

**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
June 15, 2009**

Attendance: Darren Oustafine, Vice Chairman
Fred Wilms
Lewis Clark
Faye Bowman
Andrew Conroy

Staff: Hal Alvord, DPW Public Works Director
Ralph Kolb, DPW Wastewater Systems Manager
Dilene Byrd, WPCA Secretary
Tom Hamilton, Finance Director

Others: Rick Lavoie, CH2MHill, OMI

1. CALL TO ORDER

Vice Chairman Oustafine called the meeting to order at 5:30PM

5. REPORTS:

- a. FY08-09 Revenues/Expenditures Report (MUNIS report included)
No discussion.
- c. Norwalk River Interceptor Project Update
Mr. Kolb said that Norwalk Marine has installed the sheeting and shoring, and that Conte Excavation has opened the 48" pipe. He said that Hemlock had begun the pipe jacking on Friday, and should be completed by the end of this week. He said that everyone is aware of the June 20, 2009 deadline for the festival, and if the lining is not completed by then the contractor will ensure that the bike path from Maritime Yards to the Transfer Station is clear. He said that the next phase of the project is to go to King Industries and that Norwalk Marine is now in the process of installing the sheeting and shoring, and in the next couple of weeks Hemlock will begin pipe jacking the sleeve which is approximately 270 feet. He said if any Board member would like to come down to the construction site to see the work to e-mail him and he will schedule a time. Mr. Oustafine asked if the project is on budget. Mr. Kolb said "yes".
- d. Sewer Use Bill Appeals/Adjustments Update
 - 1. Appeal status
Mr. Kolb said there have been no new appeals submitted for this current fiscal year and that the total adjustments that have been made to date are \$404,293.
- e. Information Copies:
 - 1. Fats, Oils, and Grease (FOG) Mailer (copy included)
Mr. Kolb said that the Fats, Oils and Grease mailer was sent out to all the food establishments to inform them that the registration fee will be waived for this fiscal year, and that they need to come in now and start applying for the FOG construction

permit, and register with the Water Pollution Control Authority because the deadline is July 1, 2011. Mr. Wilms asked if any comments or complaints have been received from restaurant owners. Mr. Kolb said that he receives approximately 5 inquires a day, and that one food establishment has been sent to the DEP, and is on the verge of sending a second one. Mr. Alvord said that he had contacted the DEP and requested some enforcement help and they have sent people down who have gone to the restaurant and met with them. He said that the DEP is preparing a notice of violation for the first food establishment.

2. Industrial Pretreatment program (IPP) Fee Mailer (copy included)
Mr. Kolb said that this has been sent to all the known users that are in the program to ensure they are aware that when they receive their bill that they are in the program and that they will be billed either \$250 or \$500 depending on their wastewater strength.
3. Contract Year 10 – CPI Adjustment (copy to be provided at meeting)
Mr. Kolb distributed and said that the contract is adjusted annually based on the CPI increase and the increase this year was 0.77%. He said that he and OMI, Inc. have verified the numbers, and the contract fee has increased by \$37,029 from last year, the collection system increased by \$3,080 and the pump stations increased by \$539. Mr. Wilms asked if there is any dispute. Mr. Kolb said “no”

6. CONTRACT OPERATIONS REPORT:

- a. Public Works Director Report:
 1. Odor Issues
Mr. Kolb said that there was one odor complaint received on June 10, 2009, at 8:00 AM from Goldstein Place. He said this was most likely due to the change of the sludge roll off container. Mr. Wilms asked if this is a normal event. Mr. Kolb said “yes” and it occurs twice a day.
- b. OMI Report
 1. Monthly Operating Report – May 2009 (copy included)
Mr. Lavoie said that all of the Wastewater Treatment Plant flow meters including the effluent meter were calibrated by an outside company. He said there were no violations or excedances and that nitrogen fell into band “D”. He said with the concurrence of Mr. Kolb he has turned off the Micro C to determine if the nitrogen would go back up, but found that it had decreased. He said that he had spoken to representatives from Micro C and they have suggested increasing the dosage but at the rate they are suggesting to impact nitrogen will not make sense for the City financially. He said he is waiting for this weeks results and will have more information at the next months Board meeting. Mr. Lavoie said there was a scum pump failure at the Waste Water Treatment Plant but was caught in the catch basin and did not make it out into the river. He said that the Red Zone project is completed and he is finishing the reports. He said that he is currently in contract negotiations, and that the contract had expired in May 2009, and are now in a two month extension because no agreement has been met. Mr. Wilms asked if they are able to strike or do anything that will impact the operations at the Waste Water Treatment Plant. Mr. Lavoie said normally “no” because there is a no strike no lock out clause as long as there is a contract in place. He said that the

only concern he may have is if they refuse to extend the contract but that there is a strike plan in place

2. Collection System and Pump Station MRR Accounts (copy included)
No discussion.

5. REPORTS

- a. WWTP Phase I Upgrade Project Update/Discussion on project Approach (letter Included)
Mr. Alvord said that he, Mr. Kolb, and Mr. Dupuis from CDM had met with the DEP last Thursday, and that Construction Management will be used in phase I of the Waste Water Treatment Plant upgrade, and that whether or not Construction Management will be used in Phases II and III has been taken off the table and will be discussed at a later date. He said it will be based on a longer term analysis on how effectively this project went compared to how effectively some of the other projects went using the General Contractor method. He said that the agreement is that there will be a bench mark set using 3 projects that were put out to bid last year which are South Windsor, Stafford Springs and New Milford. He said that all of the contingency and escalations will be removed from the estimates and based on the agreement if the combined bids from the 19 bid packages come in 2% below the estimate the project will be fully funded by the Clean Water Fund. He said that 12 of the bid packages will be received on June 16, 2009, and that 7 will be received on June 25, 2009. Mr. Hamilton asked if the bids come in at or over the 2% what the penalty will be. Mr. Alvord said it will be 2% of the \$580,000. Mr. Wilms asked where those funds would come from. Mr. Alvord said they would come from the Water Pollution Control's fund balance. Mr. Conroy arrived at 6:15PM

2. APPROVE THE MINUTES FROM WPCA MEETING HELD ON MAY 18, 2009. (COPY INCLUDED)

- **MR. CONROY MOVED TO APPROVE THE MINUTES**
- ** MOTION PASSED UNANIMOUSLY**

3. ELECTION OF OFFICERS AND SECRETARY

Mr. Alvord said that Mr. Atkin had asked that his name not be placed on the nomination to serve another term as the Chairman of the Water Pollution Control Authority.

- ** MR. OUSTAFINE MOVED TO NOMINATE DILENE BYRD AS SECRETARY**
- ** MR. WILMS SECOND THE MOTION**
- ** MOTION PASSED UNANIMOUSLY**

- ** MR. OUSTAFINE MOVED TO NOMINATE MR. CLARK AS VICE CHAIRMAN**
- ** MR. WILMS SECOND THE MOTION**
- ** MOTION PASSED UNANIMOUSLY**

- ** MR. CLARK MOVED TO NOMINATE MR. OUSTAFINE AS CHAIRMAN**
- ** MR. WILMS SECOND THE MOTION**
- ** MOTION PASSED**
- ** ONE ABSTENTION- MR. OUSTAFINE**

4. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AGREEMENT WITH MALCOLM PIRNIE FOR FISCAL YEAR 2009-2010 CONTRACT OPERATIONS MONITORING SERVICES FOR A SUM NOT TO EXCEED \$125,000 IN ACCORDANCE WITH PROPOSAL DATED MAY 28, 2009. (COPY INCLUDED)

ACCOUNT NOS. 224062 5298 (FY09/10 OPERATING FUNDS)

Mr. Kolb said that this is for a continuation of services that Malcolm Pirnie has been providing. He said that the \$125,000 includes the annual inspection of monitoring services, a detailed equipment inspection, assistance with amendment negotiation, addressing asset management and on call technical services. Mr. Clark asked if the on call technical services have been used in the past. Mr. Alvord said "yes" and is done on an annual basis.

- ** MR. CLARK MOVED TO APPROVE THE ITEM**
- ** MOTION PASSED UNANIMOUSLY**

7. ADJOURNMENT

- ** MR. CONROY MOVED TO ADJOURN**
- ** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:25PM

Respectfully Submitted,

Dilene Byrd