

CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
July 18, 2011

Attendance: Darren Oustafine, Chairman
Lewis Clark, Vice Chairman
Fred Wilms
Andrew Conroy
Jill St. John
Mark Berns

Staff: Hal Alvord, DPW Public Works Director
Lisa Burns, DPW Operations Manager
Ralph Kolb, DPW Wastewater Systems Manager
Tom Hamilton, Finance Director

1. CALL TO ORDER

**** CHAIRMAN OUSTAFINE CALLED THE MEETING TO ORDER AT 5:35PM**

5. REPORTS

- a. FY 10/11 Revenues/Expenditures Report (MUNIS reports included)
Mr. Kolb said that on the expense side the available electric account budget is currently \$225,000 but it does not include the bills for June and that once the bills are processed the majority of the budgeted funds will have been used. Ms. Burns said that on the revenue side of the budget she is unclear of why the state grant and loan money is being posted in the operating budget. Mr. Hamilton said it is done that way because it's an enterprise fund and that Mr. Gilden will back that out at the end of the year.
- b. WWTP Phase I Upgrade Project Update (report included)
Mr. Kolb reported on the project update and said that the steel work should be completed in the next few weeks. Mr. Wilms asked if there have been any noise issues with the project. Mr. Kolb said "no".
- c. DEP Letter on Phase II (letter included)
Mr. Alvord said that the Mayor has written a letter to the new Commissioner of the DEP and that the response was the same as before.
- d. Sewer Use Bill Appeals/Adjustments Update
 1. Appeal Status
Mr. Kolb said that since the bills went out in June that he has received three appeals for a total of \$1,800 in adjustments, and to date there are no other outstanding appeals or adjustments.

e. Information Copies:

1. OMI Monthly Operating Report- June 2011 (copies included)
Mr. Kolb said that the pumps and piping have been replaced at the Perry Avenue pump station and that nitrogen fell into band "D".
2. FOG Third and Final Notice (copy included)
Mr. Kolb said that July 1, 2011, was the deadline for all class three and four food establishments to comply with the General Permit for Fats, Oils and Grease. He said that there are currently approximately 350 establishments and to date only 35% have complied. He said that once the final notice had gone out that 70 establishments have contacted his office and that his staff is currently working with them but there is still a large number that have not. Mr. Wilms asked approximately how many establishments have not yet complied. Mr. Kolb said approximately half. Ms. Burns said that the enforcement action from the DEP will come to the city and not the individual food establishment. Mr. Wilms asked if the city can be fined. Ms. Burns said "yes". Mr. Kolb said that at next months meeting that staff will be looking to the Board for guidance on enforcement.
3. NACWA Newsletter (copy included)
No discussion.

3. BE IT RESOLVED THAT IT IS IN THE BEST INTERESTS OF THE WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK TO ENTER INTO CONTRACTS WITH THE DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION FOR THE LOW LEVEL NITROGEN PROJECT. IN FURTHERANCE OF THIS RESOLUTION, DARREN OUSTAFINE, THE CHAIRMAN IS DULY AUTHORIZED TO ENTER INTO AND SIGN SAID CONTRACTS ON BEHALF OF THE WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK. THE CHAIRMAN IS FURTHER AUTHORIZED TO PROVIDE SUCH ADDITIONAL INFORMATION AND EXECUTE SUCH OTHER DOCUMENTS AS MAY BE REQUIRED BY THE STATE OR FEDERAL GOVERNMENT IN CONNECTION WITH SAID CONTRACTS AND TO EXECUTE ANY AMENDMENTS, RESCISSIONS, AND REVISIONS THERETO.

Mr. Kolb said that items three and four are technical corrections because the Department of Environmental Protection has now been changed to the Department of Energy and Environmental Protection.

**** MR. CLARK MOVED TO APPROVE THE MINUTES
** MOTION PASSED UNANIMOUSLY**

4. **BE IT RESOLVED THAT IT IS IN THE BEST INTERESTS OF THE WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK TO ENTER INTO CONTRACTS WITH THE DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION FOR THE REGIONAL FATS, OILS, AND GREASE (FOG) COLLECTION FACILITY STUDY. IN FURTHERANCE OF THIS RESOLUTION, DARREN OUSTAFINE THE CHAIRMAN IS DULY AUTHORIZED TO ENTER INTO AND SIGN SAID CONTRACTS ON BEHALF OF THE WATER POLLUTION CONTROL AUTHORITY FOR THE CITY OF NORWALK. THE CHAIRMAN IS FURTHER AUTHORIZED TO PROVIDE SUCH ADDITIONAL INFORMATION AND EXECUTE SUCH OTHER DOCUMENTS AS MAY BE REQUIRED BY THE STATE OR FEDERAL GOVERNMENT IN CONNECTION WITH SAID CONTRACTS AND TO EXECUTE ANY AMENDMENTS, RESCISSIONS, AND REVISIONS THERETO.**

**** MR. WILMS MOVED TO APPROVE THE ITEM
** MOTION PASSED UNANIMOUSLY**

Mr. Conway asked the status of Phase II of the project. Ms. Burns said it was the direction of the Board at the May meeting that the project be put on indefinite hold until a positive response is received from the State regarding the loan grant money. She said that staff is seeing what can be done to tweak the existing process to the best extend possible. Mr. Conroy requested at next months meeting to include the meeting minutes when the Mayor stated that if the Phase II project did not move forward that the rates can be revisited.

Mr. Clark asked the status of the OMI, Inc. Project Manager replacement. Mr. Alvord said that there is currently a pool of candidates that are in the process of being screened.

6. ADJOURNMENT

**** MR. WILMS MOVED TO ADJOURN
** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:15PM

Respectfully Submitted,

Dilene Byrd