

CITY OF NORWALK  
WATER POLLUTION CONTROL AUTHORITY  
September 19, 2011

Attendance: Darren Oustafine, Chairman  
Lewis Clark  
Mayor Moccia  
Fred Wilms  
Andrew Conroy  
Marc Berns  
Jill St. John

Staff: Hal Alvord, DPW Public Works Director  
Ralph Kolb, DPW Wastewater Systems Manager  
Tom Hamilton, Finance Director

Others: Robert Sardaro - CH2MHill, OMI, Inc.

**1. CALL TO ORDER**

**\*\* CHAIRMAN OUSTAFINE CALLED THE MEETING TO ORDER AT 5:30PM**

**2. APPROVE THE MINUTES FROM WPCA MEETING HELD ON AUGUST 15, 2011 (COPY INCLUDED)**

**\*\* MR. CLARK MOVED TO APPROVE THE MINUTES**

**\*\* MOTION PASSED**

**\*\* TWO ABSTENSIONS- MR. BERNS AND MAYOR MOCCIA**

**3. REPORTS**

- a. FY 11/12 Revenues/Expenditures Report (MUNIS report included)  
No discussion.
- b. WWTP Phase I Upgrade Project Update (report included)  
Mr. Kolb reported on the project update.
- c. Town of Wilton Meeting Summary (memo included)  
Mr. Kolb said that on September 9, 2011, there was a meeting held with representatives from the Town of Wilton and it was agreed that the older flow meter is obsolete, and the newer of the two meters was the official meter used for calculating the flow. He said as a result of the meeting they have agreed to contact ABB Inc. to look at the meter, and to provide some alternatives to replace the obsolete meter with a newer meter. He said that there was also a second meeting to discuss the actual billing and their biggest concern they had was the replacement reserve line. He said that it was agreed that the replacement reserve line would be split into two items one will be for the standard contingency and one would be to for unanticipated problems over the course of the year.

- d. OMI Project Manager Update  
Mr. Alvord said that he has a meeting scheduled tomorrow with Gary Wood to discuss the 6 project manager candidates that he had sent him information on today.
- e. Sewer Use Bill Appeals/Adjustments Update
  - 1. Appeal Status  
Mr. Kolb said to date \$20,584 has been collected. He said the reason that there has been monies collected rather than adjusted is because a car wash on Main Avenue was recently billed \$31,000. Mayor Moccia asked if staff has had any discussions with the Stepping Stones Museum. Mr. Kolb said they have formally notified the WPCA and he is waiting for the First Taxing District to finalize their gallons and that staff will make any adjustments necessary.
- f. DPW Open House- October 1<sup>st</sup>  
Mr. Kolb said they are hoping to give tours into the new headwork's building, the administration area and the screening area depending on contractors preparing the site for safety.
- g. Household Hazardous Waste Day  
Mr. Kolb said that Household Hazardous Waste day was held on October 10, 2011. Mr. Alvord said that there is an inter-municipal agreement with 7 other communities so that Norwalk residents can attend their Household Hazardous Waste day and their residents can attend Norwalk's. He said that this year over 500 vehicles had attended.
- h. Information Copies:
  - 1. OMI Monthly Operating Report- August 2011 (copies included)  
Mr. Kolb said that there were no permit exceedance violations however; there was a performance guarantee violation for BOD on August 9, 2011, which was caused by heavy rain. Mr. Wilms asked if there were any issues related to Hurricane Irene. Mr. Alvord said that the Wastewater Treatment Plant never lost power but that 9 pumping stations went on backup generator. He said that Belle Island pump station was down from 4:00am on Sunday but was back up at 3:00PM on Monday. Mr. Alvord commented Mr. Sardaro and his staff for their efforts.

## **6.ADJOURNMENT**

**\*\* MR. WILMS MOVED TO ADJOURN**  
**\*\* MOTION PASSED UNANIMOUSLY**

The meeting adjourned at 6:05PM

Respectfully Submitted,

Dilene Byrd