this happening again elsewhere in the city. Mr. Alvord said “no” not of this magnitude.
- d. Sewer Use Bill Appeals/Adjustments Update
 - 1. Appeal Status
Mr. Kolb said that to date that there have been \$39,695 made in adjustments.
- e. Information Copies
 - 1. DEP Letter- Contract Bid Package Partial Approval
Ms. Burns said there was an approval letter received from the DEP stating that the agreements with the trade packages can be executed through Gilbane. She said that however it is not a guarantee that payments will be processed and that she and Mr. Hamilton are discussing how to proceed forward.
 - 2. DEP letter- Flood Management Certification Approval
No discussion.
 - 3. DEP letter- Phase I Supplements 1-6 and Addenda 1-3 Approval
No discussion

7. CONTRACT OPERATIONS REPORT

- a. Public Works Director Report:
 - 1. Odor Issues
Mr. Lavoie said that an odor had come into the Wastewater Treatment Plant and had lasted approximately 2 to 3 hours. He said that it did not effect operations but that his staff had done a local search to determine where it came from but nothing was found. He said there was also an odor issue at Liberty Square for approximately 2 days and was attributed to the thickeners which have now been pumped out and cleaned.
- b. OMI Report:
 - 1. Monthly Operating Report- September 2009 (copy included)

Mr. Lavoie said that the Wastewater Treatment Plant performed well for the month and that nitrogen fell into band "D". He said that Micro "C" has been turned back on to see if it will have any additional impact and he will have a full report at next months Board meeting. He said that flow meters were installed on the FST tanks and now need to be tied into the SCADA system. He said that 1 bar rack is down and is part of the equipment that will be replaced in phase I of the Wastewater Treatment Plant upgrade. He said it has been taken out and will be replaced because it will be at least 2 years before the new one is on line. He said that that installation of the emergency generators at Marvin Beach, Keeler Brook and Perry Avenue has been completed.

8. ADJOURNMENT

**** MS. BIKAKIS-HAJIAN MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:10PM

Respectfully Submitted,

Dilene Byrd

