

**CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
OCTOBER 20, 2008**

Attendance: Mayor Moccia
Darren Oustafine, Vice Chairman
Fred Wilms
Lewis Clark
Tony Doumlele
Frederika Bikakis-Hajian

Staff: Hal Alvord, DPW Public Works Director
Lisa Burns, DPW Operations Manager
Ralph Kolb, DPW Wastewater Systems Manager
Tom Hamilton, Finance Director

Others: Kevin Dahl, CH2MHill OMI
Greg Higgins, CH2MHill OMI
Rick Lavoie, CH2MHill, OMI
Frank Mac Eachern, Norwalk Advocate

1. PUBLIC HEARING ON THE \$45 MM BOND RESOLUTION FOR THE PHASE I UPGRADES TO THE WASTEWATER TREATMENT PLANT (COPY INCLUDED)

Vice Chairman Oustafine opened the public hearing at 5:30PM
Vice Chairman Oustafine closed the public hearing at 5:42PM
No one from the public attended.

2. CALL TO ORDER

Vice Chairman Oustafine called the meeting to order at 5:42PM

3. APPROVE THE BOND RESOLUTION FOR THE PHASE I UPFGRADES TO THE WASTEWATER TREATMENT PLANT (INFORMATION PACKAGE INCLUDED)

Ms. Burns said that the total project cost is currently at \$43,233,000.00 and the recommendation from the Bond Council was to go for a bond authorization of \$45 million dollars. Mr. Hamilton said they recommended it be rounded up due to the magnitude of the project. Ms. Burns said that the project is currently at the 10% design point and value engineering has been completed. She said that the Clean Water Fund priority list shows that there is \$38.8 million dollars available for this project and that there is a total of \$110 million dollars authorized in the Clean Water Fund. She stated that other Clean Water Fund projects have slowed up from what they were intending to do and that there is some opportunity to go back to the State and secure the remaining \$7 million dollars.

Ms. Burns said that the design through value engineering has changed and that the project originally came in at \$7 million dollars over the \$45 million dollars which they found that amount of savings through the value engineering process. Mr. Oustafine asked who performed the

value engineering. Ms. Burns said the team consisted of Gilbane, Haley & Aldrich, Wright Pierce, City staff and OMI, Inc. She said that the DEP and representatives from Camp Dresser and McKee also attended. Mr. Doumlele said that the letter from Robinson and Cole states there is a possibility of taking over properties as eminent domain and asked if there has been any such taking. Ms. Burns said "no" and that is part of the standard language that has to be included but there are no proposed property applications for this project.

Mayor Moccia arrived at 5:42PM

Ms. Bikakis-Hajian arrived at 5:42PM

**** MR. WILMS MOVED TO APPROVE**

**** MOTION PASSED UNANIMOUSLY**

4. APPROVE THE MINUTES FROM WPCA MEETING HELD ON SEPTEMBER 15, 2008.
(COPY INCLUDED)

**** MR. CLARK MOVED TO APPROVE THE MINUTES**

**** MOTION PASSED**

****ONE ABSTENSION- MS. BIKAKIS-HAJIAN**

5. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AGREEMENT WITH US DIGITAL IN THE AMOUNT OF \$5,931.40 FOR WEBSITE DESIGN IN ACCORDANCE WITH A LETTER PROPOSAL DATED SEPTEMBER 9, 2008. (COPY INCLUDED)
ACCOUNT NO. 224062 5298

Mr. Clark asked why this is being done. Ms. Burns said there is a lot of information that is put out to the public such as the Fats, Oils, and Grease program, sewer use fee appeals, and meeting minutes that are required by the freedom of information act and this has been done through the City's website in a very limited manor. She said there is a lot more information that needs to be put on the website so that residents and businesses are getting access to information without having to come to city hall. Mr. Hamilton said that the City is also putting together a request for proposal for the City's website and he has met with Ms. Del Vecchio of the IT Department to ensure that this will not conflict with what the City is trying to do and he was satisfied that it would not conflict. Mr. Clark asked if this is a one time expense. Ms. Burns said there is a \$10 dollar a month maintenance fee for web hosting. Mayor Moccia said that he would be abstaining from the vote not because he is opposed to the website but because he has appointed Jackie to several other commissions.

**** MR. WILMS MOVED TO APPROVE**

**** MOTION PASSED**

**** ONE ABSTENSION- MAYOR MOCCIA**

6. SCHEDULE PUBLIC HEARING FOR INDUSTRIAL PRETREATMENT PROGRAM FEES ON NOVEMBER 17, 2008 AT 5:30PM

Ms. Burns said that the public hearing was originally scheduled for tonight but there have been some challenges with the water consumption data and establishing an appropriate billing methodology and that staff is working through that. Mr. Kolb said that the goal is prior to next

months Board meeting to send the members of the Board a policy of how the fees will be charged. Mr. Doumlele asked if this fee will be paid up front. Ms. Burns said “no” it will be billed as a user fee. She said a sample of the establishment’s wastewater will be taken and will be surcharged based on strength. She said this is not a program to raise revenue but is a program to get establishments to comply with maintaining their grease trap.

**** MR. DOUMLELE MOVED TO APPROVE THE ITEM**
**** MOTION PASSED UNANIMOUSLY**

7. AUTHORIZE THE TRANSFER OF BALANCES IN THE FOLLOWING ACCOUNTS SET ASIDE IN FISCAL YEAR 2007-08 TO FISCAL YEAR 2008-09 TO BE USED FOR THE SAME PURPOSE THE FUNDS WERE INTENDED FOR:

<u>ACCOUNT NO.</u>	<u>AMOUNT</u>	<u>VENDOR</u>
224062 5230	\$93,917	CH2MHILL- INDUSTRIAL PRETREATMENT PROGRAM
224062 5298	\$146,650	MALCOLM PIRNIE- CONTRACT OPS MONITORING

Ms. Burns said this is an administrative exercise for the Comptrollers office to carry over the funds from last fiscal year to this fiscal year.

**** MR. DOUMLELE MOVED TO APPROVE**
**** MOTION PASSED UNANIMOUSLY**

8. REPORTS:

- a. FY 08-09 Revenues/Expenditures Report (MUNIS report included)
Ms. Burns said that last fiscal years report was printed in error and will have the most up to date report for next months meeting.
- b. Sewer Appeals/Adjustments Update
 1. Appeal Status
Mr. Kolb said there have been no appeals for the sewer use fees since last month and that the total current adjustments are still at \$442,000 for this year.
- c. Information Copies:
 1. Planning Grant Application- Keeler Brook PS Study (copy included)
Mr. Kolb said that the DEP had \$54,000 of grant money for the City of Norwalk and that the application was submitted on September 12, 2008.
 2. 2008 Stormwater Monitoring Results (copy included)
No discussion.
 3. NACWA Newsletters (3-included)
No discussion.

9. CONTRACT OPERATIONS REPORT

a. Public Works Director Report:

1. Odor Issues

Mr. Kolb said that there have been no odor complaints received this month. Mr. Dahl said that the roll up door on the secondary building is currently broken and there is a tarp covering it so there is a possibility that some odors can get out of the building.

b. OMI Report

1. Monthly Operating Report- September 2008 (copy included)

Mr. Dahl said that some repairs were performed on the sodium hypochlorite tanks. He said there were no permit or performance guarantee violations and that there is ongoing MRR for the Fort Point pump station. He said that a pump was replaced at the Old Trolley Way pump station. He also stated that a spill occurred at that pump station which was due to the bubbler failing during a wet weather event and has been replaced, and is now operating normally. Mr. Dahl said that the Westport Avenue Inflow and Infiltration project is almost completed and that the Weston & Sampson siphon rehabilitation project is completed. He said the work at Sunset and Beacon Street to repair a couple of sewer laterals has been completed. He said they are currently fully staffed with 25 employees, and there were no safety instances. He said there was a storm flow event on September 6, 2008 and that nitrogen performance fell into the expected operating range.

2. Collection System and Pump Station MRR Accounts (copy included)

No discussion.

10. INTRODUCTION OF RICK LAVOIE- NEW MEMBER OF OMI TEAM

Mr. Higgins introduced Rick Lavoie and said he has joined the OMI team, and that he has been in the industry since 1984.

11. ACTION ON ANY ITEM DISCUSSED HEREIN

No discussion.

12. ADJOURNMENT

**** MAYOR MOCCIA MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:24PM

Respectfully Submitted;
Dilene Byrd