

CITY OF NORWALK
WATER POLLUTION CONTROL AUTHORITY
August 15, 2011

Attendance: Darren Oustafine, Chairman
Lewis Clark
Fred Wilms
Andrew Conroy
Laurel Lindstrom
Jill St. John

Staff: Hal Alvord, DPW Public Works Director
Ralph Kolb, DPW Wastewater Systems Manager
Tom Hamilton, Finance Director

1. CALL TO ORDER

**** CHAIRMAN OUSTAFINE CALLED THE MEETING TO ORDER AT 5:35PM**

2. APPROVE THE MINUTES FROM WPCA MEETING HELD ON JULY 18, 2011 (COPY INCLUDED)

Mr. Conroy said on Page 3, Item 4, to change "Conway" to "Conroy"

**** MR. CONROY MOVED TO APPROVE THE MINUTES WITH CORRECTION
** MOTION PASSED UNANIMOUSLY**

3. AUTHORIZE THE CHAIRMAN OR VICE CHAIRMAN OF THE WATER POLLUTION CONTROL AUTHORITY TO EXECUTE AN AMENDMENT TO THE DECEMBER 5, 2006 AGREEMENT WITH WRIGHT-PIERCE IN THE AMOUNT OF \$204,350 TO PROVIDE PROFESSIONAL SERVICES RELATED TO PUMP STATIONS SCADA TELEMETRY SYSTEM IN ACCORDANCE WITH A LETTER PROPOSAL DATED AUGUST 12, 2011. (COPY INCLUDED)

ACCOUNT NOs. 09064062-5777-C0360, 09074062-5777-C0363 AND 09084062-5777-C0363

Mr. Kolb said that this is a proposal from Wright-Pierce to design a SCADA system using UHF radios around the City to receive communications back to the Wastewater Treatment Plant from the 22 wastewater pump stations and the 3 storm water pump stations. He said that the current system only sends an alarm back from the pump stations but does not identify what the alarm is for. He said the new system would allow the problem to be addressed more quickly and efficiently and would also avoid both environmental and public impact. He said there will also be a cost savings of \$1200 per month for the phone lines that would no longer be needed. Ms. Lindstrom asked if there is a cost estimate for construction. Mr. Kolb said that a rough estimate is between \$500,000 and \$750,000. Ms. Lindstrom asked since this is an amendment what was in place previously. Mr. Kolb said that a few years ago a request for proposal had gone out to develop a SCADA master plan for the WPCA and Wright-Pierce was selected through that process and this is an amendment to that initial contract.

****MR. WILMS MOVED TO APPROVE THE ITEM
** MOTION PASSED UNANIMOUSLY**

**4. APPROVE THE DIRECTOR OF PUBLIC WORK'S RECOMMENDATION FOR A
NITROGEN CREDIT SHARING OF 25 PERCENT FOR 12 MONTHS (\$368,577) MINUS
HEATING FUEL DEDUCTION (\$18, 917.23) TO OMI, INC. IN THE AMOUNT OF \$73,227.02
(COPY INCLUDED)**

ACCOUNT NO. 224062-5258

Mr. Kolb said that OMI, Inc is entitled to 25 percent of the nitrogen credits per amendment no. 2 of the agreement. He said that in 2010, OMI, Inc. had fallen into Band D for all twelve months which is above and beyond nitrogen removal for the Wastewater Treatment Plant. He said that the State had reimbursed the City \$368,777 and that OMI, Inc. would be entitled to 25 percent of that amount. However, there was an issue with the heating fuel last year and because OMI, Inc. had used a different supplier the City fell short on their contract and the WPCA was charged \$18,917.23 to cover the cost. He said that staff had had agreed that whatever nitrogen credits that OMI, Inc. is expected to receive the price of the heating fuel would be deducted from that. He said that the total amount that OMI, Inc. is requesting is \$73,227.02.

**** MS. LINDSTROM MOVED TO APPROVE THE ITEM
** MOTION PASSED UNANIMOUSLY**

5. REPORTS

- a. FY 10/11 and 11/12 Revenues/Expenditures Report (MUNIS reports and financial model included)
Mr. Kolb discussed the updated financial model and said that the cash balance has been updated and all costs related to Phase II of the Wastewater Treatment Plant have been removed for both capital and O&M expenses. He said that the updated model will include the 10 percent increase for 2012 and a 2.8 percent increase for the next four years.
- b. WWTP Phase I Upgrade Project Update (report included)
Mr. Kolb reported on the project update and said that tours will be provided during the DPW open house on October 1, 2011. Mr. Alvord said that the project is still within budget and that Gilbane is anticipating a substantial completion by early to mid December.
- c. Contract Operations Status - Annual Inspection Report (draft copy included)
Mr. Kolb discussed the annual inspection report and said that Malcolm Pirnie had identified the Wastewater Treatment Plant is operating well and is producing effluent well under the permit requirements, and that overall the Wastewater Treatment Plant and the pump stations appear to be in good mechanical condition. He said OMI, Inc had provided their comments on the report and that they have been addressed.
- d. EPA Status (letter and news article included)
Mr. Alvord said that the EPA is now at a point where they either have to turn this matter over to the Justice Department or state that the requirements of the administrative order have been met.

Sewer Use Bill Appeals/Adjustments Update

1. Appeal Status

Mr. Kolb said that the adjustments to date are \$3,085 and that a total of nine adjustments were made. He said that the Stepping Stones Museum does have an appeal, however, a determination cannot be made as of yet because they are still in the process of trying to get the water company to change their 2010 number. He said depending on that outcome the WPCA staff will adjust if necessary. Mr. Wilms asked if there is any new information regarding The Marvin. Mr. Kolb said "no".

d. Information Copies:

1. OMI Monthly Operating Report- June 2011 (copies included)

Mr. Kolb said that nitrogen fell into band "D". Mr. Clark asked the status of the Project Manger position. Mr. Alvord said it has not yet been filled.

6. ADJOURNMENT

**** MR. WILMS MOVED TO ADJOURN**

**** MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:35PM

Respectfully Submitted,

Dilene Byrd