

**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
NOVEMBER 17, 2008**

Attendance: John Atkin, Chairman
Darren Oustafine, Vice Chairman
Fred Wilms
Lewis Clark
Frederica Bikakis-Hajian
Andrew Conroy

Staff: Hal Alvord, DPW Public Works Director
Lisa Burns, DPW Operations Manager
Ralph Kolb, DPW Wastewater Systems Manager
Tom Hamilton, Finance Director

Others: Kevin Dahl, CH2MHill OMI
Rick Lavoie, CH2MHill, OMI

6. EXECUTIVE SESSION

**** CHAIRMAN ATKIN MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS OMI CONTRACT.**

**** MOTION PASSED UNANIMOUSLY**

Executive session began at 5:35PM

Executive session ended at 6:20PM

**** NO ACTION TAKEN**

1. CALL TO ORDER

Chairman Atkin called the meeting to order at 6:20

**2. APPROVE THE MINUTES FROM WPCA MEETING HELD ON OCTOBER 20, 2008.
(COPY INCLUDED)**

Vice Chairman Oustafine said on Page 1, Item 3, to change "THWE" to "THE"

**** VICE CHAIRMAN OUSTAFINE MOVED TO APPROVE THE MINUTES WITH CORRECTION**

**** MOTION PASSED**

****TWO ABSTENTIONS- CHAIRMAN ATKIN, MR. CONROY**

**3. AUTHORIZE THE PURCHASE OF MICRO C FOR A SUM NOT TO EXCEED \$50,000
IN ACCORDANCE WITH LETTER PROPOSAL FROM OMI, INC. DATED
NOVEMBER 7, 2008. (COPY INCLUDED)
ACCOUNT NO. 224062 5789**

Mr. Kolb said that Micro C is a carbon supplement that numerous wastewater treatment plants in the United States have added to the process to improve denitrification. He said that last year Norwalk had to purchase \$235,000 worth of nitrogen credits. He said that OMI had met with Gary Johnson to discuss the possibility of using Micro C and that a test trial would be performed in February or March. He said it will take approximately 4 to 8 weeks of acclimation period to determine if the process improves denitrification and that it will begin as a 2 month trial, and that OMI, Inc. will be preparing the laboratory work and providing a report. Ms. Burns said that the reason they are requesting \$50,000 is so that if the trial is successful that it will be continued for the rest of the year. Mr. Clark asked if the Micro C will be phased out when treatment comes on line. Mr. Kolb said not necessarily because even with using the membranes it still may require Micro C or some form of carbon alternative to improve denitrification.

**** MR. CONROY MOVED TO APPROVE THE ITEM**

**** MOTION PASSED UNANIMOUSLY**

4. REPORTS

- a. Discussion on Industrial Pretreatment Program (IPP) Surcharge fees (Copy Included)
Ms. Burns said she is coming to the Board for direction to set the rate for the Industrial Pretreatment Program. Chairman Atkin asked what other municipalities are doing. Ms. Burns said they bill on the actual cost to treat times the flow times the actual sample results. Mr. Wilms asked what the cost is to maintain a grease trap. Mr. Dahl said it depends on the type of grease trap but approximately \$300 each time it is cleaned. Mr. Alvord said the goal is not to make excessive revenue of the program by to force compliance from the food preparation establishments. After further discussion it was the consensus of the Board to bill on the actual surcharge strength and to retest the establishments that were in excess of \$5,000.
Chairman Atkin left at 6:45PM
- b. FY 08-09 Revenues/Expenditures Report (MUNIS report included)
Mr. Conroy asked Mr. Hamilton if he foresees any problems moving forward. Mr. Hamilton said there is the risk of the IPP not being up and running and that \$200,000 was budgeted for. Ms. Burns said that the septic disposal fees may be trending downward due to the economy.
- c. Bond Resolution Update
Mr. Hamilton said that the bond resolution has been approved by the Planning Commission, the Board of Estimate and Taxation and the Finance Committee. He said it now will go to the Common Council for approval.
- d. Sewer Use Bill Appeals/Adjustments Update
 1. Appeal Status
Mr. Kolb said to date the adjustments are currently \$466,942. He said that some of the data from the First Taxing District was incorrect for some of the health care facilities and he would be contacting them to see how many accounts were affected.
- e. Information Copies

1. NACWA Newsletters (copy included)
No discussion.

5. CONTRACT OPERATIONS REPORT

- a. Public Works Director Report
 1. Odor Issues
Mr. Kolb said that there have been no odor complaints received this month.
 2. Contract Operations Performance Guarantee Status (summary sheet included)
Ms. Burns said this is brought to the Boards attention annually and she is not recommending assessing any penalties because there is usually a storm event that coincides with the performance guarantee violations.
- b. OMI Report
 1. Monthly Operating Report- October 2008 (copy included)
Mr. Dahl said it was an excellent month for performance and there were no permit and performance guarantee issues. He said that nitrogen fell into band "D".
 2. Collection System and Pump Station MRR Accounts (copy included)
Mr. Dahl said these are the updated balances in the MRR accounts.

7. ACTION ON ANY ITEM DISCUSSED HEREIN

No discussion.

8. ADJOURNMENT

**** BIKAKIS-HAJIAN MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 7:00PM

Respectfully Submitted;
Dilene Byrd

