

**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
DECEMBER 15, 2008**

Attendance: Darren Oustafine, Vice Chairman
Mayor Moccia
Fred Wilms
Lewis Clark
Frederika Bikakis-Hajian
Andrew Conroy
William Krummel

Staff: Hal Alvord, DPW Public Works Director
Lisa Burns, DPW Operations Manager
Ralph Kolb, DPW Wastewater Systems Manager

Others: Rick Lavoie, CH2MHill, OMI

1. CALL TO ORDER

Vice Chairman Oustafine called the meeting to order at 5:30PM
Vice Chairman Oustafine held a moment of silence in memory of Tony Doumlele

**2. APPROVE THE MINUTES FROM WPCA MEETING HELD ON NOVEMBER 17, 2008.
(COPY INCLUDED)**

**** MR. CLARK MOVED TO APPROVE THE MINUTES WITH CORRECTIONS**

**** MOTION PASSED**

****TWO ABSTENSIONS- MAYOR MOCCIA, MR. KRUMMEL**

**3. SCHEDULE PUBLIC HEARING FOR INDUSTRIAL PRETREATMENT PROGRAM
FEES ON JANUARY 26, 2009 AT 5:30PM (DRAFT NOTICE INCLUDED)**

Ms. Burns said that the top 40 food establishments were re-sampled and the results are due back by next week. She said based on the discussions with the Mayor she is proposing a flat fee program for this fiscal year, and an actual charge system the following fiscal year. She said the administrative fee will be \$250 and that covers the cost of OMI, Inc. for the sampling, and the administrative work that is required to inspect the food preparation establishments, or the industrial users. She said for those with sample results that exceeded the maximum allowable BOD and TSS limits would be an additional \$250. She said when the bills go out there will be some additional educational information about the program included, and to make them aware that re-sampling will be done and that they should be prepared for the following year. Mayor Moccia asked when the bills would be sent out. Ms. Burns said in March of 2009, for the flat feet and March 2010, for the actual fee. Mr. Wilms asked if both years need to be done in one action. Ms. Burns said "no". Mayor Moccia said that he is concerned that business's can be hit with a large bill next fiscal year. Ms. Burns said that if they maintain their system they should be in compliance. Mayor Moccia asked how often the establishments would be tested. Ms. Burns

said once a year. Mr. Krummel asked if the rates can be set on a calendar year rather than fiscal year. Ms. Burns said “yes”.

**** MR. KRUMMEL MOVED TO APPROVE THE ITEM FOR ONE CALENDAR YEAR
** MOTION PASSED UNANIMOUSLY**

6. EXECUTIVE SESSION- DISCUSSION OF OMI’S CONTRACT

**** MAYOR MOCCIA MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS OMI’S CONTRACT**

**** MOTION PASSED UNANIMOUSLY**

Executive session began at 6:00PM

Executive session ended at 6:15PM

**** NO ACTION TAKEN**

Mayor Moccia left at 6:15PM

4. REPORTS

- a. FY 08-09 Revenues/Expenditures Report (MUNIS report included)
No discussion.
- b. Bond Resolution Update
Mr. Alvord said that the Common Council passed the bond resolution and that everything the City needed to do has been done to move the project forward.
- c. Sewer Use Bill Appeals/Adjustments Update
 - 1. Appeal Status
Mr. Kolb said the total amount of adjustments to date is \$466,304.
 - 2. Adjustment due to Administrative Errors:
 - a. 34 Maple Street
 - b. 34 Midrocks Drive
 - c. 23 Prospect Street
 - d. 76 West Rocks Road
 - e. 73 Strawberry Hill Avenue

Mr. Kolb said that the adjustments for 34 Midrocks Drive, 23 Prospect Street, 76 West Rocks Road, and 73 Strawberry Hill Avenue were due to the water department’s accounts and water consumption data being incorrect. He said that the adjustments are being made and the establishments will either see a decrease or an increase in sewer. He said that 34 Maple Street was an internal error, and that they were originally billed \$196,000, and there were two accounts that were not included on their bill, which totaled just over 14 million gallons of water usage. He said that their adjusted sewer bill will now be \$281,000.

- d. Information Copies
 - 1. WPCA Contact List (copy included)
Mr. Alvord said that he had sent a letter to Ms. Bolden congratulating her on her appointment and explained to her per the ordinance that she does have the option of naming an alternate.

5. CONTRACT OPERATIONS REPORT

a. Public Works Director Report

1. Odor Issues

Mr. Kolb said that there have been no odor complaints received this month.

2. November 2008 WWTP Performance- Excellent

a. BOD: 2.6 mg/l

b. TSS: 4.2mg/l

c. TN: 4.6 mg/l (502 lbs/day)

Mr. Kolb said the month of November was the best month ever for the Wastewater Treatment Plant for total nitrogen, and that BOD and TSS were excellent. Mr. Wilms asked what the reason was. Mr. Kolb said low flow, and that some minor modifications were made to the nitrate recycle pumps. Mr. Oustafine asked if Micro "C" has been used yet. Mr. Kolb said "no" and will begin using it in February, 2009.

b. OMI Report

1. Monthly Operating Report- November 2008 (copy included)

Mr. Lavoie said that the plant performed remarkably well for the month of November and was partly due to it being unusually warm in both air and water temperatures. He said that approximately half of the Lawrence Street storm water pump station work has been completed and will be totally completed in January. He said that the solo TV robot project has begun and have completed 22,000 linear feet of CCTV work in 9 days. Mr. Wilms asked if reports will be provided. Mr. Lavoie said "yes" he will have them beginning next month. Ms. Burns said that the same company will be doing the siphon in January, and that the information will be used to update the GIS work that was already done.

2. Collection System and Pump Station MRR Accounts (copy included)

Mr. Lavoie said there has been no change since last month.

7. ACTION ON ANY ITEM DISCUSSED HEREIN

No discussion.

8. ADJOURNMENT

**** BIKAKIS-HAJIAN MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:30PM

Respectfully Submitted,

Dilene Byrd