

**Monthly Meeting
Minutes
November 10, 2009
8:00 AM
Library**

Call to order at 8:08 AM

Present: Board of Health – Matt Brovender, Esq , MD, Kenneth Lalime, RPH, Theresa Quell, PhD, RN, and Edward Tracey, MD

Guest - Sheldon Miller

Staff – Tim Callahan, Director of Health and David Reed, MD, Medical Advisor

Minutes of October 13, 2009 Meeting - Motion to approve by Dr. Tracey, seconded by Atty Brovender, passed unanimously

Re-Appointment of David Reed, MD, Medical Advisor – Motion to approve by Mr. Lalime, seconded by Dr. Tracey, passed unanimously

Building Improvements

Allied Restoration submitted the low bid at \$86,400 and was awarded the contract to replace the roof. Their bid was \$50,000 less than the high bid and \$28,000 less than the next lowest bid. There were 9 bids for this project. Salamone Associates, an engineering firm, is overseeing the work.

Hiring Freeze

The city instituted a hiring freeze on all city-funded positions through the end of the calendar year. Included in the freeze is the Health Educator position. During the interim, the Health Director and Healthy Lifestyles Associate are assuming some of the duties of the Health Educator position. At this time of the year the Health Educator spends a considerable amount of time assisting in the flu vaccine program.

Influenza Vaccinations Update

Seasonal flu vaccinations – 2042 doses of seasonal flu vaccine were administered at 5 public clinics, 3 worksites and an in house session. The supply of vaccine was exhausted and while the outstanding order with Sanofi is at 1,500 doses, there is doubt that this will be filled.

H1N1 flu vaccinations – By the end of this week 9,400 doses of H1N1 vaccine will be delivered to Norwalk and New Canaan based providers. The bulk of the vaccine is going to Norwalk Hospital and Norwalk Health Department. All of the local pediatricians have received vaccine. Vaccine received by the Health Department is being redistributed to area pediatricians. For residents of MDA#3 in the vaccine priority groups who are unable to receive vaccine from their doctor and for those without a doctor vaccination is available from the Health Department by appointment.

By the end of the calendar year the vaccine supply may increase to allow for the lessening of restrictions on use. At that time the Health Department will schedule flu clinics in a format similar to the one employed for season flu vaccinations.

Adjourn 9:10 AM

